

**MINUTES OF THE REGULAR MEETING  
OF THE WARROAD CITY COUNCIL**

**November 23, 2020**

**RESUME PUBLIC HEARING THAT WAS DEFERRED FROM 11/09/20 MEETING REGARDING SPECIAL ASSESSMENTS TO BE SENT TO THE COUNTY FOR COLLECTION WITH TAXES**

*The Public Hearing was continued at 4:30pm on November 23, 2020.*

There was no one available to represent any discussed properties.

*Motion made by Councilor Vandal to close the public hearing.* Motion seconded by Councilor Goldsmith and carried unanimously. The Public Hearing closed at 4:32pm.

**CALL TO ORDER:**

Mayor Bob Marvin called the Regular Meeting of the Warroad City Council to order at 4:32 p.m. on November 23, 2020.

*Those Present:* Mayor Marvin, Councilors Michele Vandal, Tom Goldsmith and Kevin Thompson

*Absent:* Councilor Dick Soderberg

*Also Present:* City Administrator – Kathy Lovelace, Amy Friesner – city staff, City Attorney Steve Anderson, Dan Trosen – Utility Supt, Wade Steinbring – WPD, Joy Bukowiec - WRU, and Shelli Spina - WLS.

**APPROVE AGENDA:**

*Councilor Vandal moved to approve the meeting agenda as presented.* The motion was seconded by Councilor Thompson and carried unanimously.

**FISCAL/ADMINISTRATIVE ISSUES:**

**Approval of November 9, 2020 Council Minutes**

*Motion made by Councilor Goldsmith to approve the November 9, 2020 regular Council Minutes as written.* The motion was seconded by Councilor Vandal and carried unanimously

**Approval of Checks**

*Motion made by Councilor Thompson to approve the November 2020 checks totaling \$531,124.25 (PR E510847 = \$35,149.18, PR #8413-8417 = \$6,280.65, E#2543-2549 = \$26,831.54, and A/P #48572-48636 = \$462,862.88).*

Motion seconded by Councilor Goldsmith and carried unanimously.

**Brady Martz – Standard Letter of Understanding for services/ 2020, 2021, & 2022**

City Administrator Kathy Lovelace presented a standard letter of understanding for auditor service from Brady Martz for 2020 -2022.

*Motion made by Councilor Goldsmith to accept the Letter of Understanding for services for 2020-2022 from Brady Martz.* Motion seconded by Councilor Thompson and carried unanimously.

**Canvas of Elections**

City Administrator Kathy Lovelace presented the results of the general election at the Warroad polling location.

*Motion made by Councilor Vandal to accept the election results as presented.* Motion seconded by Councilor Goldsmith and carried unanimously.

### **Action Items from Public Hearing**

City Attorney Steve Anderson stated that he had not heard back from legal counsel for the Red Lake Band of Chippewa since an initial discussion shortly after the last council meeting. He recommended that the council follow through with sending to the county for collection with taxes:

56.0188700	\$2614.68
	\$221,977.50

*Motion made by Councilor Vandal to certify all presented properties for collection with taxes.* The motion was seconded by Councilor Thompson and carried unanimously.

### **PUBLIC SAFETY**

#### **AMB – Request to purchase laptops for mapping and data entry**

Joy Bukowiec asked council for authorization to purchase a laptop for each ambulance for mapping and data entry. The Roseau County Board will reimburse up to \$6,000 per unit. These units should provide a quicker response to emergency calls and electronic patient care reporting. The final cost to the city would be \$4,844.54.

*Motion by Councilor Vandal to purchase laptops for mapping and data entry.* The motion was seconded by Councilor Goldsmith and carried unanimously.

### **UTILITY DEPARTMENT**

*None at this Time*

### **OTHER BUSINESS:**

#### **COVID Discussions**

##### **Bar Closings**

Council members discussed the new bar closing mandate and how to enforce. Police Chief Wade Steinbring stated that he would start with education and move from there

##### **Liquor Store Contingency Plan**

Liquor Store Manager Shelli Spina stated that her plan was to remain open through the higher Covid positive periods. If short-handed, they may cut hours, but she is confident they can stay open.

##### **Employee Benefits**

City Administrator Lovelace asked council if Part-time employees should qualify for Covid pay if they meet the criteria for all other employees: either test positive or are required by doctors slip to quarantine. The hours paid will be based on scheduled hours.

*Motion made by Councilor Thompson to authorize Covid pay for qualifying part-time employees.* Motion seconded by Councilor Vandal and carried unanimously.

##### **City Meetings**

Only essential meetings through December.

##### **Resolution 2020-18 & 2020-19 Accepting Donations**

Council was asked to adopt Resolution 2020-18 and Resolution 2020-19 accepting donations from Lake Township and Moranville Township for purchase of Ambulance equipment.

*Motion made by Councilor Vandal to adopt Resolution 2020-18 and Resolution 2020-19 accepting Donations.* Motion seconded by Councilor Goldsmith and carried unanimously.

**Approval of Liquor License – Breakers Bar, Inc**

*Motion made by Councilor Vandal to approve the Liquor License application for Breakers Bar, Inc.* Motion seconded by Councilor Goldsmith and carried unanimously.

**Updated Light up the Holidays Event**

*FYI- All events will be drive up.*

**ADJOURNMENT:**

There being no further business, *Councilor Vandal moved to adjourn the Regular Meeting of the Warroad City Council of November 23, 2020.* The motion was seconded by Councilor Thompson and carried unanimously. The meeting adjourned at 5:20 p.m.

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Mayor Bob Marvin

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Kathy A. Lovelace, City Administrator

*Minutes prepared by Amy Friesner – city staff*