

# CITY OF WARROAD COUNCIL MTG

## WORK SESSION

TUESDAY, DECEMBER 2, 2020 – 4:00 PM  
CITY OFFICE COUNCIL CHAMBERS

### CALL TO ORDER:

Mayor Bob Marvin called Special Work Session of the Warroad City Council to order at 4:00 p.m. on December 2, 2020.

**Those Present:** Mayor Marvin, Councilors Michele Vandal, Tom Goldsmith and Kevin Thompson

**Absent:** Councilor Dick Soderberg

### APPROVE AGENDA:

**Councilor Vandal moved to approve the meeting agenda as presented.** The motion was seconded by Councilor Thompson and carried unanimously.

### CONTINUED 2021 BUDGET DISCUSSIONS

Lovelace reported back to the council that the disparity in the Clerk/Treasurer budget projections vs actual numbers has to do with a year end journal entry that is done by the auditor during the audit. They use an accrual method to put wages paid in one year back to the correct year. It will not be the same from year to year as that will depend on the number of days affected during the pay period. Additionally, this transaction is made for all departments, yet lumped in to this one transaction that passes through the Clerk/Treasurer expense budget. We will try to split this up between the departments going forward.

Lovelace gave the council three possible budget scenarios...

#1 - +4.86% Levy Increase

#2 - +3.81% Levy Increase

#3 - +3.81% Levy Increase

It was council consensus to go with option #3 but to make the following adjustments

Tax Abatement Budget Exp – Decrease from \$20,000 to \$10,000

General Reserve Budget Exp – Increase from \$70,000 to \$80,000

Lovelace reminded the Council that the Truth in Taxation Public Hearing would be held on the 14<sup>th</sup> during the regular Council meeting.

### ADJOURNMENT:

There being no further business, **Councilor Vandal moved to adjourn the Special Work Session of the Warroad City Council of November 24, 2020.** The motion was seconded by Councilor Goldsmith and carried unanimously. The meeting adjourned at 4:50 p.m.

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Mayor Bob Marvin

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Kathy A. Lovelace, City Administrator

*Prepared by: Kathy A. Lovelace*