

**MINUTES OF THE REGULAR MEETING
OF THE WARROAD CITY COUNCIL**

February 8, 2021

CALL TO ORDER:

Mayor Bob Marvin called the Regular Meeting of the Warroad City Council to order at 4:30pm on February 8, 2021.

Those Present: Mayor Marvin; Councilors Doug Thomasson, Kevin Thompson, and Michele Vandal.

Absent: Councilor Tom Goldsmith

Also Present: City Administrator Kathy Lovelace, City Staff – Amy Friesner, City Attorney – Steve Anderson (by video conference), Damian McMillin – WFD, Dan Trosen – City Superintendent, Matt Rachuy – Airport, and John Horner – Roseau County.

APPROVE AGENDA:

Councilor Vandal moved to approve the meeting agenda as presented. The motion was seconded by Councilor Thompson and carried unanimously.

FISCAL/ADMINISTRATIVE ISSUES:

Approval of January 25, 2021 Council Minutes

Motion made by Councilor Vandal to approve the January 25, 2021 regular Council Minutes as written. The motion was seconded by Councilor Thomasson and carried unanimously.

Approval of Checks/NMPA Payment

Motion made by Councilor Vandal to approve the February 2021 checks totaling \$665,559.53 (E2593-2604 = \$37,965.59, AP #48856-48915 = \$200,527.26, Sales Tax #01312021 = \$25,034.00, NMPA #20210131 = \$357,271.83, PR #8537-8548 = \$6,934.66, and PR E-#510985 = \$37,826.19). Motion seconded by Councilor Thompson and carried unanimously.

Review of January 2021 Revenue/Expense Summary

No action taken.

Review/Approval of 2021 Committee, Commission and Board Member Lists

Motion made by Councilor Thompson to approve the list of Committees, Commissions, and Boards as presented. Motion seconded by Councilor Vandal and carried unanimously.

Review/Approval of Fines and Fees

Council reviewed the list of fines and fees for 2021. Food truck and fresh produce vendors were discussed. An increased fee of \$75 per year for food trucks was agreed upon and a registration requirement for produce vendors was added.

Motion made by Councilor Vandal to increase the Food Truck license fee to \$75 per year. Motion seconded by Councilor Thomasson and carried unanimously.

Motion made by Councilor Thomasson to approve the list of 2021 fines and fees with the discussed changes.

Motion seconded by Councilor Thompson and carried unanimously.

PUBLIC SAFETY

AMB - Authorization to send delinquent Accounts to Collection/Revenue Recapture

Motion made by Councilor Vandal authorizing to send delinquent Ambulance accounts to collection/revenue recapture as presented. Motion seconded by Councilor Thompson and carried unanimously.

FD – Authorization to send delinquent Accounts to Collection

Motion made by Councilor Vandal authorizing to send delinquent Fire Calls to collection as presented. Motion seconded by Councilor Thomasson and carried unanimously.

FD – Request to Donate retired equipment

Fire Chief Damian Mcmillin asked council for authorization to donate the retired airpicks and miscellaneous equipment to the Williams fire department. The airpicks are expired in terms of maintenance, but they still have some life left. There will be a hold-harmless agreement signed.

Motion made by Councilor Vandal to donate the retired equipment to the Williams fire department as discussed. Motion seconded by Councilor Thomasson and carried unanimously.

UTILITY DEPARTMENT**Utility Commission Minutes for February**

Information only. No Action Taken.

Authorization to send delinquent Utility Account to Collection

Motion made by Councilor Vandal authorizing to send delinquent utility accounts to collection as presented. Motion seconded by Councilor Thompson and carried unanimously.

OTHER BUSINESS:**WCD Request for letter of support for Grant**

Warroad Community Development asked council for a letter of support for a grant application to improve the rail bed between Roseau and Warroad for a multi-use trail.

Motion made by Councilor Thompson to write a letter of support for a grant applied for by the WCD to improve the rail bed between Roseau and Warroad. Motion seconded by Councilor Vandal and carried unanimously.

Warroad Community Development is also asking for financial backing to help qualify for the grant that is a matching grant. They are asking for \$10,000 to \$20,000. There was discussion about the amount considering other potential projects that the city may be asked to contribute.

Motion made by Councilor Thompson to offer the WCD up to \$20,000 for the specific project with the understanding that there will be less available for future projects. Motion seconded by Councilor Thomasson and carried unanimously.

Schedule Date for Work Session

It was council consensus that there is no need for a work session at this time.

Discussion on Property Sale

Council discussed the potential property sale to Dollar General. Since the last council meeting, some concerns about the sale were brought up. Specifically, the exclusions in the purchase agreement and the need for two stores in Warroad among others. Nothing has been signed yet.

Motion made by Councilor Thompson to send the offer to the planning commission for discussion. Motion seconded by Councilor Vandal and carried unanimously.

ADJOURNMENT:

There, being no further business, ***Councilor Vandal moved to adjourn the Regular Meeting of the Warroad City Council of February 8, 2021.*** The motion was seconded by Councilor Thompson and carried unanimously. The meeting adjourned at 5:20 p.m.

Mayor Bob Marvin

Kathy A. Lovelace, City Administrator

Minutes prepared by: Amy Friesner, city staff