

**MINUTES OF THE REGULAR MEETING
OF THE WARROAD CITY COUNCIL**

March 22, 2021

CALL TO ORDER:

Mayor Bob Marvin called the Regular Meeting of the Warroad City Council to order at 4:30pm on March 22, 2021.

Those Present: Mayor Marvin; Councilors Kevin Thompson, Michele Vandal, and Doug Thomasson.

Absent: Councilor Tom Goldsmith

Also Present: City Administrator Kathy Lovelace, City Staff – Amy Friesner, Wade Steinbring – WPD, Dan Trosen – Warroad Utilities, Jeff Ploof – Campground, John Horner – Roseau County, residents – Kevin Bruce and Wayne Maxwell.

APPROVE AGENDA:

Councilor Vandal moved to approve the meeting agenda as presented. The motion was seconded by Councilor Thomasson and carried unanimously.

FISCAL/ADMINISTRATIVE ISSUES:

Approval of March 8, 2021 Council Minutes

Motion made by Councilor Thompson to approve the March 8, 2021 regular Council Minutes as written. The motion was seconded by Councilor Vandal and carried unanimously.

Approval of Checks/NMPA Payment

Motion made by Councilor Vandal to approve the March 2021 checks totaling \$215,780.34 (E2624-2630 = \$28,409.40, AP #49014-49057 = \$142,826.04, PR #8569-8575 = \$6,067.79, and PR E-#511066 = \$38,477.11). Motion seconded by Councilor Thomasson and carried unanimously.

PUBLIC HEARING – REQUEST TO VACATE PUBLIC ROW

The regular meeting of the Warroad City council was recessed and the Public Hearing to discuss the request to vacate a public ROW was opened at 4:32 pm.

The public right-of-way to be vacated is located behind 807 Lake St NW and 908 Spruce St NW. City Administrator Kathy Lovelace stated that she received three phone calls to clarify the proposed action. There had been no comments against the action.

The public benefit would be no cost to maintain and no future angle access onto Lake St NW.

Motion made by Councilor Thomasson to adopt Resolution No. 2021-02 – A Resolution Vacating a Portion of Park Avenue NW upon petition of a majority of abutting landowners. Motion seconded by Councilor Thompson and carried unanimously.

The Regular Council Meeting Resumed at 4:37 pm.

PLANNING COMMISSION

Recommendation to proceed with Liquor Store Project design

After consideration, the planning commission is recommending that the architect for the liquor store project focus on new build designs.

Motion made by Councilor Vandal to direct the architect Widseth Smith Nolting to focus on a new build when developing the design of the new liquor store. Motion seconded by Councilor Thompson and carried unanimously.

PUBLIC SAFETY**PD – Authorization to accept resignation and to hire FT Officer to replace**

Police chief Wade Steinbring asked council for authorization to accept the resignation of Brenden Sandy and offer a full-time officer position to Joshua Buckentin. Mr. Buckentin was the next choice of the interviewed candidates during the last hiring process which is within the limits before re-advertisement is necessary.

Motion made by Councilor Thompson to accept the resignation of Brenden Sandy and offer a full-time officer position to Joshua Buckentin. Motion seconded by Councilor Thomasson and carried unanimously.

PD – Authorization to purchase copier

Police chief Wade Steinbring asked council for authorization to use NSF funds to purchase a new copier in the amount of \$2,300.

Motion made by Councilor Vandal to authorize the use of NSF funds to purchase a new copier. Motion seconded by Councilor Thomasson and carried unanimously.

PD – Authorization to enroll in online training program

Police chief Wade Steinbring asked council for authorization to enroll his department in on-line training at a cost of \$90/officer annually. The courses are accredited by the POST board. This training would be combined with physical training. Chief Steinbring would review and put a training schedule together and work with the Public Safety Commission for reporting progress.

Motion made by Councilor Thompson to authorize an on-line training program for all officers. Motion seconded by Councilor Vandal and carried unanimously.

PD – Authorization to join Roseau County Special Response Team (SRT)

Police chief Wade Steinbring asked council for authorization to join the Roseau County Special Response Team (SRT). Roseau County, the City of Roseau and Lake of the Woods County law enforcement have members at this time. Chief Steinbring would like to send two officers for training. Chief Steinbring estimates the initial cost for the program to be \$42,000 which would include both training and equipment.

Benefits of the additional training were discussed. Overtime and officer availability were also a concern. A commitment from the officers is needed. Union contract effects were questioned. An initial trial period was discussed.

Motion made by Councilor Thompson to join the Roseau County Special Response Team on a two-year trial contingent upon no legal or union contract issues. The cost to be paid out of police reserves and if continuing past two years will become a budgeted expense. Motion seconded by Councilor Thomasson and carried unanimously.

UTILITY DEPARTMENT**Review/Approve Plans & Specs and Authorization to Advertise for Bids – 2021 Street Project**

Utility Superintendent Dan Trosen presented council a review of targeted areas for the 2021 Street Project. They are located behind the bank, near the liquor store and along side Lake of the wood Coffee. He asked for approval of the plans and specs and authorization to advertise for bids with a planned bid opening in April 2021.

Motion made by Councilor Vandal to approve plans and specs and advertise for bids for the 2021 Street Project. Motion seconded by Councilor Thomasson and carried unanimously.

MNDOT – HWY 11 PROJECT

No update at this time.

OTHER BUSINESS**Quiet Zone Update – Authorization for Plans and Specs**

All entities agreed to proceed with development of the plans and specs for the quiet zone except the casino. The casino crossing needs to be included in the project or there would be no quiet zone at that end of town. City Administrator Kathy Lovelace asked council to split the additional cost for that crossing with Lake township for the development of plans and specs for the project.

Motion made by Councilor Thompson to authorize to proceed with the plans and specs for the Quiet Zone project as discussed. Motion seconded by Councilor Vandal and carried unanimously.

Review bids for Campground Expansion Project (tabled from 03/08/21 Mtg)

The discrepancy in the low bid discussed at the last meeting was too large to overlook. City legal council recommended either going with the next bid or rejecting all bids. There was discussion on the high cost of the project and what could be done to lower the cost.

Motion made by Councilor Thompson to reject all bids and rework the project to be rebid for next year construction. Motion seconded by Councilor Vandal and carried unanimously.

Event Requests

Application for Exempt Permit – Raffle – Whitetails Unlimited – 04/21/21

WCP – Taste of Warroad – Main Street by LOW Brewery – 05/21/21

WCP – Northborn Days – Allison Park – 06/10 – 06/12/21

WCP – Warroad Market/Movie in the Park – Allison Park – Jun/Jul/Aug, 2021

Motion made by Councilor Thomasson to authorize event requests as presented. Motion seconded by Councilor Vandal and carried unanimously.

ADJOURNMENT:

There, being no further business, *Councilor Vandal moved to adjourn the Regular Meeting of the Warroad City Council of March 22, 2021.* The motion was seconded by Councilor Thompson and carried unanimously. The meeting adjourned at 5:24 p.m.

Mayor Bob Marvin

Kathy A. Lovelace, City Administrator

Minutes prepared by Amy Friesner, city staff.