

**MINUTES OF THE REGULAR MEETING
OF THE WARROAD CITY COUNCIL**

April 26, 2021

CALL TO ORDER:

Mayor Bob Marvin called the Regular Meeting of the Warroad City Council to order at 4:30pm on April 26, 2021.

Those Present: Mayor Marvin; Councilors Kevin Thompson, Michele Vandal, Tom Goldsmith, and Doug Thomasson.

Absent: None

Also Present: City Staff – Amy Friesner, Wade Steinbring – WPD, Dan Trosen – Warroad Utilities, and Damian McMillin – WFD.

APPROVE AGENDA:

Councilor Vandal moved to approve the meeting agenda as presented. The motion was seconded by Councilor Thomasson and carried unanimously.

FISCAL/ADMINISTRATIVE ISSUES:

Approval of April 12, 2021 Council Minutes

Motion made by Councilor Thompson to approve the April 12, 2021 regular Council Minutes as written. The motion was seconded by Councilor Goldsmith and carried unanimously.

Approval of Checks/NMPA Payment

Motion made by Councilor Vandal to approve the April 2021 checks totaling \$500,464.75 (E2648-2654 = \$27,398.06, AP #49135-49190 = \$431,140.32, PR #8611-8615 = \$5,602.48, and PR E-#511151 = \$36,323.89). Motion seconded by Councilor Goldsmith and carried unanimously.

PLANNING COMMISSION

PC Recommendation to sign Architect Agreement with Widseth for Liquor Store Project

The planning commission is recommending that the architect agreement with Widseth be signed as the next step for the liquor store project. This would include engineering, design, bidding and construction administrative costs based on an estimated construction budget of \$1,560,000.

Motion made by Councilor Thomson to sign the Architect Agreement with Widseth for the Liquor Store Project.

Motion seconded by Councilor Thomasson and carried unanimously.

PC Recommendation to approve Conditional Use Application from Patch Motel

After consideration, the planning commission is recommending approval of the conditional use permit submitted for the Patch Motel to create two more apartments at their motel location. This is an acceptable conditional use for this zone.

Motion made by Councilor Thomasson to approve the Conditional Use Application from the Patch Motel.

Motion seconded by Councilor Goldsmith and carried unanimously.

PUBLIC SAFETY

FD – Fireworks Equipment Purchase

Fire Chief Damian McMillin as council for authorization to purchase some needed equipment for the annual fireworks display. He provided a list with an explanation of need and cost.

Motion made by Councilor Goldsmith to authorize the purchase of fireworks equipment as presented. Motion seconded by Councilor Thompson and carried unanimously.

PD – Deer Hunt

Police chief Wade Steinbring asked council for authorization to schedule a deer hunt within the city limits for this year. The dates will be determined by the DNR. This would be as done in the past.

Motion made by Councilor Vandal to allow a seasonal deer hunt in city limits – dates to be determined. Motion seconded by Councilor Thomasson and carried unanimously.

UTILITY DEPARTMENT**Review/Award Bids – 2021 Street Project**

Utility Superintendent Dan Trosen presented council a review of the bids for the 2021 Street Project. The construction locations are behind the bank, near the liquor store and along side Lake of the wood Coffee. He asked that Spruce Valley, the low bidder, be awarded the project.

Motion made by Councilor Thompson to award the bid for the 2021 Street Project to the low bidder Spruce Valley. Motion seconded by Councilor Vandal and carried unanimously.

OTHER BUSINESS**Event Requests/Exempt Permit**

Application for Exempt Permit – Raffle – Knights of Columbus – July 3-4, 2021
The Woods – Annual Walleye Tournament – July 17, 2021
Marvin – Yellow Rose Races – August 14, 2021

Motion made by Councilor Thompson to authorize event requests as presented contingent upon insurance and all necessary paperwork. Motion seconded by Councilor Thomasson and carried unanimously.

ADJOURNMENT:

There, being no further business, ***Councilor Vandal moved to adjourn the Regular Meeting of the Warroad City Council of April 26, 2021.*** The motion was seconded by Councilor Thomasson and carried unanimously. The meeting adjourned at 4:57 p.m.

Mayor Bob Marvin

Kathy A. Lovelace, City Administrator

Minutes prepared by Amy Friesner, city staff.