

**MINUTES OF THE REGULAR MEETING
OF THE WARROAD CITY COUNCIL**

May 10, 2021

CALL TO ORDER:

Mayor Bob Marvin called the Regular Meeting of the Warroad City Council to order at 4:30pm on May 10, 2021.

Those Present: Mayor Marvin; Councilors Doug Thomasson, Michele Vandal, Kevin Thompson, and Tom Goldsmith.

Absent: None

Also Present: City Administrator – Kathy Lovelace, City Staff – Amy Friesner, City Attorney – Steve Anderson, Dan Trosen – City Superintendent, Wade Steinbring – WPD, Matt Rachuy – Airport, Damian McMillin – WFD, and John Horner – Roseau County.

APPROVE AGENDA:

Councilor Vandal moved to approve the meeting agenda as presented. The motion was seconded by Councilor Thomasson and carried unanimously.

FISCAL/ADMINISTRATIVE ISSUES:

Approval of April 26, 2021 Council Minutes

Motion made by Councilor Goldsmith to approve the April 26, 2021 regular Council Minutes as written. The motion was seconded by Councilor Thompson and carried unanimously.

Approval of Checks/NMPA Payment

Motion made by Councilor Vandal to approve the May 2021 checks totaling \$675,042.42 (E2656-2668 = \$37,365.08, AP #49191-49266 = \$223,656.39, Sales Tax #04302021 = \$25,733.00, NMPA #20210430 = \$344,645.10, PR #8616-8627 = \$7,337.43, and PR E511178 = \$36,305.42). Motion seconded by Councilor Goldsmith and carried unanimously.

Review of April 2021 Revenue/Expense Summary

No action taken.

PUBLIC SAFETY

AMB - Authorization to send delinquent Accounts to Collection/Revenue Recapture

Motion made by Councilor Vandal authorizing to send delinquent Ambulance accounts to collection/revenue recapture as presented. Motion seconded by Councilor Thomasson and carried unanimously.

FD - Authorization to send delinquent Fire Call Accounts to Collection

Motion made by Councilor Thompson authorizing to send delinquent Fire Call accounts to collection as presented. Motion seconded by Councilor Thomasson and carried unanimously.

UTILITY DEPARTMENT

Utility Commission Minutes for May

Information only. No Action Taken.

Authorization to send delinquent Accounts to Collection

Motion made by Councilor Thomasson authorizing to send delinquent utility accounts to collection as presented. Motion seconded by Councilor Vandal and carried unanimously.

AIRPORT**May 2021 Airport Commission Meeting Minutes**

No Action Taken.

Authorization to transfer Entitlement funds to Park Rapids to be repaid FFY2023

Motion made by Councilor Goldsmith authorizing to transfer Entitlement funds to Park Rapids to be repaid in FFY2023. Motion seconded by Councilor Thompson and carried unanimously.

Approve Resolution for Grant Agreement (CRRSA Act)

Airport manager Matt Rachuy informed council that the airport can qualify for additional funding reimbursement for Maintenance and Operation expenses through Coronavirus Response and Relief Supplemental Appropriations Act (CRRSA Act). He asked for the adoption of a resolution to proceed with the agreement to receive the funds.

Motion made by Councilor Goldsmith to adopt a resolution authorizing to execute MnDOT grant agreement for federal airport expense reimbursement. Motion seconded by Councilor Vandal and carried unanimously.

OTHER BUSINESS:**Review Special Event Application**

Council was informed of the intentions of the Taste of Warroad event to move the placement of the tent from in front of the brewery to the rear of the brewery in the Harbor Park.

Motion made by Councilor Thomasson allow the change in placement of the tent during the Taste of Warroad event. Motion seconded by Councilor Vandal and carried unanimously.

Alcohol Sales at Northborn Days Event

City administrator Kathy Lovelace stated that the organizers of Northborn Days wanted to sell beer during the concert portion of activities in Allison Park. She is doing some checking with the state to find out if it is possible and what the requirements are. Council was asked if alcohol would be allowed if it was a legal option.

It was council consensus to proceed with the inquiry into the legality of alcohol during Northborn Days at Allison Park.

ADJOURNMENT:

There being no further business, *Councilor Vandal moved to adjourn the Regular Meeting of the Warroad City Council of May 10, 2021.* The motion was seconded by Councilor Thomasson and carried unanimously. The meeting adjourned at 4:45 p.m.

Mayor Bob Marvin

Kathy A. Lovelace, City Administrator

Minutes prepared by: Amy Friesner, city staff