

**MINUTES OF THE REGULAR MEETING  
OF THE WARROAD CITY COUNCIL**

**May 24, 2021**

**CALL TO ORDER:**

Mayor Bob Marvin called the Regular Meeting of the Warroad City Council to order at 4:30pm on May 24, 2021.

***Those Present:*** Mayor Marvin; Councilors Kevin Thompson, Michele Vandal, Tom Goldsmith, and Doug Thomasson.

***Absent:*** None

***Also Present:*** City Administrator Kathy Lovelace, City Staff – Amy Friesner, City Attorney – Steve Anderson, Dan Trosen – Warroad Utilities, Damian Mcmillin - WFD, John Horner – Roseau County, and Nate Dalager – HDR Engineers.

**APPROVE AGENDA:**

***Councilor Vandal moved to approve the meeting agenda as presented.*** The motion was seconded by Councilor Thompson and carried unanimously.

**FISCAL/ADMINISTRATIVE ISSUES:**

**Approval of May 10, 2021 Council Minutes**

***Motion made by Councilor Vandal to approve the May 10, 2021 regular Council Minutes as written.*** The motion was seconded by Councilor Thomasson and carried unanimously.

**Approval of Checks/NMPA Payment**

***Motion made by Councilor Goldsmith to approve the May 2021 checks totaling \$246,804.35 (E2669-2677 = \$29,506.32, AP #49267-49327 = \$175,050.19, PR #8628-8634 = \$6,295.95, and PR E-#511204 = \$35,951.89).*** Motion seconded by Councilor Thompson and carried unanimously.

**SAFE HARBOR PERMIT APPLICATION UPDATE – NATE DALAGER**

Nate Dalager of HDR Engineering was cautiously optimistic about the approval of the DNR permit for the Safe Harbor project. The required Environmental Assessment Worksheet is done. He updated the council on the progress.

He also stated that the Regional Park designation is looking good. This will help access funding.

***No Action Taken.***

**PUBLIC SAFETY**

**AMB - Authorization to send delinquent Account to Collection/Revenue Recapture**

***Motion made by Councilor Vandal authorizing to send delinquent Ambulance account to collection/revenue recapture as presented.*** Motion seconded by Councilor Thomasson and carried unanimously.

**FD – Approval to accept donation of Fire Safety Trailer**

Fire Chief Damian Mcmillin asked council to accept a donation of a 2006 Surrey fire safety trailer from the Grand Rapids fire department. He stated that it would be used for fire safety week and other public awareness activities. This would make the program more mobile. The unit can also be used as a command post for large incidents.

***Motion made by Councilor Thompson to authorize to accept the donation of a Fire Safety Trailer from the Grand Rapids fire department.*** Motion seconded by Councilor Goldsmith and carried unanimously.

**FD – Approval to install air supply for trucks**

Fire Chief Damian McMillin asked council for authorization to install an air supply system in the fire hall for the fire trucks. The trucks leak small amounts of air while not running. The system will keep the air in the trucks full so that response time will be shortened. The cost would be \$7,196. It would be paid out of reserve funds.

*Motion made by Councilor Vandal to use reserve funds to install an air supply system for the fire trucks.* Motion seconded by Councilor Thomasson and carried unanimously.

### **PLANNING COMMISSION**

#### **Recommendation to approve replat**

The planning commission is recommending approval of the replat of the area that was once the old school. It will be known as Lake Woods First Resubdivision to the City of Warroad. It redivides the property into two parcels, one of which is the new hotel.

*Motion made by Councilor Goldsmith to approve the replat known as Lake Woods First Resubdivision to the City of Warroad.* Motion seconded by Councilor Thompson and carried unanimously.

#### **Recommendation to accept and sign the Architect Agreement from Widseth for the Liquor Store Project**

The planning commission has recommended to accept and sign the architect agreement with Widseth for the liquor project.

*Motion made by Councilor Goldsmith to accept and sign the architect agreement with Widseth for the new liquor store.* Motion seconded by Councilor Vandal and carried unanimously.

### **UTILITY DEPARTMENT**

#### **Municipal Consent for Hwy 11 Project – Schedule Public Hearing**

MnDot is continuing with the planning of the Hwy 11 project. The next step for the city is to set a public hearing date to review the plans and receive public input. Then, the council will be asked to approve or disapprove of the plan by October 9, 2021

*Motion made by Councilor Thomasson to schedule a public hearing for June 28, 2021.* Motion seconded by Councilor Vandal and carried unanimously.

#### **Accept resignation of WA/SW employee and authorize hiring replacement**

Ben Tesmer has submitted his resignation. City Superintendent Dan Trosen asked council to accept the resignation and authorize him to hire a replacement.

*Motion made by Councilor Vandal to accept the resignation of Ben Tesmer and authorize to hire a replacement.* Motion seconded by Councilor Thomasson and carried unanimously.

### **OTHER BUSINESS**

#### **Roseau County Affordable Housing Loan Pool**

##### **Appointment as City's Representative –**

*Motion made by Councilor Thompson to appoint Councilor Thomasson as the City's representative to the Roseau County Affordable Housing Pool.* Motion seconded by Councilor Vandal and carried unanimously.

##### **Consideration for additional contribution to the pool -**

Since the affordable housing pool was created, there have been 127 loans, of which, 35 have been awarded in the City of Warroad. The city is being asked to contribute \$10,000 to help with the continuation of the loan pool.

***Motion made by Councilor Thomasson to contribute \$10,000 out of Port Authority #705 toward the continuation of the Roseau County Affordable Housing Loan Pool.*** Motion seconded by Councilor Thompson and carried unanimously.

**Joint Rec Facility Policy**

Council was asked to extend the Joint Rec Facility Policy for one more year until 2022. This policy requires a \$10,000 commitment to the joint rec facilities along with the school. Each entity keeps track of their monies.

***Motion made by Councilor Vandal to continue the Joint Rec Facility Policy for another year.*** Motion seconded by Councilor Thompson and carried unanimously.

**Resolution to accept donation**

City Administrator Kathy Lovelace informed council of a donation of two lots located on the north side of Gladys. She asked council to adopt a resolution accepting the donation.

***Motion made by Councilor Vandal to adopt Resolution #2021-07 Accepting A Donation to the City of Warroad.*** Motion seconded by Councilor Goldsmith and carried unanimously.

**ADJOURNMENT:**

There, being no further business, ***Councilor Vandal moved to adjourn the Regular Meeting of the Warroad City Council of May 24, 2021.*** The motion was seconded by Councilor Thompson and carried unanimously. The meeting adjourned at 5:29 p.m.

---

Mayor Bob Marvin

---

Kathy A. Lovelace, City Administrator

*Minutes prepared by Amy Friesner, city staff.*