

**MINUTES OF THE REGULAR MEETING
OF THE WARROAD CITY COUNCIL**

June 14, 2021

CALL TO ORDER:

Mayor Bob Marvin called the Regular Meeting of the Warroad City Council to order at 4:30pm on June 14, 2021.

Those Present: Mayor Marvin; Councilors Kevin Thompson, Michele Vandal, Doug Thomasson, and Tom Goldsmith by zoom

Absent: None

Also Present: City Administrator Kathy Lovelace, City Staff – Sarah Hardwick, Dan Trosen – Warroad Utilities, Wade Steinbring - WPD, and John Horner – Roseau County

APPROVE AGENDA:

Councilor Thompson moved to approve the meeting agenda as presented. The motion was seconded by Councilor Vandal and carried unanimously.

FISCAL/ADMINISTRATIVE ISSUES:

Approval of May 24, 2021 Council Minutes

Motion made by Councilor Thompson to approve the May 24, 2021 regular Council Minutes as written. The motion was seconded by Councilor Vandal and carried unanimously.

Approval of Checks/NMPA Payment

Motion made by Councilor Vandal to approve the June 2021 checks totaling \$756,283.89 (E2678-2689 = \$43,361.19, AP #49328-49446 = \$283,582.43, PR #8635-8650 = \$9,524.08, and PR E-#511236 = \$42,376.07, Sales Tax #05312021 = \$30,205.00, NMPA #20210531 = \$347,235.12). Motion seconded by Councilor Thomasson and carried unanimously.

Review of May Revenue/Expense Summary

No action taken.

PUBLIC SAFETY

AMB - Authorization to send delinquent Account to Collection/Revenue Recapture

Motion made by Councilor Thomasson authorizing to send delinquent Ambulance account to collection/revenue recapture as presented. Motion seconded by Councilor Thompson and carried unanimously.

PD – Approve Resolution 2021-09 – Body Camera Program / Policy

Chief Wade Steinbring reported the State of Minnesota is requiring departments with body cameras to have an audit every two years and a resolution from the council confirming there is a body camera program.

Motion made by Councilor Vandal to approve the Resolution 2021-09 Body Camera Program/Policy. Motion seconded by Councilor Thomasson and carried unanimously.

PD – Internship Program

Chief Wade Steinbring stated he was approached by a college student studying law enforcement that would like to do an internship with the Warroad Police Department. This would include riding along with officers and getting real world police experience for a total of 80 hours.

Motion made by Councilor Vandal to approve the Internship Program. Motion seconded by Councilor Thomasson and carried unanimously.

PLANNING COMMISSION

Consideration/Action on Conditional Use Permit – 801 State Ave N

Public Hearing was held 06/10/21 and notices were mailed to adjoining property owners. This permit would allow for seven apartments consisting of a total of 5648 square feet be allowed for long term rental housing.

Motion made by Councilor Vandal to approve the Conditional Use Permit from David Marvin for 801 State Ave N to allow seven apartments, approximately 5648 sq ft to be used for long term rentals in excess of 30 days. Motion seconded by Councilor Thompson and carried unanimously.

Consideration/Action on Variance Request – 201 Riverview Dr SE

Public Hearing was held 06/10/21 and notices were mailed to adjoining property owners. The property owner is requesting a rear setback variance from 30' to 24'. Several garages on this street are much closer to the road.

Motion made by Councilor Vandal to approve the rear setback Variance Request for 201 Riverview Dr SE. Motion seconded by Councilor Thompson and carried unanimously.

UTILITY DEPARTMENT

Recommendation to add Craig Kennedy to the Utility Commission

Motion made by Councilor Thomasson to approve Craig Kennedy to the Utility Commission. Motion seconded by Councilor Thompson and carried unanimously.

Purchase Request

Utility Superintendent Dan Trosen asked council for authorization to purchase a used street sweeper. Trosen stated theirs broke and will be costly to fix.

Motion made by Councilor Vandal to approve up to \$125,000 towards the purchase of a used street sweeper. Motion seconded by Councilor Thompson and carried unanimously.

OTHER BUSINESS

Event Request – Chamber of Commerce / July 2nd-4th

Motion made by Councilor Thomasson to authorize event request as presented. Motion seconded by Councilor Vandal and carried unanimously.

Event Request – LOW Brewing / July 2nd-4th

Motion made by Councilor Thomasson to authorize event request as presented. Motion seconded by Councilor Thompson and carried unanimously.

Schedule Work Session (WR/Hwy 11)

Lovelace would like Council to look ahead at their schedules so a work session can be planned before June 28, 2021. She will schedule this after all members have given their availability.

ADJOURNMENT:

There, being no further business, *Councilor Vandal moved to adjourn the Regular Meeting of the Warroad City Council of June 15, 2021.* The motion was seconded by Councilor Thompson and carried unanimously. The meeting adjourned at 5:01 p.m.

Mayor Bob Marvin

Kathy A. Lovelace, City Administrator

Minutes prepared by Sarah Hardwick, city staff.