

**MINUTES OF THE REGULAR MEETING
OF THE WARROAD CITY COUNCIL**

August 23, 2021

CALL TO ORDER:

Mayor Bob Marvin called the Regular Meeting of the Warroad City Council to order at 4:30pm on August 23, 2021.

Those Present: Mayor Marvin, Councilors Kevin Thompson, Michele Vandal, Tom Goldsmith, and Doug Thomasson.

Absent: None

Also Present: City Administrator Kathy Lovelace, City Staff – Amy Friesner, City Attorney – Steve Anderson, Dan Trosen – Warroad Utilities, Ben Bengtson – resident, and Cyndy Renfrow – WCD (by Zoom).

APPROVE AGENDA:

Councilor Vandal moved to approve the meeting agenda with the addition of 9e – Resolution for property Sale.

The motion was seconded by Councilor Thomasson and carried unanimously.

FISCAL/ADMINISTRATIVE ISSUES:

Approval of August 9, 2021 Council Minutes

Motion made by Councilor Vandal to approve the August 9, 2021 regular Council Minutes as written. The motion was seconded by Councilor Thompson and carried unanimously.

Approval of Checks

Motion made by Councilor Vandal to approve the August 2021 checks totaling \$294,474.03 (E2729-2734 = \$29,427.20, AP #49661-49704 = \$217,317.99, PR #8709-8713 = \$6,077.99, and PR E-#511408 = \$41,650.85).

Motion seconded by Councilor Thompson and carried unanimously.

PUBLIC SAFETY

AMB - Authorization to send delinquent Accounts to Collection/Revenue Recapture

Motion made by Councilor Goldsmith authorizing to send delinquent Ambulance account to collection/revenue recapture as presented. Motion seconded by Councilor Thompson and carried unanimously.

PD – Request to Purchase Body Cameras

The police department now has two body cameras. They are beginning to show signs of wear and not transmit clear images. The equipment is a requirement for each officer to wear during their shifts. It is the recommendation of the police chief that each officer have their own body camera. Council was presented a quote for six body cameras (one for each FT officer, one for the chief, and one for PT officers to use) in the amount of \$7,170. The cost would come out of the regular budget with an estimated overage of \$2,170 to come out of reserves.

Motion made by Councilor Vandal authorizing the purchase of six body cameras as presented. Motion seconded by Councilor Thompson and carried unanimously.

NORTHWEST REGIONAL LIBRARY – JIM TROJANOWSKI, DIRECTOR

Jim Trojanowski did not attend.

Motion made by Councilor Thompson to table any library budget discussion until a future meeting. Motion seconded by Councilor Vandal and carried unanimously.

RESIDENT REQUEST FOR VARIANCE

Ben Bengtson a new property owner in the city asked for an exception to the covenant addressing the minimum size of a home in the Highland Park Second Addition. He would like to build a two-story home with main level square footage of 1088. The covenant states that there is a minimum of 1200 sf on the main level.

Council discussed the overall square footage of the proposed home, the historic purpose of the covenant, and today's building costs. They recommended that the planning commission review the existing covenant.

Motion made by Councilor Thompson to not approve the proposed exception to the existing covenant.

The motion died for lack of a second.

Motion made by Councilor Goldsmith to approve the proposed exception to the existing covenant. Motion was seconded by Councilor Thomasson and carried with Council Thompson opposing.

UTILITY DEPARTMENT

None at this time.

REGIONAL PARK APPLICATION/ MASTER PLANNING

The next step in the regional park application process is to create a master plan for the point area. Council was asked to contract with DF/Damon Farber Landscape Architects to create this plan. Their proposal was reviewed and included the process from draft to application submission.

Motion made by Councilor Thomasson to contract with DF/Damon Farber Landscape Architects to create a Regional Park Master Plan for the point area. Motion seconded by Councilor Vandal and carried unanimously.

OTHER BUSINESS

Special Event Request – Warroad Panther Soccer / September

Motion made by Councilor Thompson to approve the Special Event Request for Warroad Panther Soccer with the stipulation there is no parking between barricades. Motion seconded by Councilor Thomasson and carried unanimously.

Special Event Request – Oktoberfest/ LOW Brewing Co

Motion made by Councilor Goldsmith to approve the Special Event Request for the LOW Brewery for Oktoberfest on September 17th - 19th, 2021 as discussed. Motion seconded by Councilor Thomasson and carried unanimously.

Application for Lawful Gambling Permit – Roosevelt Arena Assoc./ Algoma Pull-tabs

Motion made by Councilor Thomasson to approve the Lawful Gambling Permit as presented. The motion was seconded by Councilor Vandal and carried unanimously.

Liability Coverage - Waiver Form

Motion made by Councilor Vandal to approve the Liability Coverage without waiving the monetary limits on municipal tort liability established by state statute. The motion was seconded by Councilor Thomasson and carried unanimously.

Approval of Resolution 2021- – Sale of Property - Bengtson

Motion made by Councilor Thompson to adopt Resolution 2021-15 – Sale of Property (Lot 5 Block 1 Highland Park Second Addition) as presented. The motion was seconded by Councilor Vandal and carried unanimously.

ADJOURNMENT:

There being no further business, ***Councilor Vandal moved to adjourn the Regular Meeting of the Warroad City Council of August 23, 2021.*** The motion was seconded by Councilor Thomasson and carried unanimously. The meeting adjourned at 5:21 p.m.

Mayor Bob Marvin

Kathy A. Lovelace, City Administrator

Minutes prepared by Amy Friesner, city staff.