

**MINUTES OF THE REGULAR MEETING
OF THE WARROAD CITY COUNCIL**

September 27, 2021

CALL TO ORDER:

Mayor Bob Marvin called the Regular Meeting of the Warroad City Council to order at 4:30pm on September 27, 2021.

Those Present: Mayor Marvin, Councilors Kevin Thompson, Tom Goldsmith, and Doug Thomasson.

Absent: Councilor Michele Vandal

Also Present: City Staff – Amy Friesner, City Attorney – Steve Anderson, Damian McMillin – WFD, Joy Bukowiec – WRU, and Heni Lindberg - NWRL

APPROVE AGENDA:

Councilor Goldsmith moved to approve the meeting agenda as presented. The motion was seconded by Councilor Thompson and carried unanimously.

FISCAL/ADMINISTRATIVE ISSUES:

Approval of September 13, 2021 Council Minutes

Motion made by Councilor Thompson to approve the September 13, 2021 regular Council Minutes as written. The motion was seconded by Councilor Thomasson and carried unanimously.

Approval of Checks

Motion made by Councilor Goldsmith to approve the September 2021 checks totaling \$294,927.29 (E2749-2755 = \$29,952.12, AP #49792-49840 = \$217,914.10, PR #8725-8730 = \$6,419.81, and PR E-#511475 = \$40,641.26). Motion seconded by Councilor Thompson and carried unanimously.

NORTHWEST REGIONAL LIBRARY – HENI LINDBERG

Council reviewed the request of the Northwest Regional Library for a 1% increase for operating expenses in 2022 which would be an increase of \$721 for Warroad.

Motion made by Councilor Goldsmith to approve a 1% increase for operating expenses for the Northwest Regional Library in 2022. Motion seconded by Councilor Thomasson and carried unanimously.

PUBLIC SAFETY

Appointment of new Commission Member

There is now an opening on the Public Safety Commission with the resignation of Scott Marvin. Chuck Lindner is very interested in being on the Commission. He is not a resident but owns a business in town and therefore is a taxpayer.

Motion made by Councilor Thomasson to appoint Chuck Lindner as a member of the Public Safety Commission. Motion seconded by Councilor Thompson and carried unanimously.

AMB - Authorization to send delinquent Accounts to Collection/Revenue Recapture

Motion made by Councilor Goldsmith authorizing to send delinquent Ambulance accounts to collection/revenue recapture as presented. Motion seconded by Councilor Thomasson and carried unanimously.

FD – Approval of new firefighter

Council was asked to approve the addition of Andrew Hegstad to the Fire Department Roster. He is a resident and has filled out an application.

Motion made by Councilor Thompson to add Andrew Hegstad to the fire department roster as a volunteer firefighter. Motion seconded by Councilor Goldsmith and carried unanimously.

FD – Approval of purchase and install computer in Fire Truck

Fire Chief Damian McMillin asked council for authorization to purchase one computer and two docking stations for the fire trucks. The computer would help with mapping to find addresses quicker and also help with reports. Roseau County will reimburse \$6,000 of the cost. There are funds in the budget to cover the rest of the cost.

Motion made by Councilor Goldsmith to purchase one computer and two docking stations for fire trucks at a cost of \$11,009.23 with a reimbursement from Roseau County of \$6,000. Motion seconded by Councilor Thomasson and carried unanimously.

UTILITY DEPARTMENT

There was discussion about the city construction projects. Council was concerned that they would not make the finish deadline. City Superintendent Dan Trosen will be asked for an update at the next regular council meeting.

No Action taken

OTHER BUSINESS

Approval of Liquor Licenses

Liquor License renewal applications were sent out. Council is asked to approve the liquor licenses for American Legion, Hampton Inn and LOW Brewery.

Motion made by Councilor Thomasson to approve the listed liquor licenses. Motion was seconded by Councilor Goldsmith and carried unanimously.

Approval of New Cigarette License – DG Retail/Dollar General

A new cigarette license application was received from DG Retail/Dollar General for the property located at 216 Main Ave NE. all necessary paperwork has been received.

Motion made by Councilor Thompson to approve the new cigarette license application as listed. Motion was seconded by Councilor Thomasson and carried unanimously.

ADJOURNMENT:

There being no further business, *Councilor Thomasson moved to adjourn the Regular Meeting of the Warroad City Council of September 27, 2021.* The motion was seconded by Councilor Goldsmith and carried unanimously. The meeting adjourned at 4:50 p.m.

Mayor Bob Marvin

Kathy A. Lovelace, City Administrator

Minutes prepared by Amy Friesner, city staff.