

**MINUTES OF THE REGULAR MEETING  
OF THE WARROAD CITY COUNCIL**

**October 12, 2021**

**CALL TO ORDER:**

Mayor Bob Marvin called the Regular Meeting of the Warroad City Council to order at 4:30pm on October 12, 2021.  
**Those Present:** Mayor Marvin; Councilors Kevin Thompson, Michele Vandal, Doug Thomasson, and Tom Goldsmith  
**Absent:** None

**Also Present:** City Administrator Kathy Lovelace, City Staff Amy Friesner, City Attorney – Steve Anderson, Dan Trosen – Warroad Utilities, and Joy Bukowiec - WRU.

**APPROVE AGENDA:**

**Councilor Vandal moved to approve the meeting agenda as presented.** The motion was seconded by Councilor Goldsmith and carried unanimously.

**FISCAL/ADMINISTRATIVE ISSUES:**

**Approval of September 27, 2021 Council Minutes**

**Motion made by Councilor Thomasson to approve the September 27, 2021 regular Council Minutes as written.** The motion was seconded by Councilor Vandal and carried unanimously.

**Approval of Checks/NMPA Payment**

**Motion made by Councilor Vandal to approve the October 2021 checks totaling \$1,220,016.02 (E2756-2767 = \$55,851.38, AP #49841-49908 = \$742,639.81, NMPA #20210930 = \$347,089.04, Sales Tax #09302021 = \$29,568.00, PR #8731-8735 = \$5,818.92, and PR E-#511504 = \$39,048.87).** Motion seconded by Councilor Thomasson and carried unanimously.

**Review of September 2021 Revenue/Expense Summary**

*No action taken.*

**PUBLIC SAFETY**

**FD – RBC Collection (unpaid fire calls)**

**Motion made by Councilor Vandal authorizing to send delinquent fire calls to collection as presented.** Motion seconded by Councilor Thompson and carried unanimously.

**AMB – Authorization to Hire PT Paramedic**

Mary Phillippe turned in her resignation from the Ambulance crew as of September 26, 2021. Council was asked to approve hiring Jeff VanDyke as a second part-time paramedic. This would help fill the open position until a full-time paramedic can be found and give the department a little more flexibility.

**Motion made by Councilor Vandal to hire Jeff VanDyke as a part-time paramedic.** Motion seconded by Councilor Goldsmith and carried unanimously.

**UTILITY DEPARTMENT**

**Utility Commission Minutes for October**

*Information only. No Action Taken.*

October 12, 2021

**UC Recommendation for purchase of Sewer Jet**

Superintendent Trosen informed the Council that the older sewer jetter needs replacement. The older jetter is a 1984 model with a bad pump and rusty tank. He has already put several dollars into repairs but now feels it is replacement time. He presented a quote for a new machine at \$69,548.00

*Motion made by Councilor Thompson authorizing the purchase of a Sewer Jet in the amount of \$69,548.00 to come out of Sewer Reserves.* Motion seconded by Councilor Thomasson and carried unanimously.

**UC Recommendation for Purchase of Bobcat UW56**

Superintendent Trosen presented a quote for a Bobcat Toolcat purchase. Quote is \$60,556.36. He also told the Board that the sweeper attachment should come from Erskine, as that attachment is of metal and would last longer. That quote was \$7618.00.

*Motion made by Councilor Thomasson authorizing the purchase of a Bobcat with attachments as discussed in the amount of \$68,174.36 to come out of Electric Reserves and the sweeper portion out of street.* Motion seconded by Councilor Vandal and carried unanimously.

**Authorization to send delinquent Accounts to Collection**

*Motion made by Councilor Goldsmith authorizing to send delinquent utility accounts to collection as presented.* Motion seconded by Councilor Thompson and carried unanimously.

**Select Date and Time for Public Hearing for delinquent accounts per City Ordinance 10.20**

*Motion made by Councilor Goldsmith to schedule a public hearing per city ordinance 10.20 for November 8, 2021 at 4:30pm.* Motion seconded by Councilor Thompson and carried unanimously.

**Council Approval for Delinquent Utility Accounts for processing per City Ordinance 10.20**

*Motion made by Councilor Thomasson to approve and notify the delinquent utility accounts as presented to be attached to property taxes.* Motion seconded by Councilor Thompson and carried unanimously.

**OTHER BUSINESS**

**Special Event Request – WCP/ Light Up the Holidays – 11/27/21**

*Councilor Vandal moved to approve the Special Event Request for Light Up the Holidays on 11/27/21 at Allison Park.* Motion was seconded by Councilor Thomasson and carried unanimously.

**Approval of Liquor Licenses**

Liquor License renewal applications were sent out. Council was asked to approve the liquor license for The Phoenix Restaurant and Lounge.

*Motion made by Councilor Vandal to approve the listed liquor license.* Motion was seconded by Councilor Thomasson and carried unanimously.

**Truth-in-taxation Public Hearing - 12/13/21 at 6pm**

*FYI. No Action Taken*

**ADJOURNMENT:**

There, being no further business, *Councilor Vandal moved to adjourn the Regular Meeting of the Warroad City Council of October 12, 2021.* The motion was seconded by Councilor Thomasson and carried unanimously. The meeting adjourned at 4:59 p.m.

October 12, 2021

---

Mayor Bob Marvin

---

Kathy A. Lovelace, City Administrator

*Minutes prepared by Amy Friesner, city staff.*

October 12, 2021