

**MINUTES OF THE REGULAR MEETING
OF THE WARROAD CITY COUNCIL**

October 25, 2021

CALL TO ORDER:

Mayor Bob Marvin called the Regular Meeting of the Warroad City Council to order at 4:30pm on October 25, 2021.

Those Present: Mayor Marvin; Councilors Kevin Thompson, Doug Thomasson, and Michele Vandal

Absent: Councilor Tom Goldsmith

Also Present: City Administrator Kathy Lovelace, City Staff – Amy Friesner, City Attorney – Steve Anderson, Dan Trosen – Warroad Utilities, Wade Steinbring - WPD, and Kevin Bruce - Resident.

APPROVE AGENDA:

Councilor Vandal moved to approve the meeting agenda as presented. The motion was seconded by Councilor Thompson and carried unanimously.

FISCAL/ADMINISTRATIVE ISSUES:

Approval of October 12, 2021 Council Minutes

Motion made by Councilor Vandal to approve the October 12, 2021 regular Council Minutes as written. The motion was seconded by Councilor Thomasson and carried unanimously.

Approval of Checks/NMPA Payment

Motion made by Councilor Vandal to approve the October 2021 checks totaling \$320,078.50 (E2768-2773 = \$30,961.52, AP #49909-49951 = \$228,952.41, PR #8736-8764 = \$22,364.72, and PR E-#511534 = \$37,799.85). Motion seconded by Councilor Thompson and carried unanimously.

Library Board Appointment

Motion made by Councilor Thompson to appoint Janelle Pelland to the Library Board. The motion was seconded by Councilor Vandal and carried unanimously.

PUBLIC SAFETY

AMB - Authorization to send delinquent Accounts to Collection/Revenue Recapture

Motion made by Councilor Vandal authorizing to send delinquent Ambulance account to collection/revenue recapture as presented. Motion seconded by Councilor Thomasson and carried unanimously.

MARINA/SAFE HARBOR PERMITTING UPDATE – NATE DALAGER, HDR

Nate Dalager of HDR Engineering updated council on the marina/safe harbor permit. The DNR is requesting an archeological study of the impacted area to determine if there are any artifacts present. He stated that without this Phase I Survey, the permit cannot advance to the next step. The cost could be up to \$15,000 but could be less if nothing is found and a letter from the archeologist is all that is needed.

Motion made by Councilor Vandal to authorize up to \$15,000 to do a Phase I Survey to enable the submission of the needed permit for the campground harbor development. Motion seconded by Councilor Thomasson and carried unanimously.

UTILITY DEPARTMENT

2021 Street Project

Council was given an update on the progress of the 2021 Street Project.

No Action Taken.

OTHER BUSINESS

Approval to Hire PT Liquor Store Clerk

Councilor Thomasson moved to approve the hire of Sam Solberg as a PT Liquor Store Clerk. Motion was seconded by Councilor Vandal and carried unanimously.

Approval of Liquor License Renewal

Motion made by Councilor Vandal to approve the Algoma liquor license. Motion was seconded by Councilor Thompson and carried unanimously.

ADJOURNMENT:

There being no further business, *Councilor Vandal moved to adjourn the Regular Meeting of the Warroad City Council of October 25, 2021.* The motion was seconded by Councilor Thompson and carried unanimously. The meeting adjourned at 4:49 p.m.

Mayor Bob Marvin

Kathy A. Lovelace, City Administrator

Minutes prepared by Amy Friesner, city staff.