

**MINUTES OF THE REGULAR MEETING
OF THE WARROAD CITY COUNCIL**

December 13, 2021

CALL TO ORDER:

Mayor Marvin called the Regular Meeting of the Warroad City Council to order at 5:00p.m. on December 13, 2021.

Those Present: Mayor Marvin, Councilors Kevin Thompson, Doug Thomasson and Michele Vandal and Councilor Tom goldsmith by ITV.

Absent: None

Also Present: City Administrator – Kathy Lovelace, City Staff – Amy Friesner, Dan Trosen – Utility Superintendent, and John Horner – Roseau County.

APPROVE AGENDA:

Councilor Vandal moved to approve the meeting agenda as presented. The motion was seconded by Councilor Thomasson and carried unanimously.

FISCAL/ADMINISTRATIVE ISSUES:

Approval of November 18, 2021 Special Work Session Minutes

Motion made by Councilor Goldsmith to approve the November 18, 2021 Special Work Session Minutes as written. The motion was seconded by Councilor Thompson and carried unanimously.

Approval of November 22, 2021 Council Minutes

Motion made by Councilor Vandal to approve the November 22, 2021 regular Council Minutes as written. The motion was seconded by Councilor Thomasson and carried unanimously.

Approval of Checks

Motion made by Councilor Vandal to approve the December 2021 checks totaling \$888,357.14 (E2792-2812 = \$78,982.32, AP #50070-50161 = \$298,051.51, PR #8780-8861 = \$49,946.78, and PR E#511617, 511645 = \$80,506.73, NMPA #20211130 = \$351,704.80, Sales Tax #11302021 = \$29,165.00). Motion seconded by Councilor Thompson and carried unanimously.

November Revenue/Expense Summary

Information only. No action taken.

PUBLIC SAFETY

None at this time.

AIRPORT

None at this time.

UTILITY DEPARTMENT

Utility Commission Minutes for December 2021

Information only. No Action Taken.

Authorization to send delinquent Utility Accounts to Collection

Motion made by Councilor Vandal authorizing to send delinquent utility accounts to collection as presented.

Motion seconded by Councilor Thomasson and carried unanimously.

Resolution 2021-16 Water/Sewer Rates for 2022

Councilor Thompson moved to adopt Resolution 2021-16 / 2021 Water & Sewer Rates as presented reflecting a 5% increase. Motion seconded by Councilor Thomasson and carried unanimously

2022 Fuel Bids

Utility Superintendent Dan Trosen presented council a fuel bid summary. There was one bid received. Holiday Station Stores was the only bid at a proposed 10 cent per gallon discount. It is the recommendation that the fuel bid for 2022 be awarded to Holiday Station Stores.

Motion made by Councilor Thomasson to accept the bid for both gas and diesel from Holiday Station Stores for the 2022 fuel needs. Motion seconded by Councilor Vandal and carried unanimously.

OTHER BUSINESS:**Resolution 2021-15 Sale of Property / Z Hafiz**

Motion made by Councilor Vandal to adopt Resolution 2021-15 Sale of Property to Z. Hafiz. Motion seconded by Councilor Goldsmith and carried unanimously.

OPEN PUBLIC TRUTH-IN-TAXATION HEARING TO DISCUSS 2022 PROPOSED BUDGET

Motion made by Councilor Thompson to open the Public Hearing for Truth-in-Taxation. The motion was seconded by Councilor Vandal and carried unanimously.

The 2022 Budget Discussion was opened at 6:02pm. No City residents were on hand concerning truth-in-taxation. The proposed 2022 budget was reviewed. The overall increase proposed was 4.32%.

Motion made by Councilor Vandal to close the Public Hearing and Resume the Regular council Meeting. The motion was seconded by Councilor Thomasson and carried unanimously. The regular meeting resumed at 6:18pm.

FINAL APPROVAL OF 2022 BUDGET

Motion made by Councilor Vandal to approve the 2022 Budget/ Tax Levy as presented which would result in a 4.32% increase. The motion was seconded by Councilor Thompson and carried unanimously.

ADJOURNMENT:

There being no further business, ***Councilor Vandal moved to adjourn the Regular Meeting of the Warroad City Council of December 13, 2021.*** The motion was seconded by Councilor Goldsmith and carried unanimously. The meeting adjourned at 6:19 p.m.

Mayor Bob Marvin

Kathy A. Lovelace, City Administrator

Minutes prepared by: Amy Friesner, city staff