

**MINUTES OF THE REGULAR MEETING
OF THE WARROAD CITY COUNCIL**

March 14, 2022

CALL TO ORDER:

Mayor Marvin called the Regular Meeting of the Warroad City Council to order at 4:30p.m. on March 14, 2022.

Those Present: Mayor Marvin, Councilors Kevin Thompson, Doug Thomasson, and Michele Vandal.

Absent: Councilor Tom Goldsmith

Also Present: City Administrator – Kathy Lovelace, City Staff – Amy Friesner, City Attorney – Steve Anderson, Dan Trosen – Utility Superintendent, Wade Steinbring – WPD, and Resident Joe Olafson.

APPROVE AGENDA:

Councilor Vandal moved to approve the meeting agenda as presented. The motion was seconded by Councilor Thomasson and carried unanimously.

FISCAL/ADMINISTRATIVE ISSUES:

Approval of February 28, 2022 Regular Meeting Minutes

Motion made by Councilor Vandal to approve the February 28, 2022 Regular Meeting Minutes as written. The motion was seconded by Councilor Thompson and carried unanimously.

Approval of Checks

Motion made by Councilor Vandal to approve the March 2022 checks totaling \$732,238.14(E2871-2885 = \$42,202.77, AP #50429-50497 = \$244,980.97, PR #8916-8926 = \$7,290.85, and PRE#511808 = \$39,873.22, NMPA #20220228 = \$365,643.33, and Sales Tax #02282022 = \$32,247.00). Motion seconded by Councilor Thomasson and carried unanimously.

Revenue/Expense Summary – February 2022

FYI – No Action Taken.

PUBLIC SAFETY

AMB - Authorization to send delinquent Accounts to Collection/Revenue Recapture

Motion made by Councilor Vandal authorizing to send delinquent Ambulance accounts to collection/revenue recapture as presented. Motion seconded by Councilor Thomasson and carried unanimously.

PD – Request to hire FT Officer

Police Chief Wade Steinbring asked council for authorization to hire a temporary fifth full-time officer in anticipation of losing one in May. Council discussed the financial impact and the possibility of not losing the current officer. Also discussed was the Union impact if the officer were hired and the position was not needed.

Motion made by Councilor Thompson to table any decision until Union legal council can be consulted. Motion seconded by Councilor Thomasson and carried unanimously.

PD – Request to Purchase Tasers

Motion made by Councilor Vandal authorizing the purchase of three ARMER portable radios at a cost of \$9,149.91 as budgeted. Motion seconded by Councilor Goldsmith and carried unanimously.

PD – Request to Purchase Radios

Motion made by Councilor Vandal authorizing the purchase of three ARMER portable radios at a cost of \$9,149.91 as budgeted. Motion seconded by Councilor Goldsmith and carried unanimously.

UTILITY DEPARTMENT**March Utility Commission Minutes**

FYI – No Action taken.

RBC Collections/Delinquent Utility Account

Motion made by Councilor Thompson authorizing to send delinquent utility accounts to collection as presented. Motion seconded by Councilor Vandal and carried unanimously.

Approval of Resolution 2022-05 Electric Rates

Utility Superintendent Dan Trosen presented a proposed rate increase of 1% for 2022 to help cover the increasing cost of maintenance materials.

Motion made by Councilor Thompson to adopt Resolution 2022-05 Adopting Retail Power Rates as presented. Motion seconded by Councilor Vandal and carried unanimously.

Approve Resolution 2022-07 - Appointments to NMPA Board

Council was asked to adopt a resolution naming Utility Superintendent Dan Trosen as director and Kevin Hanson as the advisor to NMPA for the twelve-month period beginning May 1, 2022.

Motion made by Councilor Vandal to adopt Resolution 2022-07 naming Utility Superintendent Dan Trosen as director and Kevin Hanson as the advisor to NMPA. Motion was seconded by Councilor Thomasson and carried unanimously.

NMPA Infinity Rate Increase

Utility Superintendent Dan Trosen stated that NMPA was raising the rates for the voluntary Infinity Wind Program. At this time the city has nine participants. Since this is a rate change, even though a pass-through charge, council was asked for action.

Motion made by Councilor Vandal to approve the proposed rate increase for the voluntary Infinity Wind Program through NMPA. Motion seconded by Councilor Thompson and carried unanimously.

Hwy 11 project for Water Department – Const. 2023

Utility Superintendent Dan Trosen presented a new rate structure to follow NMPA electric billings. The result would be no increase for 2021.

Motion made by Councilor Goldsmith to adopt Resolution 2021-04 Adopting Retail Power Rates as presented. Motion seconded by Councilor Thompson and carried unanimously.

OTHER BUSINESS:**Request for Lease of City Property**

City Administrator Kathy Lovelace was contacted about a piece of city property out by the ponds. She was asked if the city would lease the property so that a cabin could be put on it.

Motion made by Councilor Thompson to reject the request to lease city property near the ponds as discussed. Motion seconded by Councilor Vandal and carried unanimously.

Broadband Letter of Support

Motion made by Councilor Thomasson to approve the Special Event Request for Yeti Fest on March 19, 2022 as presented. Motion seconded by Councilor Vandal and carried unanimously.

Application for Exempt Permit – WFD Relief Assn – Annual Raffle

Motion made by Councilor Thomasson to approve the Special Event Request for Yeti Fest on March 19, 2022 as presented. Motion seconded by Councilor Vandal and carried unanimously.

Request to purchase back property

Motion made by Councilor Thomasson to approve the Special Event Request for Yeti Fest on March 19, 2022 as presented. Motion seconded by Councilor Vandal and carried unanimously.

ADJOURNMENT:

There being no further business, *Councilor Vandal moved to adjourn the Regular Meeting of the Warroad City Council of March 14, 2022.* The motion was seconded by Councilor Thompson and carried unanimously. The meeting adjourned at 4:57 p.m.

Mayor Bob Marvin

Kathy A. Lovelace, City Administrator

Minutes prepared by: Amy Friesner, city staff