

**MINUTES OF THE REGULAR MEETING
OF THE WARROAD CITY COUNCIL**

March 28, 2022

CALL TO ORDER:

Mayor Marvin called the Regular Meeting of the Warroad City Council to order at 4:30p.m. on March 28, 2022.

Those Present: Mayor Marvin, Councilors Kevin Thompson, Doug Thomasson, Tom Goldsmith and Michele Vandal.

Absent: None

Also Present: City Administrator – Kathy Lovelace, City Staff – Amy Friesner, City Attorney – Steve Anderson, Dan Trosen – Utility Superintendent, Wade Steinbring – WPD, Shelli Spina and Nathan Hoy – Liquor Store, Tracee Bruggeman – Brady Martz, Cyndi Renfrow – WCD, and representatives from BCI Construction Inc.

APPROVE AGENDA:

Councilor Vandal moved to approve the meeting agenda as presented. The motion was seconded by Councilor Thomasson and carried unanimously.

FISCAL/ADMINISTRATIVE ISSUES:

Approval of March 14, 2022 Regular Meeting Minutes

Motion made by Councilor Vandal to approve the March 14, 2022 Regular Meeting Minutes as written. The motion was seconded by Councilor Thompson and carried unanimously.

Approval of March 24, 2022 Council Work Session Minutes

Motion made by Councilor Goldsmith to approve the March 24, 2022 Council Work Session Minutes as written. The motion was seconded by Councilor Thompson and carried unanimously.

Approval of Checks

Motion made by Councilor Vandal to approve the March 2022 checks totaling \$215,155.69(E2886-2893 = \$31,443.44, AP #50498-50545 = \$139,658.66, PR #8927-8931 = \$6,750.40, and PR E#511833 = \$37,303.19). Motion seconded by Councilor Goldsmith and carried unanimously.

2021 AUDIT PRESENTATION – BRADY MARTZ

Tracee Bruggeman from Brady Martz presented the Financial Statements as of December 31, 2021 and the Independent Auditor's Report.

No Action Taken.

LIQUOR STORE

Authorization to attend 2022 MMBA Annual Conference

Motion made by Councilor Thompson to authorize Shelli Spina and Nathan Hoy to attend the 2022 MMBA Conference. Motion seconded by Councilor Thomasson and carried unanimously.

Review/Consideration of Liquor Store Bids

Council was presented the bid abstract for the new liquor store. There were three bids received. The apparent low bid was from BCI Construction Inc in the amount of \$2,769,000.

Motion made by Councilor Vandal to accept the apparent low bid from BCI Construction Inc. Motion seconded by Councilor Thomasson and carried unanimously.

Proposal for Geotechnical Exploration

Additional boring is needed for the foundation of the new liquor store due to high levels of peat found in the last boring samples. The contractor will not know the financial impact until the new boring samples are taken.

Motion made by Councilor Goldsmith to authorize the proposal for geotechnical exploration as presented. Motion seconded by Councilor Vandal and carried unanimously.

AIRPORT**KLJ Task Order Number 2**

In order to proceed with the planned taxiway rehabilitation project for 2022-2023, the FAA is requiring and updated Airport Layout Plan. KLJ will work on this task. Council is asked to approve and sign the KLJ Task order Number 2. The city financial responsibility would be \$9,058.06.

Motion made by Councilor Goldsmith authorizing the approval and signing of the KLJ Task Order Number 2 to update the Airport Layout Plan. Motion seconded by Councilor Thomasson and carried unanimously.

State ARPA Agreement/Resolution 2022-08

Council was asked to approve the agreement and adopt a resolution to proceed with the disbursement of \$32,000 in ARPA (American Rescue Plan) funds. Applications for the funds will be submitted to the state.

Motion made by Councilor Vandal to adopt resolution 2022-08 and sign the ARPA agreement. Motion seconded by Councilor Thompson and carried unanimously.

PUBLIC SAFETY**PD – Deer Hunt**

Police Chief Wade Steinbring asked council for authorization to continue the annual city deer hunt as done in previous years.

Motion made by Councilor Vandal to continue the annual city deer hunt. Motion seconded by Councilor Goldsmith and carried unanimously.

UTILITY DEPARTMENT

None at this time

OTHER BUSINESS:**Regional Park Layout Concept Approval**

City Administrator Kathy Lovelace presented council an overview of the proposed plan for reconstruction and reutilization of the entire Point. This plan will be submitted as part of the Regional Park Application. The layout is planned in phases and can be modified and refined as plans are constructed.

Motion made by Councilor Vandal to approve the preliminary Regional Park layout/concept as presented and authorize submission of the Regional Park Application to Greater MN Regional Parks and Trails Commission. Motion seconded by Councilor Thomasson and carried unanimously.

Hwy 11 project – Landscape Elements Budget

City Administrator Kathy Lovelace presented council the first landscape design proposal for the Hwy 11 corridor through Warroad. She asked for comments and a general budget for city funds to be used for this portion of the Hwy 11 project. Council comments and recommendations will be taken back to the next planning meeting.

It was council consensus to cost match with other entities up to a \$300,000 limit.

Special Event Request/ Warroad Community Partners

1. Taste of Warroad – 05/20/2022
2. Northborn Days/ Allison Park – 06/10-11/2022
3. Variety Show & Movie in the Park/ Allison Park – 07/01/22
4. Yellow Rose Run/ Allison Park – 08/13/22
5. Light up the Holidays/ Allison Park – 11/26/22

Motion made by Councilor Vandal to approve the Special Event Requests for the Warroad Community Partners summer activities as presented. Motion seconded by Councilor Thomasson and carried unanimously.

ADJOURNMENT:

There being no further business, ***Councilor Vandal moved to adjourn the Regular Meeting of the Warroad City Council of March 28, 2022.*** The motion was seconded by Councilor Thompson and carried unanimously. The meeting adjourned at 5:55 p.m.

Mayor Bob Marvin

Kathy A. Lovelace, City Administrator

Minutes prepared by: Amy Friesner, city staff