

**MINUTES OF THE REGULAR MEETING
OF THE WARROAD CITY COUNCIL**

April 25, 2022

CALL TO ORDER:

Mayor Marvin called the Regular Meeting of the Warroad City Council to order at 4:30p.m. on April 25, 2022.

Those Present: Mayor Marvin, Councilors Kevin Thompson, Doug Thomasson, and Michele Vandal and Councilor Tom Goldsmith.

Absent: None

Also Present: City Administrator – Kathy Lovelace, City Staff – Amy Friesner, City Attorney – Steve Anderson, Dan Trosen – Utility Superintendent, and Wade Steinbring – WPD.

APPROVE AGENDA:

Councilor Vandal moved to approve the meeting agenda as presented. The motion was seconded by Councilor Goldsmith and carried unanimously.

FISCAL/ADMINISTRATIVE ISSUES:

Approval of April 11, 2022 Regular Meeting Minutes

Motion made by Councilor Thompson to approve the April 11, 2022 Regular Meeting Minutes as written. The motion was seconded by Councilor Thomasson and carried unanimously.

Approval of Checks

Motion made by Councilor Vandal to approve the April 2022 checks totaling \$246,431.37(E2908-2917 = \$32,769.49, AP #50606-50664 = \$156,373.60, PR #8938-8965 = \$19,742.91, and PR E#511887 = \$37,545.37). Motion seconded by Councilor Goldsmith and carried unanimously.

Lease Agreement – Marvin Real Estate

City Administrator Kathy Lovelace asked council for some details for the lease agreement with Marvin Real Estate for the city property where the tiny home project will be located. She asked for length of lease (4 years), annual charge (\$2000), and condition of property and maintenance of grounds/structures requirements. A list of requirements was discussed including, but not limited to, neat and orderly short term housing with the maintenance of grounds and structures including grading and plowing to be the lessee's responsibility.

It was council consensus to present the lease agreement to Marvin Real Estate for review.

Lease Agreement – M&D Apartments

City Administrator Kathy Lovelace asked council for some details for the lease agreement with John Marvin (M&D Apartments) for parking on a strip of City property. She asked for length of lease (5 years), annual charge (\$400), and condition of property and maintenance of grounds/structures requirements

Motion made by Councilor Vandal to approve the lease agreement for M&D Apartment parking with the discussed terms. Motion seconded by Councilor Thomasson and carried unanimously.

PUBLIC SAFETY

None at this time

UTILITY DEPARTMENT

None at this time

OTHER BUSINESS:**WCD Request**

Council was given information for a financial request from Warroad Community Development. The purpose of the request is to support one-third of the cost of providing a reasonable salary and benefits to the President/CEO of WCD and a reasonable part time salary to the Executive Assistant and one-third of the general operating expenses of WCD.

Council expressed concerns of other funding, transparency, and other unknowns.

A work session will be scheduled to further discuss the request.

CLOSED MEETING -Pursuant to MN Statute 13D.03 to discuss Labor Negotiations Strategy

Motion made by Councilor Vandal to close the regular meeting of the City Council pursuant to MN Statute 13D.03 to discuss Labor Negotiations Strategy. The motion was seconded by Councilor Thompson and carried unanimously. The meeting closed at 5:14 pm.

Motion by Doug Thomasson to end the closed session and reopen the regular council meeting. Motion was seconded by Michele Vandal and carried unanimously. The closed meeting ended at 5:36pm.

The Regular City Council meeting resumed at 5:36pm.

Motion by Goldsmith to instruct City Administrator Lovelace to reaffirm the City's last offer with regard to the pending grievance by officer Olafson. Motion was seconded by Thomasson and carried unanimously.

ADJOURNMENT:

There being no further business, *Councilor Vandal moved to adjourn the Regular Meeting of the Warroad City Council of April 25, 2022.* The motion was seconded by Councilor Thomasson and carried unanimously. The meeting adjourned at 5:38 p.m.

Mayor Bob Marvin

Kathy A. Lovelace, City Administrator

Minutes prepared by: Amy Friesner, city staff