

**MINUTES OF THE REGULAR MEETING  
OF THE WARROAD CITY COUNCIL**

**May 23, 2022**

**CALL TO ORDER:**

Mayor Marvin called the Regular Meeting of the Warroad City Council to order at 4:30p.m. on May 23, 2022.

***Those Present:*** Mayor Marvin, Councilors Kevin Thompson, Doug Thomasson, and Michele Vandal and Councilor Tom Goldsmith.

***Absent:*** None

***Also Present:*** City Administrator – Kathy Lovelace, City Staff – Amy Friesner, City Attorney – Steve Anderson, Dan Trosen – Utility Superintendent, Cyndy Renfrow and Adam Deathe - WCD, and Wade Steinbring – WPD.

**APPROVE AGENDA:**

***Councilor Vandal moved to approve the meeting agenda with the addition of 6d – Government Island.*** The motion was seconded by Councilor Thompson and carried unanimously.

**FISCAL/ADMINISTRATIVE ISSUES:**

**Approval of May 9, 2022 Regular Meeting Minutes**

***Motion made by Councilor Goldsmith to approve the May 9, 2022 Regular Meeting Minutes as written.*** The motion was seconded by Councilor Thomasson and carried unanimously.

**Approval of May 9, 2022 Special Meeting Minutes**

***Motion made by Councilor Vandal to table the approval of the May 9, 2022 Special Meeting Minutes.*** The motion was seconded by Councilor Thompson and carried unanimously.

**Approval of Checks**

***Motion made by Councilor Vandal to approve the May 2022 checks totaling \$286,684.21 (E2933-2940 = \$31,198.93, AP #50737-50792 = \$206,301.74, PR #8971-8983 = \$6,978.07, and PR E#511954 = \$42,205.47).*** Motion seconded by Councilor Thompson and carried unanimously.

**PUBLIC SAFETY**

**AMB - Authorization to send delinquent Accounts to Collection/Revenue Recapture**

***Motion made by Councilor Goldsmith authorizing to send delinquent Ambulance accounts to collection/revenue recapture as presented.*** Motion seconded by Councilor Thomasson and carried unanimously.

**FD - Authorization to send delinquent Fire Calls to Collection**

***Motion made by Councilor Vandal authorizing to send delinquent fire calls to collection as presented.*** Motion seconded by Councilor Thomasson and carried unanimously.

**UTILITY DEPARTMENT**

Council was updated on the flood management and lake levels to date.

***No Action Taken.***

**OTHER BUSINESS:****Application for Exempt Permit / Knights of Columbus/ July 4<sup>th</sup>**

*Motion made by Councilor Vandal to approve the application for Exempt Permit for Knights of Columbus Bingo on July 4, 2022 as presented.* Motion seconded by Councilor Thomasson and carried unanimously.

**Introduction of New WCD Executive Director**

Council was introduced to the New Warroad Community Development (WCD) Executive Director Adam Deathe.

*No Action Taken.*

**WCD Request**

Council was given information for a financial request from Warroad Community Development. The purpose of the request is to support one-third of the cost of providing a reasonable salary and benefits to the President/CEO of WCD and a reasonable part time salary to the Executive Assistant and one-third of the general operating expenses of WCD.

Council discussed concerns of other funding, transparency, accountability to taxpayers, and other unknowns.

*Motion made by Councilor Thomasson to approve a financial request of \$83,000 annually for three years for the support of one-third of costs for wages and expenses for WCD pending approval of written guidelines for goals and objectives and quarterly reporting to the council.* Motion seconded by Councilor Goldsmith. Ayes: Councilor Goldsmith, Thomasson and Mayor Marvin. Those opposed: Councilor Thompson and Vandal. Motion Carried.

**Government Island**

Council was given an update on the Government Island project beginning soon. Phase I will include brush clearing, fire rings, tables, benches and docks. Funds have already been received for this phase through grants and in-kind donations. Phase II will be to fine tune the phase I improvements this fall.

Council voiced concerned about vandalism and other issues.

*Motion made by Councilor Vandal to support the Government Island phase I plan as presented.* Motion seconded by Councilor Thompson and carried unanimously.

**ADJOURNMENT:**

There being no further business, *Councilor Vandal moved to adjourn the Regular Meeting of the Warroad City Council of May 23, 2022.* The motion was seconded by Councilor Goldsmith and carried unanimously. The meeting adjourned at 5:40 p.m.

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Mayor Bob Marvin

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Kathy A. Lovelace, City Administrator

*Minutes prepared by: Amy Friesner, city staff*