

**MINUTES OF THE REGULAR MEETING
OF THE WARROAD CITY COUNCIL**

July 11, 2022

CALL TO ORDER:

Mayor Marvin called the Regular Meeting of the Warroad City Council to order at 4:30p.m. on July 11, 2022.

Those Present: Mayor Marvin, Councilors Doug Thomasson, Kevin Thompson, and Michele Vandal and Tom Goldsmith

Absent: None

Also Present: City Staff – Sarah Hardwick, City Attorney – Steve Anderson, Dan Trosen – Utility Superintendent, Wade Steinbring – WPD, and Skip Duchesneau – DW Jones by Zoom, Jason Murray – David Drown Associates by Zoom, Scott Johnson – Roseau County Commissioner.

APPROVE AGENDA:

Councilor Vandal moved to approve the meeting agenda as written. The motion was seconded by Councilor Goldsmith and carried unanimously.

FISCAL/ADMINISTRATIVE ISSUES:

Approval of June 27, 2022 Regular Meeting Minutes

Motion made by Councilor Vandal to approve the June 27, 2022 Special Meeting Minutes as written. The motion was seconded by Councilor Goldsmith and carried unanimously.

Approval of Checks- 06/13/22

Motion made by Councilor Vandal to approve the June 2022 checks totaling \$451,780.62 (E2968-2973 = \$26256.04, AP #50947-50998 = \$371,246.50, PR #9018-9024 = \$7492.53, and PR E#512095 = \$46,785.55). Motion seconded by Councilor Thompson and carried unanimously.

Approval of Resolution 2022-12 Calling for a Public Hearing

Motion made by Councilor Goldsmith to approve Resolution 2022-12 Calling for a Public Hearing. The motion was seconded by Councilor Thompson and carried unanimously.

DW JONES / ICON PROJECT

Public Hearing to address a petition by DW Jones to vacate the alley located in Block 4; Replat of Berg's Addition

Public Hearing was opened, there were no citizens present or issues expressed on the project.

Action on Alley Vacation Request

Motion made by Councilor Goldsmith to approve the vacation of alley on Block 4; Replat of Berg's Addition. The motion was seconded by Councilor Vandal and carried unanimously.

Development Agreement

Motion made by Councilor Thomasson to approve Resolution 2022-15 Development Agreement. The motion was seconded by Councilor Vandal and carried unanimously.

PUBLIC SAFETY

Chief Steinbring reported the water barriers were damaged over the weekend and the department is following up on leads before asking for the public's help.

UTILITY DEPARTMENT

Collection of delinquent Accounts

Motion made by Councilor Vandal authorizing to send delinquent utility account to collection. Motion seconded by Councilor Goldsmith and carried unanimously.

AMI Quotes

Superintendent Trosen is seeking approval to advertise for bids on a new automated meter system.

Motion made by Councilor Vandal to authorize to proceed with Request for Proposal (RFP). The motion was seconded by Councilor Goldsmith and carried unanimously.

July Utility Commission Minutes

FYI – No Action taken.

OTHER BUSINESS:

Land Purchase Update

Lovelace provided copies of the correspondence with Dr Yates from ISD 690. Discussion on a counteroffer but consensus was to not counter as it seems the parties are too far apart and proceed with expansion plans to the west if nothing is heard from the school by Wednesday, July 13, 2022.

Liquor Store – Authorization to Hire PT employee

Motion made by Councilor Vandal to hire Part-time employee Jennifer Rose at the liquor store. Motion seconded by Councilor Thomasson and carried unanimously.

Special Event Request/ WCP / July 16th

Lovelace provided a copy of the map where the road would be blocked off on River Street NE. The alcohol would remain in the building or on the patio.

Motion made by Councilor Thompson to approve the Special Event Request. Motion was seconded by Councilor Vandal and carried unanimously.

2023 Budget Process

Lovelace stated the County is asking for the budget earlier this year. She would like to send it over to the County by September 1. Council gave administrator direction for the department heads with regard to the preliminary budget.

Airport request for disposition of vehicle

Information Only

Open Meeting Law Information

Information Only

County Commissioner Update

Council congratulated and welcomed Scott Johnson, who was appointed to fill the unexpired term following the untimely passing John Horner. Johnson will serve until the end of the year when the newly elected commissioner will take office.

No Action Taken.

ADJOURNMENT:

There being no further business, *Councilor Vandal moved to adjourn the Regular Meeting of the Warroad City Council of July 11, 2022.* The motion was seconded by Councilor Thompson and carried unanimously. The meeting adjourned at 5:40 p.m.

Mayor Bob Marvin

Kathy A. Lovelace, City Administrator

Minutes prepared by: Sarah Hardwick, city staff