

**MINUTES OF THE REGULAR MEETING  
OF THE WARROAD CITY COUNCIL**

**August 8, 2022**

**CALL TO ORDER:**

Mayor Marvin called the Regular Meeting of the Warroad City Council to order at 4:30p.m. on August 8, 2022.

***Those Present:*** Mayor Marvin, Councilors Kevin Thompson, Doug Thomasson, and Michele Vandal and Councilor Tom Goldsmith.

***Absent:*** None

***Also Present:*** City Administrator – Kathy Lovelace, City Staff – Sarah Hardwick, City Attorney – Steve Anderson, Dan Trosen – Utility Superintendent, Jeff Ploof – Park, Wade Steinbring – WPD, Scott Johnson – Roseau County, Joe Olafson and Kevin Bruce – residents

**APPROVE AGENDA:**

***Councilor Vandal moved to approve the meeting agenda as presented.*** The motion was seconded by Councilor Thomasson and carried unanimously.

**FISCAL/ADMINISTRATIVE ISSUES:**

**Approval of July 25, 2022 Regular Meeting Minutes**

***Motion made by Councilor Vandal to approve the July 25, 2022 Regular Meeting Minutes as written.*** The motion was seconded by Councilor Thompson and carried unanimously.

**Approval of Checks**

***Motion made by Councilor Vandal to approve the July 2022 checks totaling \$645,097.31 (E2991-3005 = \$37,479.54, AP #51093-51133 = \$89,416.51, NMPA #20220731 = \$395,547.53, Sales Tax #07312022 = \$42,784.00, PR #9054-9066 = \$8,195.78, Health Insurance #202208 = \$26,437.04 and PR E#512165 = \$45,236.91).*** Motion seconded by Councilor Thompson and carried unanimously.

**PUBLIC SAFETY**

**AMB - Authorization to send delinquent Accounts to Collection/Revenue Recapture**

***Motion made by Councilor Vandal authorizing to send delinquent Ambulance accounts to collection/revenue recapture as presented.*** Motion seconded by Councilor Thompson and carried unanimously.

**FD – Authorization to send delinquent Fire Calls to Collection**

***Motion made be Councilor Thompson authorizing to send delinquent Fire Call accounts to collection as presented.*** Motion seconded by Councilor Thomasson and carried unanimously.

**UTILITY DEPARTMENT**

**August Utility Commission Minutes**

FYI – No action taken.

**Delinquent Utility Accounts to Collections**

*Motion made be Councilor Thompson authorizing to send delinquent Utility accounts to collection as presented.* Motion seconded by Councilor Goldsmith and carried unanimously.

**OTHER BUSINESS:**

**Library – Request for repair of HVAC system**

The Heritage Center received a quote from CL Linfoot to fix the problems with the HVAC system. The system needs to detect and control humidity.

*Motion made by Councilor Goldsmith to authorize the repair of the HVAC system at The Heritage Center.* Motion was seconded by Councilor Vandal and carried unanimously.

**Application for Exempt Permit / KOC Bingo / 11-19-22**

*Motion made by Councilor Vandal to approve the application for Exempt Permit for Knights of Columbus Bingo on November 19, 2022 as presented.* Motion seconded by Councilor Thomasson and carried unanimously.

**2022 Election Judge Pay**

Lovelace would like the city election judge wage to be aligned with the county election judges.

*Motion made by Councilor Thomasson to raise the Election Judge pay to \$18/hour and Head Election Judge pay to \$20/hour.* Motion seconded by Councilor Vandal and carried unanimously.

**Update on High Water / The Point**

Superintendent Trosen stated they are taking down the water barriers at the Point and should be finished by the end of the week. The water is predicted to go down 5-6 inches this week.

*Consensus was to keep The Point closed until the damage to the docks can be assessed.*

**ADJOURNMENT:**

There being no further business, *Councilor Vandal moved to adjourn the Regular Meeting of the Warroad City Council of August 8, 2022.* The motion was seconded by Councilor Goldsmith and carried unanimously. The meeting adjourned at 4:45 p.m.

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Mayor Bob Marvin

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Kathy A. Lovelace, City Administrator

*Minutes prepared by: Sarah Hardwick, city staff*