

**MINUTES OF THE REGULAR MEETING  
OF THE WARROAD CITY COUNCIL**

**September 12, 2022**

**CALL TO ORDER:**

Mayor Marvin called the Regular Meeting of the Warroad City Council to order at 4:30p.m. on September 12, 2022.

***Those Present:*** Mayor Marvin, Councilors Kevin Thompson, Doug Thomasson, and Michele Vandal and Councilor Tom Goldsmith.

***Absent:*** None

***Also Present:*** City Administrator – Kathy Lovelace, City Staff – Amy Friesner, City Attorney – Steve Anderson, Jeff Ploof – Park, Wade Steinbring – WPD, Scott Johnson – Roseau County

**APPROVE AGENDA:**

***Councilor Vandal moved to approve the meeting agenda as presented.*** The motion was seconded by Councilor Goldsmith and carried unanimously.

**FISCAL/ADMINISTRATIVE ISSUES:**

**Approval of August 22, 2022 Regular Meeting Minutes**

***Motion made by Councilor Vandal to approve the August 22, 2022 Regular Meeting Minutes as written.*** The motion was seconded by Councilor Thompson and carried unanimously.

**Approval of Checks**

***Motion made by Councilor Vandal to approve the September 2022 checks totaling \$847,023.18 (E3012-3024 = \$40,794.74, AP #51202-51291 = \$286,812.83, NMPA #20220831 = \$401,242.60, Sales Tax #08312022 = \$40,817.00, PR #9075-9082 = \$7,435.65, Health Insurance #202209 = \$26,437.04 and PR E#512237 = \$43,483.32).*** Motion seconded by Councilor Thompson and carried unanimously.

**Review of August 2022 Revenue/Expense Summary**

*No action taken.*

**Liability Coverage - Waiver Form**

***Motion made by Councilor Vandal to approve the Liability Coverage without waiving the monetary limits on municipal tort liability established by state statute.*** The motion was seconded by Councilor Thomasson and carried unanimously.

**LIQUOR LICENSE APPROVALS**

**New License Application**

The city received a new liquor license application from the new owners of Izzy's. Council is asked to approve the prorated application. They will have a renewal date of 11/1/2022 along with the other licenses.

***Motion made by Councilor Goldsmith to approve the new liquor license application for Izzy's.*** Motion was seconded by Councilor Vandal and carried unanimously.

### **Renewals 2022-2023**

Liquor License renewal applications were sent out. The city has done the required inquiries on all pending renewals. So far, there have been four received with necessary paperwork. Council is asked to approve the liquor licenses for the Legion, Breakers, Holiday Station, and Nomad Tavern and approve the others presented pending all appropriate paperwork is received.

*Motion made by Councilor Vandal to approve the listed liquor licenses pending all appropriate paperwork is received.* Motion was seconded by Councilor Goldsmith and carried unanimously.

### **PUBLIC SAFETY**

#### **Discussion Regarding Sale of THC**

A new law was passed by the legislature that makes several changes regarding the sale of certain cannabinoid products. This took effect on July 1<sup>st</sup> of this year.

There are many questions regarding the control and sale, control and licensing of the products allowed under the new law. It is possible to put a moratorium of up to one year on the sale of these products in order to research and determine the best course of action.

*Motion made by Councilor Goldsmith to adopt an ordinance to put a Temporary Moratorium of the sale of hemp derived THC for a period of up to one year to allow the city time to study the issue and consider issues around the regulation of the product.* Motion seconded by Councilor Thomasson and carried unanimously.

### **UTILITY DEPARTMENT**

#### **Delinquent Utility Accounts to Collections**

*Motion made by Councilor Thompson authorizing to send delinquent Utility accounts to collection as presented.* Motion seconded by Councilor Vandal and carried unanimously.

#### **September Utility Commission Minutes**

FYI – No action taken.

### **2023 PRELIMINARY BUDGET**

Council was presented the 2023 preliminary tax levy for review. There was discussion about the variables that aren't known at this time and will be discussed at future workshops. The amount could be decreased but not increased before December when the final levy is submitted.

*Councilor Goldsmith moved to approve the Preliminary Budget to the County with a total Levy increase of 15.0%.* Motion was seconded by Councilor Vandal and carried unanimously.

### **OTHER BUSINESS:**

#### **Deferred Loan Agreement Amendment – ICON Apt Project**

DW Jones was originally awarded \$300,000 of the \$499,000 that they had asked for a deferred loan through Minnesota Housing Finance. They have since been notified that they will receive the entire amount. Council would need to amend the current deferred loan agreement to reflect that amount.

*Motion made by Councilor Vandal to approve Amendment #1 for the Deferred Loan Agreement for the ICON apartment project.* Motion was seconded by Councilor Thompson and carried unanimously.

**MNDOT Hwy 11 Project**

Council reviewed the new construction dates for the Highway 11 project. MNDot representatives will be attending a meeting in the future to discuss changes.

*No Action Taken.*

**Docks**

Council was asked about the direction they wanted to take about repairing/replacing the docks at the point. A workshop to discuss a plan will be scheduled.

*No Action Taken.*

**ADJOURNMENT:**

There being no further business, *Councilor Vandal moved to adjourn the Regular Meeting of the Warroad City Council of September 12, 2022.* The motion was seconded by Councilor Thompson and carried unanimously. The meeting adjourned at 5:38 p.m.

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Mayor Bob Marvin

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Kathy A. Lovelace, City Administrator

*Minutes prepared by: Amy Friesner, city staff*