

**MINUTES OF THE REGULAR MEETING
OF THE WARROAD CITY COUNCIL**

September 26, 2022

CALL TO ORDER:

Mayor Marvin called the Regular Meeting of the Warroad City Council to order at 4:30p.m. on September 26, 2022.

Those Present: Mayor Marvin, Councilors Kevin Thompson, Doug Thomasson, and Michele Vandal and Councilor Tom Goldsmith.

Absent: None

Also Present: City Administrator – Kathy Lovelace, City Staff – Amy Friesner, City Attorney – Steve Anderson, Damian McMillin - FD, Wade Steinbring – WPD, Dan Trosen – Utilities, Joy Bukowiec – WRU, and Scott Johnson – Roseau County

APPROVE AGENDA:

Councilor Vandal moved to approve the meeting agenda as presented. The motion was seconded by Councilor Thomasson and carried unanimously.

FISCAL/ADMINISTRATIVE ISSUES:

Approval of September 12, 2022 Regular Meeting Minutes

Motion made by Councilor Vandal to approve the September 12, 2022 Regular Meeting Minutes as written. The motion was seconded by Councilor Goldsmith and carried unanimously.

Approval of Checks

Motion made by Councilor Vandal to approve the September 2022 checks totaling \$628,864.93 (E3025-3032 = \$32,399.19, AP #51292-51331 = \$547,301.42, PR #9083-9094 = \$7,054.16, and PR E#512270 = \$42,110.16). Motion seconded by Councilor Thompson and carried unanimously.

Approval of DW Jones/– ICON Amendment – Resolution 2022-17

DW Jones was originally awarded \$300,000 of the \$499,000 that they had asked for a deferred loan through Minnesota Housing Finance. They have since been notified that they will receive the entire amount. Council would need to amend the current deferred loan agreement to reflect that amount.

Motion made by Councilor Vandal to approve Resolution #2022-17 for the Deferred Loan Agreement for the ICON apartment project. Motion was seconded by Councilor Thomasson and carried unanimously.

PUBLIC SAFETY

PD -Approval to Hire PT Officer

Police Chief Wade Steinbring asked council to approve the hiring of Damian Moore as a part-time officer. He is licensed and has some experience with Roseau County.

Motion made by Councilor Thompson to hire Damian Moore as a part-time officer. Motion seconded by Councilor Thomasson and carried unanimously.

AMB – Approve to accept new EMT Basic

Warroad Rescue Unit manager Joy Bukowiec asked council to approve the addition of Rick Besecke as a new volunteer EMT Basic. He has been through the application process.

Motion made by Councilor Vandal to welcome Rick Besecke as a new volunteer EMT Basic. Motion seconded by Councilor Goldsmith and carried unanimously.

FD – Request to Purchase Tanker

Fire Chief McMillin asked council for authorization to purchase a tanker truck to be paid for out of reserves. One of the tankers that is currently in inventory had to be pulled from service due to mechanical issues. Great Plains Fire has one that is immediately available for \$242,350. That is about half the cost of a new one that would have a lengthy lead time. The plan will be to refurbish the current tanker and get it back into service then sell one of the older tankers to keep three tankers in service.

Motion made by Councilor Vandal authorizing the purchase of tanker truck as presented. Motion seconded by Councilor Thomasson and carried unanimously.

DELINQUENT ACCOUNTS

Council Approval for Delinquent Accounts for processing per City Ordinance 10.20

Motion made by Councilor Vandal to approve and notify the delinquent accounts as presented to be attached to property taxes. Motion seconded by Councilor Thompson and carried unanimously.

Select Date and Time for Public Hearing for delinquent accounts per City Ordinance 10.20

Motion made by Councilor Thomasson to schedule a public hearing per city ordinance 10.20 for October 24, 2022 at 4:30pm. Motion seconded by Councilor Vandal and carried unanimously.

UTILITY DEPARTMENT:

None at this time.

OTHER BUSINESS:

Lease to Warroad Real Estate

City Administrator Kathy Lovelace as council for approval and authorization for signatures of the lease agreement to Warroad Real Estate for the area near the community center to be used for Tiny Homes. The agreement states that they will maintain the area including snow removal.

Motion made by Councilor Goldsmith to approve and authorize for signatures the lease agreement with Warroad Real Estate as presented. Motion was seconded by Councilor Vandal and carried unanimously.

Application for Small Brewer Off-Sale

The Lake of the Woods Brewery would like to add the ability to sell cans of their beer for off-sale. They currently have a license to sell growlers and crowlers. The state requires an additional license application for the cans. It is up to the city if they want to charge another license fee for this. The brewery is currently paying \$800 annually for all liquor licenses.

Motion made by Councilor Thomasson to approve the Small Brewer Off-Sale liquor license with no additional fee. Motion was seconded by Councilor Vandal and carried unanimously.

Special Event Request – Warroad Panther Soccer / September

Motion made by Councilor Vandal to approve the Special Event Request for Warroad Panther Soccer as presented. Motion seconded by Councilor Thompson and carried unanimously.

ADJOURNMENT:

There being no further business, *Councilor Vandal moved to adjourn the Regular Meeting of the Warroad City Council of September 26, 2022.* The motion was seconded by Councilor Thompson and carried unanimously. The meeting adjourned at 4:48 p.m.

Mayor Bob Marvin

Kathy A. Lovelace, City Administrator

Minutes prepared by: Amy Friesner, city staff