

**MINUTES OF THE REGULAR MEETING
OF THE WARROAD CITY COUNCIL**

October 24, 2022

CALL TO ORDER:

Mayor Bob Marvin called the Regular Meeting of the Warroad City Council to order at 4:30pm on October 24, 2022.

Those Present: Mayor Marvin; Councilors Kevin Thompson, Doug Thomasson, and Michele Vandal

Absent: Councilor Tom Goldsmith

Also Present: City Administrator Kathy Lovelace, City Staff – Amy Friesner, City Attorney – Steve Anderson, Dan Trosen – Warroad Utilities, Wade Steinbring - WPD, Joy Bukowiec – WRU, Damian McMillin – WFD, Jeff Ploof – Park, Joe Olafson – resident, Scott Johnson – Roseau County, Cyndy Renfrow and Adam Deathe – Warroad Community Development, And Matt Bitter and Darren Laesch – MnDOT.

APPROVE AGENDA:

Councilor Vandal moved to approve the meeting agenda as presented. The motion was seconded by Councilor Thomasson and carried unanimously.

FISCAL/ADMINISTRATIVE ISSUES:

Approval of October 11, 2022 Council Minutes

Motion made by Councilor Vandal to approve the October 11, 2022 regular Council Minutes as written. The motion was seconded by Councilor Thompson and carried unanimously.

Approval of Checks

Motion made by Councilor Vandal to approve the October 2022 checks totaling \$309,500.69 (E3046-3053 = \$31,948.64, AP #51405-51452 = \$220,009.48, PR #9102-9127 = \$17,167.44, and PR E-#512331 = \$40,375.13). Motion seconded by Councilor Thompson and carried unanimously.

PUBLIC SAFETY

AMB - Authorization to send delinquent Accounts to Collection/Revenue Recapture

Motion made by Councilor Vandal authorizing to send delinquent Ambulance account to collection/revenue recapture as presented. Motion seconded by Councilor Thomasson and carried unanimously.

Review and Award Bids for impound vehicles

Motion made by Councilor Vandal to award the high bids for seven impound vehicles as presented. Motion seconded by Councilor Thompson and carried unanimously.

MNDOT HWY 11 PROJECT – MATTHEW BITTER

MnDOT representatives updated council on the timeline for the Highway 11 project. Construction is planned over three years with the first phase being the round-about at lake street and Cedar Avenue improvements. The next year plan is the Highway 313 round-about and the rest of Highway 11 through Warroad. The final phase would be the bridge. At least one lane will remain open along Highway 11 and the bridge throughout the project. Council will be updated as plans progress.

No Action Taken.

UTILITY DEPARTMENT

NMPA Issue

Council was updated on the city of Warren's intent to purchase renewable energy through a different provider than NMPA. This is a breach of the existing contract with NMPA of which Warroad is a member. Warren has been sent a letter from NMPA stating the breach and requesting a resolution. Council will be updated with any action.

No action taken.

West Warroad Planning

Council was given a couple of tentative layouts for the city property on the west side of Warroad. They were asked to review the diagrams and show them around to get input from the community before moving forward.

No action taken.

OTHER BUSINESS

Warroad Community Development

Cyndy Renfrow updated council on some of the future projects of Warroad Community Development. She thanked the city for their contributions and belief in the community and stated that she will be stepping back to allow the new WCD director, Adam Deathe, to take over moving forward.

Cyndy was thanked for her hard work and dedication to the WCD and community.

No action taken.

Public Hearing for pending assessments

Motion made by Councilor Vandal to open the Public Hearing at 5:11 pm. The motion was seconded by Councilor Thomasson and carried unanimously.

Lovelace stated all parties received a notice of the hearing along with a certified letter stating the process. No parties were in attendance to address this.

Motion made by Councilor Vandal to close the Public Hearing at 5:13 pm. The motion was seconded by Councilor Thompson and carried unanimously.

Motion made by Councilor Thomasson to send this list to County for collection with taxes if not paid by Tuesday, November 22, 2022. The motion was seconded by Councilor Vandal and carried unanimously.

ADJOURNMENT:

There being no further business, *Councilor Vandal moved to adjourn the Regular Meeting of the Warroad City Council of October 24, 2022.* The motion was seconded by Councilor Thompson and carried unanimously. The meeting adjourned at 5:26 p.m.

Mayor Bob Marvin

Kathy A. Lovelace, City Administrator

Minutes prepared by Amy Friesner, city staff.

2022-10-24 Council Minutes.docx