

**MINUTES OF THE REGULAR MEETING
OF THE WARROAD CITY COUNCIL**

November 14, 2022

CALL TO ORDER:

Mayor Bob Marvin called the Regular Meeting of the Warroad City Council to order at 4:30pm on November 14, 2022.
Those Present: Mayor Marvin; Councilors Kevin Thompson, Doug Thomasson, and Michele Vandal, and Councilor Tom Goldsmith by Video.

Absent: NONE

Also Present: City Administrator Kathy Lovelace, City Staff – Amy Friesner, Dan Trosen – Warroad Utilities, Wade Steinbring - WPD, Jeff Ploof – Park, Joe Olafson – resident, Scott Johnson – Roseau County, and Adam Deathe – Warroad Community Development.

APPROVE AGENDA:

Councilor Vandal moved to approve the meeting agenda as presented. The motion was seconded by Councilor Thomasson and carried unanimously.

FISCAL/ADMINISTRATIVE ISSUES:

Approval of October 24, 2022 Council Minutes

Motion made by Councilor Vandal to approve the October 24, 2022 regular Council Minutes as written. The motion was seconded by Councilor Thompson and carried unanimously.

Approval of Checks

Motion made by Councilor Vandal to approve the November 2022 checks totaling \$1,713,569.23 (E3054-3074 = \$70,092.58, AP #51453-51563 = \$1,123,546.04, PR #9128-9144 = \$13,113.58, and PR E-#512362, 512390 = \$80,877.12, NMPA #20221031 = \$365,917.87, Health Ins #202211 = \$26,437.04, and Sales Tax #10312022 = \$33,585.00). Motion seconded by Councilor Thomasson and carried unanimously.

Revenue/Expense Summary – October 2022

No action taken

Tax Court Summary

A summary provided by the Roseau County Assessor was distributed explaining the final outcome of the Marvin Tax Court filings and what the effect would be for the City of Warroad. The total amount of the portion owed by the City for all of the years in issue is \$115,837.41 and will be subtracted out of the November settlement the city receives.

No action taken.

PUBLIC SAFETY

FD – Appointment of Fire Chief for 2023

Fire department elections were held and Damian McMillin and John Larson were elected chief and assistant respectively pending council approval.

Motion made Councilor Vandal to approve Damian McMillin as fire chief and John Larson as assistant beginning the first meeting in January 2023. Motion seconded by Councilor Goldsmith and carried unanimously.

2022-11-14 Council Minutes.docx

PD – Integration of Wages to current pay scale post union

Motion made by Councilor Thomasson to integrate police officers into the current grade scale as presented. Motion seconded by Councilor Vandal and carried unanimously.

UTILITY DEPARTMENT

UC Recommendation to Approve AMI Metering System Purchase

The Utility Commission received three bids for AMI metering systems. They are recommending approval of the low bid with LG/Irby in the amount of \$414,617.00.

Motion made by Councilor Vandal to accept the low bid for AMI Metering system with LG/Irby in the amount of \$414,617.00. Motion seconded by Councilor Thompson and carried unanimously.

Temporary Permits for Cedar Ave Construction

Council was asked to authorize two temporary permits for next year’s Cedar Ave project. The permits would give the contractor permission to work in the utility easement during construction.

Motion made by Councilor Thomasson to authorize two temporary permits for Cedar Ave Construction as presented. Motion seconded by councilor Vandal and carried unanimously.

Utility Commission Minutes for November

Information only. No Action Taken.

OTHER BUSINESS

Event Requests

- WCP – Northborn Days – Allison Park – 06/09 – 06/10/22
- WCP – Yellow Rose – August 12, 2022

Motion made by Councilor Vandal to authorize event requests as presented. Motion seconded by Councilor Thompson and carried unanimously.

ADJOURNMENT:

There being no further business, *Councilor Vandal moved to adjourn the Regular Meeting of the Warroad City Council of November 14, 2022.* The motion was seconded by Councilor Thompson and carried unanimously. The meeting adjourned at 4:51 p.m.

Mayor Bob Marvin

Kathy A. Lovelace, City Administrator

Minutes prepared by Amy Friesner, city staff.