

**MINUTES OF THE REGULAR MEETING  
OF THE WARROAD CITY COUNCIL**

**November 28, 2022**

**CALL TO ORDER:**

Mayor Bob Marvin called the Regular Meeting of the Warroad City Council to order at 4:30pm on November 28, 2022.

***Those Present:*** Mayor Marvin; Councilors Kevin Thompson, Doug Thomasson, and Michele Vandal.

***Absent:*** Councilor Tom Goldsmith

***Also Present:*** City Administrator Kathy Lovelace, City Staff – Amy Friesner, City Attorney Steve Anderson, Dan Trosen – Warroad Utilities, Wade Steinbring - WPD, Shelli Spina – WLS, Scott Johnson – Roseau County, and Adam Deathe – Warroad Community Development.

**APPROVE AGENDA:**

***Councilor Vandal moved to approve the meeting agenda with the addition of 7b – Upcoming Events.*** The motion was seconded by Councilor Thomasson and carried unanimously.

**FISCAL/ADMINISTRATIVE ISSUES:**

**Approval of November 14, 2022 Council Minutes**

***Motion made by Councilor Vandal to approve the November 14, 2022 regular Council Minutes as written.*** The motion was seconded by Councilor Thompson and carried unanimously.

**Approval of Checks**

***Motion made by Councilor Vandal to approve the November 2022 checks totaling \$306,588.19 (E3075-3081 = \$38,243.71, AP #51564-51610 = \$219,729.46, PR #9145-9150 = \$6,077.54, and PR E-#512418 = \$42,537.48).*** Motion seconded by Councilor Thomasson and carried unanimously.

**PUBLIC SAFETY**

**AMB - Authorization to send delinquent Accounts to Collection/Revenue Recapture**

***Motion made by Councilor Thomasson authorizing to send delinquent Ambulance accounts to collection/revenue recapture as presented.*** Motion seconded by Councilor Vandal and carried unanimously.

**FD – Authorization to send delinquent Fire Calls to Collection**

***Motion made be Councilor Thompson authorizing to send delinquent Fire Call accounts to collection as presented.*** Motion seconded by Councilor Vandal and carried unanimously.

**FD – Year End Numbers/Stats**

***No Action Taken***

**LIQUOR STORE**

## **2-Door Freezer & Ice Freezer**

*Motion made by Councilor Vandal authorizing the purchase of a new two-door freezer and ice freezer to add to the new liquor store.* Motion seconded by Councilor Thompson and carried unanimously.

## **Humidor**

*Motion made by Councilor Vandal authorizing the purchase of a new humidor for the new liquor store.* Motion seconded by Councilor Thomasson and carried unanimously.

## **UTILITY DEPARTMENT**

*None at this time*

## **OTHER BUSINESS**

### **Building Permit Process Update**

Council was updated on the building permit process. It is going smoothly.

*No Action Taken*

### **Upcoming Events**

Council was informed of a MN Dot meeting and the Hockey Day event this week.

*No Action Taken*

## **ADJOURNMENT:**

There being no further business, *Councilor Vandal moved to adjourn the Regular Meeting of the Warroad City Council of November 28, 2022.* The motion was seconded by Councilor Thomasson and carried unanimously. The meeting adjourned at 4:58 p.m.

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Mayor Bob Marvin

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Kathy A. Lovelace, City Administrator

*Minutes prepared by Amy Friesner, city staff.*