

**MINUTES OF THE REGULAR MEETING
OF THE WARROAD CITY COUNCIL**

February 27, 2023

CALL TO ORDER:

Mayor Marvin called the Regular Meeting of the Warroad City Council to order at 4:30p.m. on February 27, 2023.

Those Present:, Mayor Marvin, Councilors Michele Vandal, Kevin Thompson, Doug Thomasson and Joe Olafson.

Absent: None

Also Present: City Administrator Kathy Lovelace, City Staff – Amy Friesner, City Attorney – Steve Anderson, Dan Trosen – Utilities, Joy Bukowiec – EMS Manager, Wade Steinbring – WPD, Jeff Ploof - Park, and Roseau County Commissioner Glenda Phillippe

APPROVE AGENDA:

Councilor Vandal moved to approve the meeting agenda as written. The motion was seconded by Councilor Thomasson and carried unanimously.

FISCAL/ADMINISTRATIVE ISSUES:

Approval of February 13, 2023 Regular Council Minutes

Motion made by Councilor Vandal to approve the February 13, 2023 Regular Council Minutes as written. The motion was seconded by Councilor Thompson and carried unanimously.

Approval of February 2023 Bills

Motion made by Councilor Vandal to approve the February 2023 bills totaling \$220,707.49 (E3148-3154 = \$31,015.54, AP #51902-51944 = \$143,465.29, PR #9288-9292 = \$5,799.99, and PR E512590 = \$40,426.67). Motion seconded by Councilor Thomasson and carried unanimously.

Review and Approve 2023 Committee Appointments

Motion made by Councilor Olafson to approve the 2023 Committee Appointments with the addition of Andy Hegstad as a Public Safety Commission member pending his work approval. Motion seconded by Councilor Vandal and carried unanimously.

2022 Building Permit Exp/Rev Summary

FYI – No Action Taken.

PUBLIC SAFETY ISSUES

AMB – Delinquent Accounts for Collection/ Revenue Recapture

Motion made by Councilor Vandal to authorize to send delinquent accounts to collection/revenue recapture as presented. Motion seconded by Councilor Thomasson and carried unanimously.

FD – Delinquent Fire Calls for Collection

Motion made by Councilor Vandal to authorize to send delinquent fire calls to collection as presented. Motion seconded by Councilor Olafson and carried unanimously.

UTILITY DEPARTMENT

Annual Agreement for Engineering Services

Motion made by Councilor Vandal to approve the annual agreement for engineering services with city engineers Widseth as presented. Motion seconded by Councilor Thompson and carried unanimously.

OTHER BUSINESS:

Update on FEMA Projects

City Administrator Kathy Lovelace updated council on the progress of the 2022 FEMA projects. The city has received most of the projected funding and the projects will be moving forward. Priority will be given to the point docks.

No Action Taken.

ADJOURNMENT:

There, being no further business, *Councilor Vandal moved to adjourn the Regular Meeting of the Warroad City Council of February 27, 2023.* The motion was seconded by Councilor Thomasson and carried unanimously. The meeting adjourned at 4:50 p.m.

Mayor Bob Marvin

Kathy A. Lovelace, City Administrator

Minutes prepared by: Amy Friesner, city staff