

**MINUTES OF THE REGULAR MEETING
OF THE WARROAD CITY COUNCIL**

March 13, 2023

CALL TO ORDER:

Mayor Marvin called the Regular Meeting of the Warroad City Council to order at 4:30p.m. on March 13, 2023.

Those Present: Mayor Marvin, Councilors Kevin Thompson, Michele Vandal and Joe Olafson.

Absent: Councilor Doug Thomasson

Also Present: City Administrator Kathy Lovelace, City Staff – Amy Friesner, City Attorney Steve Anderson, Dan Trosen – Utility Superintendent, Glenda Phillipe – County, and Adam Deathe - WCD.

APPROVE AGENDA:

Councilor Vandal moved to approve the meeting agenda as presented. The motion was seconded by Councilor Thompson and carried unanimously.

FISCAL/ADMINISTRATIVE ISSUES:

Approval of February 27, 2023 Regular Meeting Minutes

Motion made by Councilor Vandal to approve the February 27, 2023 Regular Meeting Minutes as written. The motion was seconded by Councilor Thompson and carried unanimously.

Approval of Checks

Motion made by Councilor Vandal to approve the March 2023 checks totaling \$926,775.05 (E3155-3171 = \$43,616.17, AP #51945-52005 = \$393,932.49, PR #9293-9302 = \$6,695.98, and PR E#512620 = \$43,487.80, NMPA #20230228 = \$376,306.81, Health Ins. #202303 = \$28,419.80, and Sales Tax #02282023 = \$34,316.00). Motion seconded by Mayor Marvin and carried unanimously.

Revenue/Expense Summary – February 2023

FYI – No Action Taken.

PUBLIC SAFETY

PSC Recommendation

The Public Safety Commission recommended that Taylor Rd be closed during the Yeti Fest 5K Run. The City has no jurisdiction because the road is a county road and the issue will need to be taken to the County Board.

No Action Taken

AMB – 2022 Stats/Award

Council was given the ambulance stats for 2022 and previous years for review.

Warroad Rescue Unit was recognized and received a certificate of Clinical Excellence for 2022.

No Action Taken

UTILITY DEPARTMENT

Authorization to send delinquent utility accounts to collection

Motion made by Councilor Vandal authorizing to send delinquent utility accounts to collection as presented. Motion seconded by Councilor Olafson and carried unanimously.

Approve Resolution 2023-04 - Appointments to NMPA Board

Council was asked to adopt a resolution naming Utility Superintendent Dan Trosen as director and Kevin Hanson as the advisor to NMPA for the twelve-month period beginning May 1, 2023.

Motion made by Councilor Vandal to adopt Resolution 2023-04 naming Utility Superintendent Dan Trosen as director and Kevin Hanson as the advisor to NMPA. Motion was seconded by Councilor Thompson and carried unanimously.

Service Territory

Utility Superintendent Dan Trosen would like to propose an agreement with Roseau Electric Cooperative to increase the City of Warroad service territory to include the newly acquired land on the west side of town.

Motion made by Councilor Vandal to approach Roseau Electric Cooperative about incorporating the new city-owned property on the west side of town into the City of Warroad service territory. Motion seconded by Councilor Thompson and carried unanimously.

Approval of Resolution 2023-05 Electric Rates

Utility Superintendent Dan Trosen presented a proposed 2023 rate increase only in the customer charge to help cover the increasing cost of maintenance materials.

Motion made by Councilor Thompson to adopt Resolution 2023-05 Adopting Retail Power Rates as presented. Motion seconded by Councilor Vandal and carried unanimously.

March Utility Commission Minutes

FYI – No Action taken.

OTHER BUSINESS:**Update on FEMA Projects**

Work on the dock portion of the FEMA projects from the 2022 flood will begin as soon as possible. The contractor is aware of the need and will hopefully start in May. Once work begins it should take 3-4 weeks to complete.

No Action Taken

Temp On-Sale Liquor Application/ Warroad Community Partners/ Taste of Warroad

Motion made by Councilor Vandal to approve the application for Temporary On-Sale liquor-Warroad Community Partners- for the taste of Warroad on May 12, 2023 as presented. Motion seconded by Councilor Thompson and carried unanimously.

ADJOURNMENT:

There being no further business, *Councilor Vandal moved to adjourn the Regular Meeting of the Warroad City Council of March 13, 2023.* The motion was seconded by Councilor Thompson and carried unanimously. The meeting adjourned at 4:42 p.m.

Mayor Bob Marvin

Kathy A. Lovelace, City Administrator

Minutes prepared by: Amy Friesner, city staff