

**MINUTES OF THE REGULAR MEETING
OF THE WARROAD CITY COUNCIL**

March 27, 2023

CALL TO ORDER:

Mayor Marvin called the Regular Meeting of the Warroad City Council to order at 4:30p.m. on March 27, 2023.

Those Present: Mayor Marvin, Councilors Kevin Thompson, Doug Thomasson , Michele Vandal and Joe Olafson.

Absent: None

Also Present: City Administrator Kathy Lovelace, City Staff – Amy Friesner, City Attorney Steve Anderson, Dan Trosen – Utility Superintendent, Jeff Hellquist – NMMS, Wade Steinbring – WPD, Damian McMillin – WFD, Bill Thompson – Area Resident, Tracee Bruggeman – Brady Martz, Glenda Phillipe – County, and Adam Deathe - WCD.

APPROVE AGENDA:

Councilor Vandal moved to approve the meeting agenda as presented. The motion was seconded by Councilor Thomasson and carried unanimously.

FISCAL/ADMINISTRATIVE ISSUES:

Approval of March 13, 2023 Regular Meeting Minutes

Motion made by Councilor Vandal to approve the March 13, 2023 Regular Meeting Minutes as written. The motion was seconded by Councilor Thompson and carried unanimously.

Approval of Checks

Motion made by Councilor Vandal to approve the March 2023 checks totaling \$245,942.48 (E3172-3178 = \$31,531.85, AP #52006-52064 = \$167,247.83, PR #9303-9304, 9332-9334 (void #9305-9331) = \$6,957.59, and PR E#512648 = \$40,205.21). Motion seconded by Councilor Thomasson and carried unanimously.

2022 AUDIT PRESENTATION – BRADY MARTZ

Tracee Bruggeman from Brady Martz presented the Financial Statements as of December 31, 2022. In summary, Tracee stated that the City of Warroad is in a strong financial position. Reserves are healthy and there is no debt.

No Action Taken.

PLANNING COMMISSION

Condemnation of Abandoned/Dilapidated Structures

The Public Safety Commission recommended that the condemnation process begin for two properties in town. The property owners will be asked to submit a plan for rehab or removal. The city will try to work with the owners.

Motion made by Councilor Vandal to begin the condemnation process on the two properties as discussed.

Motion seconded by Councilor Thompson and carried unanimously.

City Property at Warroad Estates - Request

Council was asked to allow the city property located near the railroad tracks at Warroad Estates to be used as a golf chipping range. Council was concerned about the liability and asked if the golf course owner was willing to cover it.

No Action Taken

UTILITY DEPARTMENT

None at this time.

OTHER BUSINESS:**NM Mosquito Control - 2023 proposal**

Jeff Hellquist provided his proposal to the city for summer mosquito spraying. Under his current proposal, the cost of spraying would increase 6% over last year.

Motion made by Councilor Thomasson to accept the 2023 Mosquito Spraying proposal as presented with Northern Minnesota Mosquito Control. Motion seconded by Councilor Vandal and carried unanimously.

Application for Exempt Permit / Raffle/ Fire Relief Association

Motion made by Councilor Vandal to approve the application for Exempt Permit for Fire Relief Association Raffle in June 2023 as presented. Motion seconded by Councilor Thompson and carried unanimously.

Application to Conduct Bingo – Fire Relief Association

Motion made by Councilor Vandal to approve the application for the Fire Relief Association to conduct Bingo April 20, 2023 as presented. Motion seconded by Councilor Thomasson and carried unanimously.

Update on Hwy 11 Project

MN Dot representatives would like to address the Council at the April 24, 2023 Council Meeting. At that time, they will be able to address concerns and answer questions about the Hwy 11 project and status.

No Action Taken

Playground Donation

City Administrator Kathy Lovelace informed council that she had been working with a donor to finance a new playground in the Berg addition. A plan and cost has been determined and she asked council for approval to accept the donation and proceed with the installation.

Motion made by Councilor Vandal to accept the donor donation for a playground in the berg addition and proceed with the groundwork and installation. Motion seconded by Councilor Thomasson and carried unanimously.

ADJOURNMENT:

There being no further business, *Councilor Vandal moved to adjourn the Regular Meeting of the Warroad City Council of March 27, 2023.* The motion was seconded by Councilor Thompson and carried unanimously. The meeting adjourned at 5:10 p.m.

Mayor Bob Marvin

Kathy A. Lovelace, City Administrator

Minutes prepared by: Amy Friesner, city staff