

**MINUTES OF THE REGULAR MEETING  
OF THE WARROAD CITY COUNCIL**

**May 8, 2023**

**CALL TO ORDER:**

Mayor Marvin called the Regular Meeting of the Warroad City Council to order at 4:30p.m. on May 8, 2023.

***Those Present:*** Mayor Marvin, Councilors Kevin Thompson, Doug Thomasson, Michele Vandal, and Joe Olafson.

***Absent:*** None

***Also Present:*** City Administrator Kathy Lovelace, City Staff – Amy Friesner, City Attorney Steve Anderson, Damian Mcmillin - WFD, Joy Bukowiec – WRU, Dan Trosen – Utilities, Wade Steinbring – WPD, Glenda Phillipe – County, John Davis, Tom Goldsmith, and Adam Deathe - WCD.

**APPROVE AGENDA:**

***Councilor Vandal moved to approve the meeting agenda with the addition of 8c – Liquor Store Request.*** The motion was seconded by Councilor Thomasson and carried unanimously.

**FISCAL/ADMINISTRATIVE ISSUES:**

**Approval of April 24, 2023 Regular Meeting Minutes**

***Motion made by Councilor Vandal to approve the April 24, 2023 Regular Meeting Minutes as written.*** The motion was seconded by Councilor Thompson and carried unanimously.

**Approval of Checks**

***Motion made by Councilor Vandal to approve the May 2023 checks totaling \$845,661.17 (Sales Tax #04302023= \$33,527.00, Health Ins #202305 = \$28,419.80, NMPA #20230430 = 375,832.31, E3205-3218 = \$36,676.14, AP #52175-52253 = \$324,306.81, PR #9371-9376 = \$6,493.35, and PR E#512736 = \$40,405.76).*** Motion seconded by Councilor Thompson and carried unanimously.

**Review April Rev/Exp Summary**

***No Action Taken***

**PUBLIC SAFETY**

**AMB – Delinquent Accounts for Collection/ Revenue Recapture**

***Motion made by Councilor Vandal to authorize to send delinquent accounts to collection/revenue recapture as presented.*** Motion seconded by Councilor Thomasson and carried unanimously.

**AIRPORT**

**UTILITY DEPARTMENT**

**May Utility Commission Minutes**

***FYI – No Action taken.***

**Authorization to send delinquent utility accounts to Property Tax**

*Motion made by Councilor Vandal authorizing to send delinquent utility accounts to Property Tax as presented.*  
Motion seconded by Councilor Thomasson and carried unanimously.

**HWY 11 PROJECT**

Council was asked to consider what the next steps should be for the highway 11 project. MNdot is proposing a smaller round about at Lake Street. They have not sent a drawing of the proposal yet. Concerns were raised about the proposal without considerations of pedestrian safety, growth and proposed events center traffic. MNDot will be in Warroad May 22. Council was asked to look at the drawing when it is received and a council workshop can be scheduled if it is needed.

*No Action Taken.*

**OTHER BUSINESS:****Application to Conduct Bingo – Williams Youth Rec Assoc – 06/22/23**

*Motion made by Councilor Vandal to approve the application by Williams Youth Rec Assoc for Bingo on June 22, 2023.* Motion seconded by Councilor Olafson and carried unanimously.

**Application to Conduct Bingo – Knights of Columbus – 07/04/23**

*Motion made by Councilor Thomasson to approve the application by Knights of Columbus for Bingo on July 4, 2023.* Motion seconded by Councilor Vandal and carried unanimously.

**Liquor Store Request**

Shelli Spina, liquor store manager, asked council to allow her to begin the hiring process for part time employees now and have them approved at the next meeting.

*It was council consensus to allow the hiring process to begin for needed part time employees at the liquor store.*

**ADJOURNMENT:**

There being no further business, *Councilor Vandal moved to adjourn the Regular Meeting of the Warroad City Council of May 8, 2023.* The motion was seconded by Councilor Thompson and carried unanimously. The meeting adjourned at 5:13 p.m.

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Mayor Bob Marvin

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Kathy A. Lovelace, City Administrator

*Minutes prepared by: Amy Friesner, city staff*