

**MINUTES OF THE REGULAR MEETING  
OF THE WARROAD CITY COUNCIL**

**May 22, 2023**

**CALL TO ORDER:**

Mayor Marvin called the Regular Meeting of the Warroad City Council to order at 4:35p.m. on May 22, 2023.

***Those Present:*** Mayor Marvin, Councilors Kevin Thompson, Doug Thomasson, Michele Vandal, and Joe Olafson.

***Absent:*** None

***Also Present:*** City Administrator Kathy Lovelace, City Staff – Amy Friesner, City Attorney Steve Anderson, Damian Mcmillin - WFD, Dan Trosen – Utilities, Wade Steinbring – WPD, Glenda Phillipe – County, Tom Goldsmith, and Adam Deathe - WCD.

**APPROVE AGENDA:**

***Councilor Vandal moved to approve the meeting agenda with the addition of 4b – Cold Water Rescue Gear and 4c – Disposition of Red Tanker Truck.*** The motion was seconded by Councilor Thomasson and carried unanimously.

**FISCAL/ADMINISTRATIVE ISSUES:**

**Approval of May 8, 2023 Regular Meeting Minutes**

***Motion made by Councilor Vandal to approve the May 8, 2023 Regular Meeting Minutes as written.*** The motion was seconded by Councilor Thompson and carried unanimously.

**Approval of Checks**

***Motion made by Councilor Vandal to approve the May 2023 checks totaling \$263,779.47 (E3219-3226 = \$39,479.47, AP #52254-52300 = \$174,163.25, PR #9377-9387 = \$7,551.21, and PR E#512771 = \$42,585.54).*** Motion seconded by Councilor Thomasson and carried unanimously.

**PUBLIC SAFETY**

**PD – Resignation and Authorization to advertise for replacement**

Council was informed that Neiko Cleven had turned in his resignation as of May 30, 2023. Police Chief Wade Steinbring has hired a part time officer and will begin the process to hire a full-time officer.

***FYI – No action taken.***

**FD – Cold Water Rescue Gear**

Fire Chief Damian McMillin asked council for authorization to purchase cold water rescue gear to replace older gear and a inflatable boat each the low quote from two separate vendors.

***Motion made by Councilor Thompson to authorize the purchase of cold water rescue gear and boat as presented.*** Motion seconded by Councilor Vandal and carried unanimously.

**FD – Disposition of Red Tanker Truck**

Fire Chief Damian McMillin informed council that he had received an offer of \$3000 for the red tanker truck from Birchdale fire department. If accepted, there would be no need to put the vehicle up for auction as discussed.

*It was council consensus to make a counteroffer to Birchdale and discuss at the next council meeting.*

**UTILITY DEPARTMENT**

*None at this Time*

**HWY 11 PROJECT**

Council was asked to consider what the next steps should be for the highway 11 project. MNdot is proposing a smaller round about at Lake Street.

*It was council consensus to schedule a work session for the week of May 29, 2023 to discuss and consider additional information.*

**OTHER BUSINESS:****Application to Conduct Bingo – Warroad Community Partners – 06/03/23 @ Hampton**

*Motion made by Councilor Vandal to approve the application by Warroad Community Partners for Bingo on June 3, 2023. Motion seconded by Councilor Olafson and carried unanimously.*

**Proclamation – EMS Week/ May 21<sup>st</sup> – May 27<sup>th</sup>**

*Motion made by Councilor Vandal adopting a proclamation for Emergency Services Week May 21- 27, 2023. Motion seconded by Councilor Thompson and carried unanimously.*

**Proclamation -National Poppy Day / May 26<sup>th</sup>**

*Motion made by Councilor Vandal to proclaim May 26, 2023 National Poppy Day. Motion seconded by Councilor Thomasson and carried unanimously.*

**Request for Tax Abatement for ICON II (schedule for 6/12 mtg)**

*Information for council to expect on next meeting agenda. No action taken.*

**Request to purchase sand from the City Sand Pit**

City administrator Kathy Lovelace stated that she had a request to purchase about 5000 yds of sand from the city pit.

*It was council consensus to check into fair prices for sand and address at a future meeting.*

**Request to purchase/lease property from the City for Storage Building**

Shelli Spina, liquor store manager, asked council to allow her to begin the hiring process for part time employees now and have them approved at the next meeting.

*It was council consensus to allow the hiring process to begin for needed part time employees at the liquor store.*

**Sale of THC products for recreational use**

Council was asked to consider rescinding the moratorium on the sale of THC product within the city. Many questions are still to be considered.

*It was council consensus to further discuss at a future meeting.*

**ADJOURNMENT:**

There being no further business, ***Councilor Vandal moved to adjourn the Regular Meeting of the Warroad City Council of May 22, 2023.*** The motion was seconded by Councilor Thompson and carried unanimously. The meeting adjourned at 5:21 p.m.

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Mayor Bob Marvin

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Kathy A. Lovelace, City Administrator

*Minutes prepared by: Amy Friesner, city staff*