

**MINUTES OF THE REGULAR MEETING  
OF THE WARROAD CITY COUNCIL**

**June 26, 2023**

**CALL TO ORDER:**

Mayor Marvin called the Regular Meeting of the Warroad City Council to order at 4:30p.m. on June 26, 2023.

***Those Present:*** Mayor Marvin, Councilors Kevin Thompson, Doug Thomasson, Michele Vandal, and Joe Olafson.

***Absent:*** None

***Also Present:*** City Administrator Kathy Lovelace, City Staff – Amy Friesner, City Attorney Steve Anderson, Dan Trosen - Utilities, Jeff Ploof – Park, Glenda Phillipe – County, Tom Goldsmith, Adam Deathe – WCD, and Nate Dalager – HDR Engineering.

**APPROVE AGENDA:**

***Councilor Vandal moved to approve the meeting agenda as presented.*** The motion was seconded by Councilor Thompson and carried unanimously.

**FISCAL/ADMINISTRATIVE ISSUES:**

**Approval of June 12, 2023 Regular Meeting Minutes**

***Motion made by Councilor Vandal to approve the June 12, 2023 Regular Meeting Minutes as written.*** The motion was seconded by Councilor Thomasson and carried unanimously.

**Approval of Checks**

***Motion made by Councilor Vandal to approve the June 2023 checks totaling \$265,472.92 (E3247-3254 = \$39,137.13, AP #52405-52465 = \$171,597.82, PR #9410-9418 = \$9,579.21, and PR E#512887 = \$45,158.76).*** Motion seconded by Councilor Thompson and carried unanimously.

**NEW ORDINANCE – SALE OF THC PRODUCTS**

***Motion made by Councilor Thompson to open the public hearing regarding the Proposed Ordinance.*** The motion was seconded by Councilor Vandal and carried unanimously. ***The meeting was opened at 4:32pm.***

Discussion on the proposed ordinance regarding the sale of THC products was open. There was no one attending with the intention to discuss. If the ordinance is adopted by council, the licensing process for businesses would begin on date of publication which would be July 1, 2023.

***Motion made by Councilor Vandal to close the public hearing regarding the proposed ordinance.*** The motion was seconded by Councilor Thomasson and carried unanimously. ***The meeting was closed at 4:34pm.***

**Council Action on Adoption of Ordinance**

***Motion made by Councilor Thompson to adopt the proposed ordinance for the sale of THC products, set the publication date as July 1, 2023, and start accepting license applications at that time.*** The motion was seconded by Councilor Olafson and carried unanimously.

**REGIONAL PARK/ SAFE HARBOR**

**Update on Permitting**

Nate Dalager of HDR Engineering informed council that they had received all needed permits for the harbor plan. This would be one of the projects listed in the regional park plan for the point area.

***No Action Taken*****Next Steps for Planning**

Nate Dalager asked council for direction in future planning for the harbor project. There is a grant available that can help with the harbor project. It is due July 27, 2023. Mr Dalager stated that he can put together a plan to enable the grant application and wanted council financial limits for his time and plan.

***Motion made by Councilor Vandal to authorize HDR Engineering to engineer design elements and cost estimates for the harbor project up to \$30,000 to enable a grant application.*** The motion was seconded by Councilor Thomasson and carried unanimously.

**HWY 11 PROJECT****Traffic Study**

Council discussed doing an independent traffic study to compare with MnDOT numbers. The cost would be \$2700 - \$3500. There had been some talks with Representative Burkel and Senator Johnson about the concerns of the Hwy 11 project. They planned to contact MnDOT.

***It was council consensus not make any decisions until they hear what transpires from Representative Burkel and Senator Johnson talks with MnDOT.***

**OTHER BUSINESS:****Liability Coverage Waiver Form - LMCIT**

***Motion made by Councilor Thomasson to approve the Liability Coverage without waiving the monetary limits on municipal tort liability established by state statute.*** The motion was seconded by Councilor Vandal and carried unanimously.

**Dock Update/Disposition of Dock Material**

The dock repairs/replacement are progressing. All but one will be repaired and replaced by July 4<sup>th</sup> weekend. Some of the recovered old docks have been hauled to the city shop for disposal.

***No Action Taken***

**Application to Conduct Bingo – WCD – 08/08/23 @ LOW Brewery**

***Motion made by Councilor Vandal to approve the application by WCD for Bingo on August 8, 2023.*** Motion seconded by Councilor Thompson and carried unanimously.

**ADJOURNMENT:**

There being no further business, ***Councilor Vandal moved to adjourn the Regular Meeting of the Warroad City Council of June 26, 2023.*** The motion was seconded by Councilor Thompson and carried unanimously. The meeting adjourned at 5:25 p.m.

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Mayor Bob Marvin

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Kathy A. Lovelace, City Administrator

*Minutes prepared by: Amy Friesner, city staff*