

**MINUTES OF THE REGULAR MEETING  
OF THE WARROAD CITY COUNCIL**

**July 24, 2023**

**CALL TO ORDER:**

Mayor Marvin called the Regular Meeting of the Warroad City Council to order at 4:45p.m. on July 24, 2023.

***Those Present:*** Mayor Marvin, Councilors Kevin Thompson, Doug Thomasson, Joe Olafson and Michele Vandal.

***Absent:*** None

***Also Present:*** City Administrator Kathy Lovelace, City Staff – Amy Friesner, Jeff Ploof – Park, Dan Trosen – Utilities, John Davis – Exec Director River Place , Tom Goldsmith – Resident, Glenda Phillipe – County, and Adam Deathe – WCD.

**APPROVE AGENDA:**

***Councilor Vandal moved to approve the meeting agenda as presented.*** The motion was seconded by Councilor Thomasson and carried unanimously.

**FISCAL/ADMINISTRATIVE ISSUES:**

**Approval of July 10, 2023 Regular Meeting Minutes**

***Motion made by Councilor Thompson to approve the July 10, 2023 Regular Meeting Minutes as written.*** The motion was seconded by Councilor Vandal and carried unanimously.

**Approval of Checks**

***Motion made by Councilor Vandal to approve the July 2023 checks totaling \$476,723.71(E3267-3276 = \$40,692.45, AP #52533-52587 = \$366,253.01, PR #9433-9458 = \$18,360.33, and PR E#512966 = \$51,417.92).*** Motion seconded by Councilor Thompson and carried unanimously.

**PUBLIC SAFETY**

**FD – Delinquent Accounts for Collection**

***Motion made by Councilor Vandal to authorize to send delinquent fire calls to collection as presented.***

Motion seconded by Councilor Thomasson and carried unanimously.

**AMB – Delinquent Accounts for Collection/ Revenue Recapture**

***Motion made by Councilor Thomasson to authorize to send delinquent accounts to collection/revenue recapture as presented.*** Motion seconded by Councilor Vandal and carried unanimously.

**UTILITY DEPARTMENT**

**New Hire**

Utility Superintendent Dan Trosen and two Utility Commission members conducted interviews for the open position. They recommended hiring Harley Grill with a start date two weeks after approval.

***Motion made by Councilor Thompson to hire Harley Grill to fill the open utility position.*** Motion seconded by Councilor Vandal and carried unanimously.

**HWY 11 PROJECT****John Davis, Exec. Director of River Place**

John Davis, executive director of River Place Events Center, raised concerns about a round-about at the Lake St intersection on Hwy 11. Data processing and safety for pedestrians, including sight impaired, was discussed.

*No Action Taken.*

**PERSONNEL ISSUE****Liquor Store Resignation/Retirement**

Liquor store manager Shelli Spina will be retiring August 24, 2023.

*No Action Taken.*

**Park Resignation/Retirement**

Park manager Jeff Ploof will be retiring September 2023.

*No Action Taken.*

**OTHER BUSINESS:****Regional Park/ Local Government Resolution 2023-06**

Council was asked to adopt a resolution approving a Greater Minnesota Legacy Grant Application to the Greater Minnesota Regional Parks and Trails Commission and Minnesota Department of Natural Resources for the Warroad Regional Park project. This would include dredging, boat launch, docks, and parking part of the first phase for the regional park. This is a matching grant.

*Motion made by Councilor Thomasson to adopt Resolution 2023-06 – Local Government Resolution – Legacy.*  
Motion seconded by Councilor Vandal and carried unanimously.

**Application to Conduct Bingo – Women of Today – 08/22/23 @ LOW Brewery**

*Motion made by Councilor Thompson to approve the application by Women of Today for Bingo on August 22, 2023.* Motion seconded by Councilor Vandal and carried unanimously.

**Cannabinoid Product Licenses**

*Motion made by Councilor Vandal to approve the Cannabinoid Product Licenses as presented pending law enforcement sign-off on Joab's Algoma.* Motion seconded by Councilor Thomasson and carried unanimously.

**ADJOURNMENT:**

There being no further business, ***Councilor Vandal moved to adjourn the Regular Meeting of the Warroad City Council of July 24, 2023.*** The motion was seconded by Councilor Thompson and carried unanimously. The meeting adjourned at 5:22 p.m.

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Mayor Bob Marvin

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Kathy A. Lovelace, City Administrator

*Minutes prepared by: Amy Friesner, city staff*