

**MINUTES OF THE REGULAR MEETING
OF THE WARROAD CITY COUNCIL**

January 22, 2024

CALL TO ORDER:

Mayor Marvin called the Regular Meeting of the Warroad City Council to order at 4:30p.m. on January 22, 2024.

Those Present: Mayor Marvin, Councilors Kevin Thompson, Doug Thomasson, Michele Vandal, and Joe Olafson.

Absent: None

Also Present: City Administrator Kathy Lovelace, City Staff – Amy Friesner, City Attorney Steve Anderson, Nathan Hoy - WLS, Wade Steinbring – WPD, Dan Trosen – Utilities, Glenda Phillippe – County, and Adam Deathe - WCD.

APPROVE AGENDA:

Councilor Vandal moved to approve the meeting agenda with the deletion of 4c – PD SRT and 4e – PD New Squad Car and the addition of 7d – Application to Conduct Bingo - WCD and 7e – Application to Conduct Bingo – Women of Today. The motion was seconded by Councilor Thomasson and carried unanimously.

FISCAL/ADMINISTRATIVE ISSUES:

Approval of January 8, 2024 Regular Meeting Minutes

Motion made by Councilor Vandal to approve the January 8, 2024 Regular Meeting Minutes as written. The motion was seconded by Councilor Thompson and carried unanimously.

Approval of Checks

Motion made by Councilor Vandal to approve the January 2024 checks totaling \$247,877.38 (E3416-3423 = \$35,233.99, AP #53311-53354 = \$150,078.28, PR #9638-9659 = \$16,907.01, and PR E#513412 = \$45,658.10). Motion seconded by Councilor Thomasson and carried unanimously.

PUBLIC SAFETY

AMB – Delinquent Accounts for Collection/ Revenue Recapture

Motion made by Councilor Vandal to authorize to send delinquent accounts to collection/revenue recapture as presented. Motion seconded by Councilor Thompson and carried unanimously.

PD – Dog Impound/ Change of process

Motion made by Councilor Thomasson to enter into a contract with the LOW Humane Society for Dog Impound Services. Motion seconded by Councilor Thompson and carried unanimously.

PD – New Hires

Police Chief Wade Steinbring asked council for authorization to hire two new police officers that had just completed training. The department is down two full-time officers due to resignations.

Motion made by Councilor Vandal to hire two full time officers pending positive results of required testing. Motion seconded by Councilor Olafson.

After some discussion, the motion was rescinded.

Motion made by Councilor Olafson to hire two part-time officers until all licensing requirements are met. Motion seconded by Councilor Vandal and carried unanimously.

LIQUOR STORE UPDATE

Liquor Store Manager Nathan Hoy gave council an update. New store sales are up 20% and customer traffic is up 12% over the same period in 2022.

Council asked for periodic updates moving forward.

No action taken.

UTILITY DEPARTMENT**Hamilton Construction Request**

Council was asked to allow Hamilton Construction access to the sand at the city pit as done in 2023. The cost would be the same as last year.

Motion made by Councilor Thomasson to allow Hamilton Construction access to sand at the city pit in 2024 and charge a universal fee to all access. Motion seconded by Councilor Thompson and carried unanimously.

Widseth Request

The Hwy 11 project has been in process for an extended period. Widseth is continuing to redesign and answer questions about the project that is using more man hours than originally planned. They are asking for an increase of \$12,328 to cover the additional costs.

Motion made by Councilor Thomasson to authorize the additional expense for engineering fees for the Hwy 11 project as discussed. Motion seconded by Councilor Thompson and carried unanimously.

OTHER BUSINESS:**Warroad Arena Association Request**

Council was asked if their would be interest in an additional ice sheet on the backside of the existing arenas. It would be a pole shed used mainly for a shelter.

It was council consensus to look into the options to put in additional ice on the back side of the existing arenas.

Cultivated Land Rentals

The city has been renting out the vacant city property for farm use. It has been customary to charge enough to cover the property taxes. In review of the costs, it is recommended that the cost per acre be raised to \$30 from \$25.

Motion made by Councilor Thompson to raise the cultivated land rental to \$30 per acre annually. Motion seconded by Councilor Thomasson and carried unanimously.

Application to Conduct Bingo – Sons of the American Legion – 2/14, 3/28, 4/25 & 5/23/24

Motion made by Councilor Vandal to approve the application by Sons of the American Legion for Bingo on 2/14, 3/28, 4/25 and 5/23/2024. Motion seconded by Councilor Thompson and carried unanimously.

Application to Conduct Bingo – Warroad Community Development - 2/29/24

Motion made by Councilor Thompson to approve the application by Warroad Community Development for Bingo on 2/29/2024. Motion seconded by Councilor Vandal and carried unanimously.

Application to Conduct Bingo – Warroad Women of Today – 3/16/24

Motion made by Councilor Vandal to approve the application by Warroad Women of Today for Bingo on 3/16/2024. Motion seconded by Councilor Thomasson and carried unanimously.

ADJOURNMENT:

There being no further business, ***Councilor Vandal moved to adjourn the Regular Meeting of the Warroad City Council of January 22, 2024.*** The motion was seconded by Councilor Thompson and carried unanimously. The meeting adjourned at 5:02 p.m.

Mayor Bob Marvin

Kathy A. Lovelace, City Administrator

Minutes prepared by: Amy Friesner, city staff