

**MINUTES OF THE REGULAR MEETING  
OF THE WARROAD CITY COUNCIL**

**June 24, 2024**

**CALL TO ORDER:**

Mayor bob Marvin called the Regular Meeting of the Warroad City Council to order at 4:30p.m. on June 24, 2024.

***Those Present:*** Mayor Marvin, Councilors Doug Thomasson, Kevin Thompson, Michele Vandal, and Joe Olafson.

***Absent:*** None

***Also Present:*** City Administrator Kathy Lovelace, City Staff – Amy Friesner, City Attorney – Steve Anderson, Dan Trosen – Utilities, Adam Deathe - WCD, Glenda Phillipe - County, and Cole Nelson – MnDOT.

**APPROVE AGENDA:**

***Councilor Vandal moved to approve the meeting agenda as presented.*** The motion was seconded by Councilor Thomasson and carried unanimously.

**FISCAL/ADMINISTRATIVE ISSUES:**

**Approval of June 10, 2024 Regular Meeting Minutes**

***Motion made by Councilor Thomasson to approve the June 10, 2024 Regular Meeting Minutes as written.*** The motion was seconded by Councilor Thompson and carried unanimously.

**Approval of Checks**

***Motion made by Councilor Vandal to approve the June 2024 checks totaling \$290,136.67 (E3530-3535 = \$34,425.98, AP #53937-53990 = \$197,928.13, PR #9760-9765 = \$9,884.49, and PR E#513788 = \$47,898.07).*** Motion seconded by Councilor Thompson and carried unanimously.

**PUBLIC SAFETY**

**AMB – Accounts to Collection / Revenue Recapture**

***Motion made by Councilor Vandal to authorize to send delinquent ambulance call to collection/revenue recapture as presented.*** Motion seconded by Councilor Thomasson and carried unanimously.

**REGIONAL PARK- ENGINEERS CONTRACT**

City administrator Kathy Lovelace asked council to approve the engineers contract with HDR Engineering for the preliminary design and construction management for the next phase of the regional park project. It would include design, plans, specs and bidding of the Marina development.

***Motion made by Councilor Vandal to approve the Preliminary Design and Construction Management Contract for the Warroad Safe Harbor and Flood Damage Reduction Project with HDR Engineering in the amount of \$154,924 and authorize the city administrator to sign.*** Motion seconded by Councilor Thomasson and carried unanimously.

**UTILITY DEPARTMENT**

**Update on 2024 MnDOT Project**

Council was given an update on the current MnDOT project in Warroad. Cole Nelson, project manager was available for questions.

*No Action Taken.*

**2025-2026 MnDOT Bridge Project Update**

Half of the bridge and the Hwy 11/313 intersection are scheduled for next year and the other half of the bridge is scheduled for the next year.

*No Action Taken*

**Other MnDOT Projects**

Other future projects include Roseau to Warroad Hwy 11, Warroad to Roosevelt Hwy 11, Hwy 89.

*No Action Taken.*

**OTHER BUSINESS:**

**WCD Update**

Warroad Community Development director Adam Deathe announced that he would be leaving Warroad to take another job. Council thanked him and wished him well.

*No Action Taken.*

**ADJOURNMENT:**

There being no further business, *Councilor Vandal moved to adjourn the Regular Meeting of the Warroad City Council of June 24, 2024.* The motion was seconded by Councilor Thompson and carried unanimously. The meeting adjourned at 4:55 p.m.

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Mayor Bob Marvin

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Kathy A. Lovelace, City Administrator

*Minutes prepared by: Amy Friesner, city staff*