

**MINUTES OF THE REGULAR MEETING
OF THE WARROAD CITY COUNCIL**

July 22, 2024

CALL TO ORDER:

Acting Mayor Kevin Thompson called the Regular Meeting of the Warroad City Council to order at 4:30p.m. on July 22, 2024.

Those Present: Councilors Doug Thomasson, Kevin Thompson, Michele Vandal, and Joe Olafson.

Absent: Mayor Marvin

Also Present: City Administrator Kathy Lovelace, City Staff – Amy Friesner, City Attorney – Steve Anderson, Dan Trosen – Utilities, Wade Steinbring – WPD, Damian McMillin – WFD, Rick Trontvet – WCD, Glenda Phillippe – County, Cole Nelson – MnDot, and residents Tom Goldsmith, Mani Souphom and Jaime Nelson.

APPROVE AGENDA:

Councilor Vandal moved to approve the meeting agenda with the addition of 8b – WCD Update and deletion of 7a – delinquent Accounts to Collection. The motion was seconded by Councilor Thomasson and carried unanimously.

FISCAL/ADMINISTRATIVE ISSUES:

Approval of July 8, 2024 Regular Meeting Minutes

Motion made by Councilor Vandal to approve the July 8, 2024 Regular Meeting Minutes as written. The motion was seconded by Councilor Thomasson and carried unanimously.

Approval of Checks

Motion made by Councilor Vandal to approve the July 2024 checks totaling \$1,534,048.66 (E3543-3557 = \$49,102.76, AP #54014-54125 = \$974,862.89, Sales Tax #06302024 = \$45,909.00, NMPA #20240630 = \$389,614.38, PR #9776-9797 = \$18,763.58, and PR E#513872 = \$55,796.05). Motion seconded by Councilor Thomasson and carried unanimously.

Revenue/Expense Summary

June 2024.

No action taken.

PUBLIC SAFETY

AMB – Accounts to Collection / Revenue Recapture

Motion made by Councilor Thomasson to authorize to send delinquent ambulance call to collection/revenue recapture as presented. Motion seconded by Councilor Vandal and carried unanimously.

LIQUOR STORE

Authorization to hire new PT clerk

The liquor store will be hiring two more part-time clerks.

FYI. No Action taken.

Follow up on 2024 Numbers

Motion by Councilor Vandal to table until next meeting. Motion seconded by Councilor Thomasson and carried unanimously.

AIRPORT

None at this time

UTILITY DEPARTMENT

Hwy 11 Project Update

Council was updated on the progress of the Highway 11 project.

No Action Taken.

OTHER BUSINESS:

Special Event Application – Warroad Market/Aug. 2, 9, 16, 23, 30 & Sept. 6/ LOW Brewery

Motion made by Councilor Olafson to approve the event application for the Warroad Market with a road closure limit to allow dock access and liquor kept inside the brewery. Motion seconded by Councilor Thomasson and carried unanimously.

WCD Update

Rick Trontvet introduced himself as the interim director for the WCD. He will be continuing the work on current projects and lead the search for a new replacement for Adam Deathe. He encouraged council to communicate any questions or concerns.

No Action taken.

ADJOURNMENT:

There being no further business, *Councilor Vandal moved to adjourn the Regular Meeting of the Warroad City Council of July 22, 2024.* The motion was seconded by Councilor Thomasson and carried unanimously. The meeting adjourned at 4:49 p.m.

Mayor Bob Marvin

Kathy A. Lovelace, City Administrator

Minutes prepared by: Amy Friesner, city staff