

**MINUTES OF THE REGULAR MEETING
OF THE WARROAD CITY COUNCIL**

August 26, 2024

CALL TO ORDER:

Mayor Marvin called the Regular Meeting of the Warroad City Council to order at 4:30p.m. on August 26, 2024.

Those Present: Mayor Marvin, Councilors Doug Thomasson, Kevin Thompson, Michele Vandal, and Joe Olafson.

Absent: None

Also Present: City Administrator Kathy Lovelace, City Staff – Amy Friesner, City Attorney – Steve Anderson, Dan Trosen – Utilities, Adam Solberg – Park, Wade Steinbring and Travis Olafson – WPD, Rick Trontvet – WCD, Glenda Phillippe – County, Nathan Hoy – WLS, Nate Dalager – HDR Engineering, Tom Goldsmith – resident, and Cole Nelson – MnDOT.

APPROVE AGENDA:

Councilor Vandal moved to approve the meeting agenda with the addition of 8a – MnDot Update. The motion was seconded by Councilor Thompson and carried unanimously.

FISCAL/ADMINISTRATIVE ISSUES:

Approval of August 12, 2024 Regular Meeting Minutes

Motion made by Councilor Vandal to approve the August 12, 2024 Regular Meeting Minutes as written. The motion was seconded by Councilor Thompson and carried unanimously.

Approval of Checks

Motion made by Councilor Vandal to approve the August 2024 checks totaling \$568,129.69 (E3572-3578 = \$42,026.72, AP #54202-54256 = \$467,469.16, PR #9803-9812 = \$9,188.38, and PR E#513951 = \$49,445.43). Motion seconded by Councilor Thomasson and carried unanimously.

PUBLIC SAFETY

AMB – Accounts to Collection / Revenue Recapture

Motion made by Councilor Vandal to authorize to send delinquent ambulance calls to collection/revenue recapture as presented. Motion seconded by Councilor Thomasson and carried unanimously.

PD – Request to purchase new vehicle

Police Chief Wase Steinbring asked for authorization to purchase a new squad. This would replace the 2016 Tahoe with 167,000 miles. The total cost was discussed and the need to satisfy the state statute requirements for bids.

Motion made by Councilor Thompson to submit a letter of request for allocation through the Minnesota State bid process. Motion seconded by Councilor Olafson and carried unanimously.

LIQUOR STORE

Liquor Store Signage

Council was asked to authorize the purchase of signage for the liquor store. This has been discussed for a while. The request would be for an updated look on the sign along the highway and signs on the building itself. The cost of the proposal would be \$27,500 through Scenic Sign.

Motion made by Councilor Thompson to authorize the purchase of the signage for the liquor store as discussed. Motion seconded by Councilor Vandal and carried unanimously.

Liquor Sales Update

Council reviewed sales and customer counts at the liquor store.

No Action taken.

PARK DEPARTMENT

Request to install Sump Manhole

Council was asked to approve the installation of a sump manhole to help with the waste produced at the fish cleaning building. The current flow at that sanitary line is not sufficient to clear the waste generated. It was recommended that a sump manhole be installed to retain more solids before it reaches the sanitary sewer line. This holding tank would be pumped when needed. The cost for this project would be \$11,681.00 with an additional annual charge of about \$2,500.

Motion made by Councilor Thomasson authorize the installation of a sump manhole for the fish cleaning building as discussed. Motion seconded by Councilor Vandal and carried unanimously.

DREDGING UPDATE – NATE DALAGER, HDR ENGINEERING

Change Order Request

The dredging project is proceeding. Council was asked to authorize a change order that would extend the final completion date to September 29, 2024.

Motion made by Councilor Vandal authorize a change order to extend the final completion date for the dredging project to September 29, 2024. Motion seconded by Councilor Thomasson and carried unanimously.

UTILITY DEPARTMENT

Update on 2024 MnDOT Project

Council was given an update on the current MnDOT project in Warroad. Cole Nelson, project manager was available for questions.

No Action Taken.

OTHER BUSINESS:

Special Event Application – LOW Brewing Co – Oktoberfest 9/14/24

Motion made by Councilor Vandal to approve the special event application for Oktoberfest 9/14/24 only allowing a limited area to be closed off to allow for dock access. Motion seconded by Councilor Thomasson and carried unanimously.

DNR Contacts (Info Only)

No Action Taken.

RiverPlace Tour

A tour of RiverPlace is scheduled for council on 9/11/24 at 4:30 pm.

No Action Taken.

ADJOURNMENT:

There being no further business, ***Councilor Vandal moved to adjourn the Regular Meeting of the Warroad City Council of August 26, 2024.*** The motion was seconded by Councilor Thompson and carried unanimously. The meeting adjourned at 5:31 p.m.

Mayor Bob Marvin

Kathy A. Lovelace, City Administrator

Minutes prepared by: Amy Friesner, city staff