

**MINUTES OF THE REGULAR MEETING
OF THE WARROAD CITY COUNCIL**

September 23, 2024

CALL TO ORDER:

Mayor Marvin called the Regular Meeting of the Warroad City Council to order at 4:30p.m. on September 9, 2024.

Those Present: Mayor Marvin, Councilors Doug Thomasson, Kevin Thompson, Michele Vandal, and Joe Olafson.

Absent: None

Also Present: City Administrator Kathy Lovelace, City Staff – Sarah Hardwick, City Attorney – Steve Anderson, Dan Trosen – Utilities, Rick Trontvet – WCD, Glenda Phillippe – County, Tom Goldsmith – Resident, Jaime Nelson – Warroad Community Partners, and Cole Nelson – MNDoT

APPROVE AGENDA:

Councilor Vandal moved to approve the meeting agenda as presented. The motion was seconded by Councilor Thomasson and carried unanimously.

FISCAL/ADMINISTRATIVE ISSUES:

Approval of September 9, 2024 Regular Meeting Minutes

Motion made by Councilor Vandal to approve the September 9, 2024 Regular Meeting Minutes as written with one correction – Doug Thomasson was absent. The motion was seconded by Councilor Thomasson and carried unanimously.

Approval of Checks

Motion made by Councilor Vandal to approve the September 2024 checks totaling \$524,142.45 (E3591-3597 = \$40,790.02, AP #54320-54372 = \$427,247.79, PR #9718-9827 = \$9,521.97, PR E#514019 = \$44,233.65, and Imprest Reimb E#3598 = 2349.02). Motion seconded by Councilor Thompson and carried unanimously.

Review and Approval of 2025 Preliminary Budget

Motion made by Councilor Vandal to approve the 2025 Preliminary Budget with an increase of 8.23%. Motion seconded by Councilor Thompson and carried unanimously.

PUBLIC SAFETY

AMB – Accounts to Collection / Revenue Recapture

Motion made by Councilor Thompson to authorize to send delinquent ambulance call to collection/revenue recapture as presented. Motion seconded by Councilor Vandal and carried unanimously.

UTILITY DEPARTMENT

Hwy 11 Update

Council was given an update on the current MnDOT project in Warroad. Cole Nelson, project manager was available for questions.

Information Only

WARROAD COMMUNITY DEVELOPMENT

Rich Trontvet gave the council an update on WCD. The next Town Hall Meeting is scheduled for September 24 at 6:30 pm.

Information Only

OTHER BUSINESS:

Application for Exempt Permit- Sons of the American Legion /Raffle 02/14/25

Motion made by Councilor Vandal to approve the application for Exempt Permit for Women of Today for bingo on February 14, 2025 as presented. Motion seconded by Councilor Thomasson and carried unanimously.

Candidate Forum – Jaime Nelson WCP

Jaime Nelson reported Warroad Community Partners will be hosting a candidate forum at the Warroad School October 15 at 6:00 pm.

Information Only

ADJOURNMENT:

There being no further business, *Councilor Vandal moved to adjourn the Regular Meeting of the Warroad City Council of September 23, 2024.* The motion was seconded by Councilor Thompson and carried unanimously. The meeting adjourned at 4:47 p.m.

Mayor Bob Marvin

Kathy A. Lovelace, City Administrator

Minutes prepared by: Sarah Hardwick, city staff