

**MINUTES OF THE REGULAR MEETING
OF THE WARROAD CITY COUNCIL**

December 09, 2024

CALL TO ORDER:

Acting Mayor Kevin Thompson called the Regular Meeting of the Warroad City Council to order at 5:30pm on December 09, 2024.

Those Present: Mayor Marvin (by electronic media), Councilors Kevin Thompson, Doug Thomasson, Joe Olafson, and Michele Vandal

Absent: None

Also Present: City Administrator Kathy Lovelace, City Staff – Amy Friesner, and Dan Trosen – Utilities.

APPROVE AGENDA:

Councilor Vandal moved to approve the meeting agenda as presented. The motion was seconded by Councilor Olafson and carried unanimously.

FISCAL/ADMINISTRATIVE ISSUES:

Approval of November 25, 2024 Council Minutes

Motion made by Councilor Vandal to approve the November 25, 2024 regular Council Minutes as written. The motion was seconded by Councilor Thomasson and carried unanimously.

Approval of Checks

Motion made by Councilor Vandal to approve the December 2024 checks totaling \$856,677.40 (E3648-3666 = \$58,331.47, AP #54608-54676 = \$259,794.93, PR #9886-9967 = \$46,969.23, and PR E-#514212 = \$47,423.58, NMPA #20241130 = \$377,070.79, Health Ins #202412 = \$27,635.40, and Sales Tax #11302024 = \$39,452.00). Motion seconded by Mayor Marvin and carried unanimously.

Revenue/Expense Summary – November 2024

No action taken

Sale of Lot

City Administrator Kathy Lovelace asked council for authorization to sell a lot in the southeast part of town. It is a 50' lot so it is not a buildable lot. She asked to sell Lot 10, Block 3 of Paul's Addition to the Home Center for \$550 to cover legal fees.

Motion made by Councilor Vandal to sell Lot 10, Block 3 of Paul's Addition to Marvin Home Center for \$550 to cover legal fees. The motion was seconded by Councilor Thomasson and carried unanimously.

WARROAD COMMUNITY DEVELOPMENT

Resolution 2024-09 – WCD Support

Council discussed support options for Warroad Community Development.

Motion made by Councilor Vandal to adopt Resolution 2024-09- WCD Support noting \$75,000 support for one year and quarterly meetings. The motion was seconded by Councilor Olafson and carried unanimously.

PUBLIC SAFETY

AMB - Authorization to send delinquent Accounts to Collection/Revenue Recapture

Motion made by Councilor Vandal authorizing to send delinquent Ambulance accounts to collection/revenue recapture as presented. Motion seconded by Councilor Thomasson and carried unanimously.

AMB – Annual rate increase for 2025

A 5% increase as stated in the rate fees. No action taken.

FD - Authorization to send delinquent Account to Collection

Motion made by Councilor Vandal authorizing to send delinquent Fire Call to collection as presented. Motion seconded by Councilor Thomasson and carried unanimously.

UTILITY DEPARTMENT

Authorization to send delinquent Accounts to Collection

Motion made by Councilor Vandal authorizing to send delinquent utility accounts to collection as presented. Motion seconded by Councilor Thomasson and carried unanimously.

2025 Fee Change Recommendations - Mowing

Council was asked to authorize one 2025 fee schedule change. Mowing costs would be charged a first-time fee of \$150 and increase to \$200 each time after.

Motion made by Councilor Thomasson to authorize the fee change recommendations for 2025. Motion seconded by councilor Vandal and carried unanimously.

Utility Commission Minutes for December

Information only. No Action Taken.

OTHER BUSINESS

Premises Permit Application /Legion/ Pull Tabs/ Breakers Bar

Motion made by Councilor Vandal adopt Resolution 2024-11 for pull-tabs and other charitable gambling at Breakers Bar through the Legion. Motion was seconded by Councilor Olafson and carried unanimously.

Premises Permit Application /Legion/ Pull Tabs/ Izzy's

Motion made by Councilor Vandal adopt Resolution 2024-10 for pull-tabs and other charitable gambling at Izzy's through the Legion . Motion was seconded by Councilor Thomasson and carried unanimously.

THE REGULAR MEETING OF THE WARROAD CITY COUNCIL WAS RECESSED AT 5:56 PM

OPEN PUBLIC TRUTH-IN-TAXATION HEARING TO DISCUSS 2025 PROPOSED BUDGET

Motion made by Councilor Thomasson to open the Public Hearing for Truth-in-Taxation. The motion was seconded by Councilor Vandal and carried unanimously.

The 2025 Budget Discussion was opened at 6:00pm. No City residents were on hand concerning truth-in-taxation. The proposed 2025 budget was reviewed. The overall increase proposed was 4.21%.

Motion made by Councilor Vandal to close the Public Hearing and Resume the Regular council Meeting. The motion was seconded by Councilor Thomasson and carried unanimously. The regular meeting resumed at 6:03pm.

REVIEW/CONSIDER/ APPROVAL OF 2025 PROPOSED BUDGET & TAX LEVY

Motion made by Councilor Vandal to approve the 2025 Budget/ Tax Levy as presented, including \$75,000 for WCD, which would result in a 4.21% increase. The motion was seconded by Councilor Olafson and carried unanimously.

ADJOURNMENT:

There being no further business, *Councilor Vandal moved to adjourn the Regular Meeting of the Warroad City Council of December 09, 2024.* The motion was seconded by Councilor Olafson and carried unanimously. The meeting adjourned at 6:06 p.m.

Acting Mayor Kevin Thompson

Kathy A. Lovelace, City Administrator

Minutes prepared by Amy Friesner, city staff.