

**MINUTES OF THE REGULAR MEETING  
OF THE WARROAD CITY COUNCIL**

**January 27, 2025**

**CALL TO ORDER:**

Mayor Tom Goldsmith called the Regular Meeting of the Warroad City Council to order at 4:30p.m. on January 27, 2025.

***Those Present:*** Mayor Tom Goldsmith, Councilors Dean Dorholt, Kevin Thompson, Michele Vandal, and Joe Olafson.

***Absent:*** None

***Also Present:*** City Administrator Kathy Lovelace, City Staff – Amy Friesner, Dan Trosen – Utilities, Wade Steinbring – WPD, Damian McMillin – WFD, Joy Bukowiec and Richard Besecke – WRU, Glenda Phillipe – County, Nick Marvin and Mike Marvin – Warroad Arena.

**APPROVE AGENDA:**

***Councilor Vandal moved to approve the meeting agenda as presented.*** The motion was seconded by Councilor Thompson and carried unanimously.

**FISCAL/ADMINISTRATIVE ISSUES:**

**Approval of January 13, 2025 Regular Meeting Minutes**

***Motion made by Councilor Vandal to approve the January 13, 2025 Regular Meeting Minutes as written.*** The motion was seconded by Councilor Thompson and carried unanimously.

**Approval of Checks**

***Motion made by Councilor Vandal to approve the January 2025 checks totaling \$316,582.35 (E3691-3698 = \$39,255.10, AP #54808-54849 = \$208,041.64, PR #9980-10001 = \$17,454.74, and PR E#514308= \$51,830.87).*** Motion seconded by Councilor Dorholt and carried unanimously.

**Review/Approve Pay Equity Report**

Council was presented a pay equity report that is required by the state every three years.

***Motion made by Councilor Vandal to approve the 2025 Pay Equity report to be filed with the State as required..***

Motion seconded by Councilor Thompson and carried unanimously.

**Resolution 2025-07 Adopting the 2024 Roseau County Hazard Mitigation Plan**

The city was asked to adopt a resolution adopting the 2024 Roseau County Hazard Mitigation Plan. City representatives have been working with Roseau County over the last year to put the plan in place.

***Motion made by Councilor Vandal to adopt Resolution 2025-07 Adopting the 2024 Roseau County Hazard Mitigation Plan.*** Motion seconded by Councilor Olafson and carried unanimously.

**Review/Approve 2025 Committee, Commission and Board List**

***Motion made by Councilor Vandal to approve 2025 Committee, Commission and Board list as presented.*** Motion seconded by Councilor Thompson and carried unanimously.

**PUBLIC SAFETY****AMB – Equipment Purchase**

EMS Manager Joy Bukowicz informed council that the city has received Ambulance aid Funds in the amount of \$170,754. She asked for authorization to use these funds to purchase two power pro cots and two armer port radios. The cost would be \$110,943.

***Motion made by Councilor Vandal to authorize the purchase of two power cots and two radios as presented.*** Motion seconded by Councilor Thompson and carried unanimously.

**PD – Garage Heater Replacement**

Police Chief Wade Steinbring asked council for authorization to purchase a new heater in the garage at the public safety facility. The existing heater is too small and has been repaired four times. Along with the heater he asked that two ceiling fans be installed to help circulate the warm air. The cost would be \$7,573.

***Motion made by Councilor Olafson to authorize the purchase of a new garage heater with two fans as presented.*** Motion seconded by Councilor Dorholt and carried unanimously.

**WARROAD ARENA BOARD REQUEST – NICK MARVIN**

Nick Marvin asked council to consider allowing a third enclosed arena on the existing arena property. He presented a plan for size and location. Drainage and encroachment into the softball fields were concerns. It was suggested that the concept be referred to the planning commission and reviewed by the city engineers before moving forward.

***Motion made by Councilor Vandal to table any further discussion until the planning commission and city engineers have reviewed the plans.*** Motion seconded by Councilor Thompson and carried unanimously.

**UTILITY DEPARTMENT**

*No Items at this time.*

**OTHER BUSINESS:****Authorization to hire a PT Retail Clerk**

***Motion made by Councilor Vandal to authorize the hiring of a part-time clerk at the liquor store.*** Motion seconded by Councilor Dorholt and carried unanimously.

**Special Event Application – Yeti Fest/ March 15<sup>th</sup>**

***Motion made by Councilor Vandal to approve the event application for Yeti Fest March 15, 2025 as presented.*** Motion seconded by Councilor Olafson and carried unanimously.

**ADJOURNMENT:**

There being no further business, ***Councilor Vandal moved to adjourn the Regular Meeting of the Warroad City Council of January 27, 2025.*** The motion was seconded by Councilor Thompson and carried unanimously. The meeting adjourned at 5:01 p.m.

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Mayor Tom Goldsmith

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City Administrator, Kathy A. Lovelace

*Minutes prepared by: Amy Friesner, city staff*