

**MINUTES OF THE REGULAR MEETING  
OF THE WARROAD CITY COUNCIL**

**February 10, 2025**

**CALL TO ORDER:**

Mayor Tom Goldsmith called the Regular Meeting of the Warroad City Council to order at 4:30p.m. on February 10, 2025.

***Those Present:*** Mayor Tom Goldsmith, Councilors Dean Dorholt, Kevin Thompson, Michele Vandal, and Joe Olafson.

***Absent:*** None

***Also Present:*** City Staff – Amy Friesner, City Attorney Steve Anderson, Dan Trosen – Utilities, Joy Bukowiec – WRU, Glenda Phillipe – County, Sarah Carling - WCD.

**APPROVE AGENDA:**

***Councilor Vandal moved to approve the meeting agenda as presented.*** The motion was seconded by Councilor Thompson and carried unanimously.

**FISCAL/ADMINISTRATIVE ISSUES:**

**Approval of January 27, 2025 Regular Meeting Minutes**

***Motion made by Councilor Vandal to approve the January 27, 2025 Regular Meeting Minutes as written.*** The motion was seconded by Councilor Dorholt and carried unanimously.

**Approval of Checks**

***Motion made by Councilor Vandal to approve the February 2025 checks totaling \$935,504.55 (E3699-3712 = \$47,414.36, AP #54850-54914 = \$344,457.42, PR #10002-10004 = \$6,644.81, and PR E#514340= \$51,197.45, Sales Tax #01312025 = \$46,274.00, Health Insurance #202502 = \$29,072.46, and NMPA #20250131 = \$410,444.05).*** Motion seconded by Councilor Thompson and carried unanimously.

**Revenue/Expense Summary - Jan**

***No Action Taken.***

**PUBLIC SAFETY**

**AMB - Authorization to send delinquent Accounts to Collection/Revenue Recapture**

***Motion made by Councilor Dorholt authorizing to send delinquent Ambulance accounts to collection/revenue recapture as presented.*** Motion seconded by Councilor Vandal and carried unanimously.

**REGIONAL PARK**

**Approval of Task Order #4 – HDR Engineering**

Council was asked to approve Task Order #4 for HDR Engineering to include project management, prepare final documents, prepare bid documents and review, and completion of channel excavation for the regional park project including docks, parking lot and retaining wall. Total cost \$140,772. All of this is covered by the grant received.

***Motion made by Councilor Thompson to approve Task Order #4 for HDR Engineering in the amount of \$140,772.*** Motion seconded by Councilor Vandal and carried unanimously.

**UTILITY DEPARTMENT****Authorization to send delinquent utility accounts to collection**

Motion made by Councilor Vandal to authorizing to send delinquent utility accounts to collection as presented.

*Motion seconded by Councilor Dorholt and carried unanimously*

**Authorization to Proceed with Water Line Replacement**

Due to the Highway 11 bridge construction, the city will have to move the existing water line that is under the bridge and bore under the river. Council was given an estimate of the project and asked to approve the plans/specs and authorize to continue with advertising for the project.

*Motion made by Councilor Vandal to approve the plans and specs for the water line replacement project and authorize Widseth to advertise for bids with a bid opening date of 3/7/25. Motion seconded by Councilor Thompson and carried unanimously.*

**February Commission Minutes**

*No Action Taken.*

**OTHER BUSINESS:****Application for Exempt Permit/ Raffle/ Fire Relief Assoc.**

*Motion made by Councilor Vandal to approve the application by the Firefighter Relief Association for a Raffle on 6/07/2025. Motion seconded by Councilor Dorholt and carried unanimously.*

**Application for Exempt Permit/ Warroad Community Development/ Bingo/ 03/27/25**

*Motion made by Councilor Vandal to approve the application by Warroad Community Development for Bingo on 3/27/2025 at the Hampton Inn. Motion seconded by Councilor Olafson and carried unanimously.*

**Application for Exempt Permit/ Women of Today/ Bingo/ 04/24/25**

*Motion made by Councilor Vandal to approve the application by the Warroad Women of Today for Bingo on 4/24/2025 at the Hampton Inn. Motion seconded by Councilor Thompson and carried unanimously.*

**ADJOURNMENT:**

There being no further business, *Councilor Vandal moved to adjourn the Regular Meeting of the Warroad City Council of February 10, 2025.* The motion was seconded by Councilor Thompson and carried unanimously. The meeting adjourned at 4:56 p.m.

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Mayor Tom Goldsmith

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City Administrator, Kathy A. Lovelace

*Minutes prepared by: Amy Friesner, city staff*