

**MINUTES OF THE REGULAR MEETING
OF THE WARROAD CITY COUNCIL**

March 10, 2025

CALL TO ORDER:

Mayor Tom Goldsmith called the Regular Meeting of the Warroad City Council to order at 4:30p.m. on March 10, 2025.

Those Present: Mayor Tom Goldsmith, Councilors Dean Dorholt, Kevin Thompson, Michele Vandal, and Joe Olafson.

Absent: None

Also Present: City Administrator Kathy Lovelace, City Staff – Amy Friesner, City Attorney Steve Anderson, Dan Trosen – Utilities, Damian McMillin - WFD, Matt Rachuy – Airport, Jeff Hellquist – Northern MN Mosquito Control, and Sarah Carling - WCD.

APPROVE AGENDA:

Councilor Vandal moved to approve the meeting agenda with the addition of 5b- Authorization to sign MnDot Equipment Grant. The motion was seconded by Councilor Thompson and carried unanimously.

FISCAL/ADMINISTRATIVE ISSUES:

Approval of February 24, 2025 Regular Meeting Minutes

Motion made by Councilor Vandal to approve the February 24, 2025 Regular Meeting Minutes as written. The motion was seconded by Councilor Thompson and carried unanimously.

Approval of Checks

Motion made by Councilor Vandal to approve the March 2025 checks totaling \$706,075.92 (E3720-3732 = \$43,858.98, AP #54962-55018 = \$149,100.95, PR #10013-10015 = \$6,862,72, and PR E#514400= \$48,357.02, Sales Tax #02282025 = \$42,096.00, Health Insurance #202503 = \$29,072.46, and NMPA #20250228 = \$386,727.79). Motion seconded by Councilor Olafson and carried unanimously.

Revenue/Expense Summary - Feb

No Action Taken.

PUBLIC SAFETY

FD – Delinquent Account to be sent to Collection

Motion made by Councilor Vandal authorizing to send one unpaid fire call to collection as presented. Motion seconded by Councilor Thompson and carried unanimously.

FD – New adjusted Call Fee Proposal

Fire Chief Damian McMillin presented council a new fire call fee proposal. The list was put together to avoid any confusion. The major change being a graduated charge for recurring calls for false alarms that do not get repaired.

Motion made by Councilor Vandal to approve the Fire Call fee schedule as presented and change the wording in the related ordinance to say ‘per fee schedule’. Motion seconded by Councilor Thompson and carried unanimously.

FD – Live Burn Update

Fire Chief Damian McMillin updated council on the plans for the old Triple 7's (Super 8) Hotel burn. The building will be used for fire training purposes before the final burn in June, 2025. The building belongs to Seven Clans and they will be responsible for the final cleanup of the property.

No Action Taken

AMB – 2024 Ambulance Call Breakdown

Information Only, no action taken.

AIRPORT**Approval of Task Order #2505-00266-1 for Professional Services**

Council was asked to approve Task Order 2505-00266-1 for professional services for seal coating to include Engineering fees for design, bid, and project oversight. The cost to the city should be 2.5% of an estimated \$92,000.

Motion made by Councilor Thompson to approve Task Order #2505-00266-1 for professional services as discussed. Motion seconded by Councilor Dorholt and carried unanimously.

Authorization to sign MnDot Equipment Grant

Council was asked to authorize signatures for a MnDot Equipment Grant. The grant includes a new pickup with plow, a radio, and a mower. The total cost to the city would be \$20,723.

Motion made by Councilor Vandal to authorize signatures for the MnDot Equipment Grant. Motion seconded by Councilor Olafson and carried unanimously.

MNDOT BRIDGE REPLACEMENT/ COOPERATIVE AGREEMENT**Options for Cost Overage of City Bridge Aesthetic Costs**

Council was given several options for cutting costs of the city's portion of the bridge project to reduce it to the budgeted levels. It was recommended to remove brick edging (option 1 roadway) around the planters and remove the decorative lighting (option 1 bridge) on the lake side of the bridge.

Motion made by Councilor Vandal to choose option 1 on both the roadway and bridge to cut city costs for bridge project. Motion seconded by Councilor Dorholt and carried unanimously.

UTILITY DEPARTMENT**Review and Consideration of Bids – 2023 City Project No. 1 – Water System Improvements**

Due to the Highway 11 bridge construction, the city will have to move the existing water line that is under the bridge and bore under the river. One bid from Spruce Valley was received for the project. It came in lower than the estimated at \$796,178.

Motion made by Councilor Thompson to accept the bid from Spruce Valley for the 2023 city Project No. 1 – Water System Improvements. Motion seconded by Councilor Vandal and carried unanimously.

Approval of Resolution 2025-09 Electric Rates

Utility Superintendent Dan Trosen presented a proposed 2025 electric rates. NMPA is passing through the 8.5% increase from Minnkota. Council reviewed the proposed changes to customer charges and kwh rates.

Motion made by Councilor Vandal to adopt Resolution 2025-09 Adopting Retail Power Rates as presented.
Motion seconded by Councilor Thompson and carried unanimously.

Approve Resolution 2025-08 - Appointments to NMPA Board

Council was asked to adopt a resolution naming Utility Superintendent Dan Trosen as director and Kevin Hanson as the advisor to NMPA for the twelve-month period beginning May 1, 2025.

Motion made by Councilor Thompson to adopt Resolution 2025-08 naming Utility Superintendent Dan Trosen as director and Kevin Hanson as the advisor to NMPA. Motion was seconded by Councilor Vandal and carried unanimously.

Authorization to send delinquent utility accounts to collection

Motion made by Councilor Vandal to authorizing to send delinquent utility accounts to collection as presented.
Motion seconded by Councilor Olafson and carried unanimously.

March Commission Minutes

No Action Taken.

OTHER BUSINESS:**Northern Minnesota Mosquito Control – 2025 Proposal**

Jeff Hellquist provided his proposal to the city for summer mosquito spraying. Under his current proposal, the cost of spraying would increase 5% over last year.

Motion made by Councilor Vandal to accept the 2025 Mosquito Spraying proposal as presented with Northern Minnesota Mosquito Control. Motion seconded by Councilor Olafson and carried unanimously.

Cannabinoid Products License Renewals

Motion made by Councilor Vandal to renew the Cannabinoid Products License renewals as presented. Motion seconded by Councilor Dorholt and carried unanimously.

Application for Exempt Permit/ Knights of Columbus/ Bingo/ 04-12-2025

Motion made by Councilor Vandal to approve the application by Knights of Columbus for Bingo on 4/12/2025.
Motion seconded by Councilor Thompson and carried unanimously.

ADJOURNMENT:

There being no further business, *Councilor Vandal moved to adjourn the Regular Meeting of the Warroad City Council of March 10, 2025.* The motion was seconded by Councilor Thompson and carried unanimously. The meeting adjourned at 5:30 p.m.

Mayor Tom Goldsmith

City Administrator, Kathy A. Lovelace

Minutes prepared by: Amy Friesner, city staff