

**MINUTES OF THE REGULAR MEETING  
OF THE WARROAD CITY COUNCIL**

**March 24, 2025**

**CALL TO ORDER:**

Mayor Tom Goldsmith called the Regular Meeting of the Warroad City Council to order at 4:30p.m. on March 24, 2025.

***Those Present:*** Mayor Tom Goldsmith, Councilors Kevin Thompson, Dean Dorholt, Michele Vandal, and Joe Olafson.

***Absent:*** None

***Also Present:*** City Administrator Kathy Lovelace, City Staff – Amy Friesner, Dan Trosen – Utilities, Wade Steinbring – WPD, Glenda Phillipe – County, Sarah Carling – WCD, Craig Kennedy – Harbor Project, and Nate Dalager - HDR.

**APPROVE AGENDA:**

***Councilor Vandal moved to approve the meeting agenda as presented.*** The motion was seconded by Councilor Thompson and carried unanimously.

**FISCAL/ADMINISTRATIVE ISSUES:**

**Approval of March 10, 2025 Regular Meeting Minutes**

***Motion made by Councilor Vandal to approve the March 10, 2025 Regular Meeting Minutes as written.*** The motion was seconded by Councilor Olafson and carried unanimously.

**Approval of Checks**

***Motion made by Councilor Vandal to approve the March 2025 checks totaling \$346,320.81 (E3733-3740 = \$39,351.80, AP #55019-55080 = \$251,311.64, PR #10016-10023 = \$8,338.22, and PR E#514429= \$47,319.15).*** Motion seconded by Councilor Thompson and carried unanimously.

**2024 AUDIT PRESENTATION – BRADY MARTZ – AMANDA SCANSON**

Amanda Scanson from Brady Martz presented the Financial Statements as of December 31, 2024.

***No Action Taken.***

**PUBLIC SAFETY**

**AMB - Authorization to send delinquent Accounts to Collection/Revenue Recapture**

***Motion made by Councilor Vandal authorizing to send delinquent Ambulance accounts to collection/revenue recapture as presented.*** Motion seconded by Councilor Thompson and carried unanimously.

**REGIONAL PARK**

**Review and Approve Plans & Specs**

Nate Dalager of HDR Engineering reviewed the plans and specs for the next phase of the Regional Park Project that includes a boat ramp, retaining wall and parking lot on the back side of the existing campground. Council brought up a few concerns about the design of the parking lot. The estimated cost was discussed.

The project will have a tentative completion date of July 1, 2026 with milestones defined. The bid packet will be created with options so council can review as budget allows.

Mr. Dalager will rework the plans & specs and present them at the next regular council meeting on April 14, 2025.

*No Action Taken.*

**WARROAD COMMUNITY DEVELOPMENT**

Sarah Carling, WCD Executive director, gave council an update on the current projects. She is trying to get to know the community with some ‘brain-storming’ surveys and meetings.

*No Action taken.*

**UTILITY DEPARTMENT**

*None at this time.*

**OTHER BUSINESS:**

**Temp 1-4 Day On-Sale Liquor License Application/ Northborn Days – 06/07/2025**

*Motion made by Councilor Vandal to approve the 1-4 Day On-sale Liquor License application for Northborn Days June 7, 2025.* Motion seconded by Councilor Olafson and carried unanimously.

**ADJOURNMENT:**

There being no further business, *Councilor Vandal moved to adjourn the Regular Meeting of the Warroad City Council of March 24, 2025.* The motion was seconded by Councilor Thompson and carried unanimously. The meeting adjourned at 6:07 p.m.

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Mayor Tom Goldsmith

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City Administrator, Kathy A. Lovelace

*Minutes prepared by: Amy Friesner, city staff*