

**MINUTES OF THE REGULAR MEETING
OF THE WARROAD CITY COUNCIL**

April 14, 2025

CALL TO ORDER:

Acting Mayor Kevin Thompson called the Regular Meeting of the Warroad City Council to order at 4:30p.m. on April 14, 2025.

Those Present: Councilors Dean Dorholt, Kevin Thompson, Michele Vandal, and Joe Olafson and Mayor Tom Goldsmith by video.

Absent: None

Also Present: City Administrator Kathy Lovelace, City Staff – Amy Friesner, City Attorney Steve Anderson, Dan Trosen – Utilities, Nathan Hoy - WLS, Wade Steinbring - WPD, Glenda Phillipe - County, and Sarah Carling - WCD.

APPROVE AGENDA:

Councilor Vandal moved to approve the meeting agenda with the addition of 9d- Women of Today- Bingo. The motion was seconded by Councilor Olafson. Roll Call vote: Councilor Olafson – Aye, Councilor Vandal – Aye, Councilor Dorholt – Aye, Councilor Thompson – Aye, Mayor Goldsmith - Aye. Motion Passed.

FISCAL/ADMINISTRATIVE ISSUES:

Approval of March 24, 2025 Regular Meeting Minutes

Motion made by Councilor Vandal to approve the March 24, 2025 Regular Meeting Minutes as written. The motion was seconded by Councilor Dorholt. Roll Call vote: Councilor Olafson – Aye, Councilor Vandal – Aye, Councilor Dorholt – Aye, Councilor Thompson – Aye, Mayor Goldsmith - Aye. Motion Passed.

Approval of Checks

Motion made by Councilor Vandal to approve the April 2025 checks totaling \$1,042,184.14 (E3741-3761 = \$88,213.63, AP #55081-55161 = \$384,747.70, PR #10025-10035 = \$14,004.68, and PR E#514460, 514490 = \$96,378.18, Sales Tax #03312025 = \$42,271.00, Health Insurance #202504 = \$29,072.46, and NMPA #20250331 = \$387,496.49). Motion seconded by Councilor Olafson. Roll Call vote: Councilor Olafson – Aye, Councilor Vandal – Aye, Councilor Dorholt – Aye, Councilor Thompson – Aye, Mayor Goldsmith - Aye. Motion Passed.

Revenue/Expense Summary - Mar

No Action Taken.

PUBLIC SAFETY

AMB – Delinquent Accounts to be sent to Collection/Revenue Recapture

Motion made by Councilor Vandal authorizing to send unpaid ambulance accounts to collection/revenue recapture as presented. Motion seconded by Councilor Dorholt. Roll Call vote: Councilor Olafson – Aye, Councilor Vandal – Aye, Councilor Dorholt – Aye, Councilor Thompson – Aye, Mayor Goldsmith - Aye. Motion Passed.

REGIONAL PARK – NATE DALAGER, HDR

Council was presented the final designs, plans and specs, for the next regional park project including the back parking lot and harbor area. They were asked to approve the plans and authorize to go out for bid.

Motion made by Councilor Vandal to approve the final plans and specs for the harbor project and authorize advertisement for bids. Motion seconded by Councilor Olafson. Roll Call vote: Councilor Olafson – Aye, Councilor Vandal – Aye, Councilor Dorholt – Aye, Councilor Thompson – Aye, Mayor Goldsmith - Aye. Motion Passed.

LIQUOR STORE

Request to Purchase POS equipment

Liquor store manager, Nathan Hoy, asked council for authorization to replace the older point-of-sale equipment at a cost of \$8020.90. The funds would come out of the lottery account

Motion made by Councilor Dorholt to authorize the purchase of new POS equipment out of lottery funds for the liquor store as presented. Motion seconded by Councilor Vandal. Roll Call vote: Councilor Olafson – Aye, Councilor Vandal – Aye, Councilor Dorholt – Aye, Councilor Thompson – Aye, Mayor Goldsmith - Aye. Motion Passed.

Authorization to hire PT Liquor Store Clerk

Motion made by Councilor Vandal to hire a part-time clerk as presented. Motion seconded by Councilor Olafson. Roll Call vote: Councilor Olafson – Aye, Councilor Vandal – Aye, Councilor Dorholt – Aye, Councilor Thompson – Aye, Mayor Goldsmith - Aye. Motion Passed.

MNDOT

Resolution 2025-11 / Limited Use Permit #6803-0007 – Hwy 11 Beautification (Flowers)

Council was asked to adopt Resolution 2025-11. This would allow the city/Marvin to plant flowers along the Hwy 11 right-of-way. This is a ten-year lease. There was a question about the word ‘planters’ when they will be in the ground. The wording will be reviewed.

Motion made by Councilor Vandal to adopt resolution 2025-11/ Limited Use Permit #6803-0007. Motion seconded by Councilor Olafson. Roll Call vote: Councilor Olafson – Aye, Councilor Vandal – Aye, Councilor Dorholt – Aye, Councilor Thompson – Aye, Mayor Goldsmith - Aye. Motion Passed.

Bridge Change Order No. 0001 - Aesthetics

At the previous council meeting, Council was given several options for cutting costs of the city’s portion of the bridge project to reduce it to the budgeted levels. The decisions made are no longer needed. MnDot said that they could make up the overages by cutting costs elsewhere. Council was asked to approve Bridge Change order No. 0001 to reduce the cost of the project back to the original costs.

Motion made by Councilor Vandal to approve Bridge Change Order NO. 0001 reducing the cost of bridge aesthetics by \$27,500. Motion seconded by Mayor Goldsmith. Roll Call vote: Councilor Olafson – Aye, Councilor Vandal – Aye, Councilor Dorholt – Aye, Councilor Thompson – Aye, Mayor Goldsmith - Aye. Motion Passed.

Rewording/Approval of Resolution 2025-04 – Active Transportation Grant

Council adopted Resolution 2025-04 in January. MnDot reviewed the related grant application for sidewalks in the SE side of town and recommended some wording changes that would not affect any details of the grant application. Council was asked to adopt the revised resolution.

Motion made by Councilor Vandal to adopt the revised Resolution 2025-04 in support of the Active Transportation Program Grant application. Motion seconded by Mayor Goldsmith. Roll Call vote: Councilor Olafson – Aye, Councilor Vandal – Aye, Councilor Dorholt – Aye, Councilor Thompson – Aye, Mayor Goldsmith - Aye. Motion Passed.

UTILITY DEPARTMENT**Authorization to send delinquent utility accounts to collection**

Motion made by Councilor Vandal to authorizing to send delinquent utility accounts to collection as presented.

Motion seconded by Councilor Thompson. Roll Call vote: Councilor Olafson – Aye, Councilor Vandal – Aye, Councilor Dorholt – Aye, Councilor Thompson – Aye, Mayor Goldsmith - Aye. Motion Passed.

Equipment Bids for 2025

2025 Equipment bid requests were sent out. It was recommended by the utility commission to award the bid to Andrew J Stoskopf Trucking.

Motion made by Councilor Vandal to award the 2025 equipment Bids to Andrew J Stoskopf Trucking. Motion was seconded by Councilor Olafson. Roll Call vote: Councilor Olafson – Aye, Councilor Vandal – Aye, Councilor Dorholt – Aye, Councilor Thompson – Aye, Mayor Goldsmith - Aye. Motion Passed.

UC Recommendation to Purchase Locator

Utility Superintendent Dan Trosen presented a quote for a new locator. This would also help with GPS locates and markings to make them more accurate.

Motion made by Councilor Vandal to authorize the purchase of a new locator as presented. Motion seconded by Councilor Dorholt. Roll Call vote: Councilor Olafson – Aye, Councilor Vandal – Aye, Councilor Dorholt – Aye, Councilor Thompson – Aye, Mayor Goldsmith - Aye. Motion Passed.

UC Recommendation for 2025 Street Repair Projects

Utility Superintendent Dan Trosen presented council a list of proposed street mill and overlays for the 2025 season. There were four areas recommended at a cost of \$78,450.

Motion made by Councilor Vandal to approve the list for street mill and overlay as presented. Motion was seconded by Councilor Olafson. Roll Call vote: Councilor Olafson – Aye, Councilor Vandal – Aye, Councilor Dorholt – Aye, Councilor Thompson – Aye, Mayor Goldsmith - Aye. Motion Passed.

April Commission Minutes

No Action Taken.

OTHER BUSINESS:**Special Event Request – CN Railway Co**

CN Railroad will be conducting an emergency response training drill sometime in June. They will be using portions of the point but will not hinder public use. It will be a mock oil spill. Local emergency teams will be participating.

Motion made by Councilor Vandal to authorize the CN Railway request as discussed. Motion seconded by Councilor Olafson. Roll Call vote: Councilor Olafson – Aye, Councilor Vandal – Aye, Councilor Dorholt – Aye, Councilor Thompson – Aye, Mayor Goldsmith - Aye. Motion Passed.

Warroad Community Development – SHIP grant/ Sarah Carling, Exec Director

WCD executive director Sarah Carling informed council that the city had been awarded the grant for installing bike racks and workstations as discussed at a previous meeting. There should be no cost to the city. The grant, in-kind donations and other cash donations should be enough to cover the planned improvements. She presented council the proposed choices for bike racks and workstations and asked for the authorization to purchase. The grant money needs to be used by June 30, 2025.

Motion made by Councilor Vandal to approve the choices for bike racks and workstations as presented. Motion seconded by Councilor Dorholt. Roll Call vote: Councilor Olafson – Aye, Councilor Vandal – Aye, Councilor Dorholt – Aye, Councilor Thompson – Aye, Mayor Goldsmith - Aye. Motion Passed.

Application for Exempt Permit/ Warroad Community Development/ Bingo/ 05-22-2025 & 07/03/2025

Motion made by Councilor Vandal to approve the application by Warroad Community Development for Bingo on 5/22/25 and 7/3/25. Motion seconded by Councilor Olafson. Roll Call vote: Councilor Olafson – Aye, Councilor Vandal – Aye, Councilor Dorholt – Aye, Councilor Thompson – Aye, Mayor Goldsmith - Aye. Motion Passed.

Application for Exempt Permit/ Warroad Women of Today/ Bingo/ 06-19-2025

Motion made by Councilor Vandal to approve the application by Warroad Women of Today for Bingo on 6/19/25. Motion seconded by Councilor Olafson. Roll Call vote: Councilor Olafson – Aye, Councilor Vandal – Aye, Councilor Dorholt – Aye, Councilor Thompson – Aye, Mayor Goldsmith - Aye. Motion Passed.

ADJOURNMENT:

There being no further business, ***Councilor Vandal moved to adjourn the Regular Meeting of the Warroad City Council of April 14, 2025.*** The motion was seconded by Councilor Thompson Roll Call vote: Councilor Olafson – Aye, Councilor Vandal – Aye, Councilor Dorholt – Aye, Councilor Thompson – Aye, Mayor Goldsmith - Aye. Motion Passed. The meeting adjourned at 5:20 p.m.

Acting Mayor Kevin Thompson

City Administrator, Kathy A. Lovelace

Minutes prepared by: Amy Friesner, city staff