

**MINUTES OF THE REGULAR MEETING  
OF THE WARROAD CITY COUNCIL**

**April 28, 2025**

**CALL TO ORDER:**

Mayor Tom Goldsmith called the Regular Meeting of the Warroad City Council to order at 4:30p.m. on April 28, 2025.

***Those Present:*** Mayor Tom Goldsmith, Councilors Kevin Thompson, Dean Dorholt, and Michele Vandal.

***Absent:*** Councilor Joe Olafson.

***Also Present:*** City Administrator Kathy Lovelace, City Staff – Amy Friesner, Dan Trosen – Utilities, Glenda Phillippe – County, Sarah Carling – WCD, and Steve Emery – Widseth by video.

**APPROVE AGENDA:**

***Councilor Vandal moved to approve the meeting agenda as presented.*** The motion was seconded by Councilor Thompson and carried unanimously.

**FISCAL/ADMINISTRATIVE ISSUES:**

**Approval of April 14, 2025 Regular Meeting Minutes**

***Motion made by Councilor Vandal to approve the April 14, 2025 Regular Meeting Minutes as written.*** The motion was seconded by Councilor Thompson and carried unanimously.

**Approval of Checks**

***Motion made by Councilor Vandal to approve the April 2025 checks totaling \$868,316.79 (E3762-3769 = \$41,933.40, AP #55162-55208 = \$749,565.43, PR #10036-10056 = \$28,294.90, and PR E#514523= \$48,523.06).*** Motion seconded by Councilor Thompson and carried unanimously.

**PUBLIC SAFETY**

**AMB - Authorization to send delinquent Accounts to Collection/Revenue Recapture**

***Motion made by Councilor Vandal authorizing to send delinquent Ambulance accounts to collection/revenue recapture as presented.*** Motion seconded by Councilor Dorholt and carried unanimously.

**WARROAD COMMUNITY DEVELOPMENT**

Sarah Carling, WCD Executive director, gave council an update on the current projects.

***No Action taken.***

**UTILITY DEPARTMENT**

**Warroad River Water Main Project – Change Order No. 1**

Due to the Highway 11 bridge construction, the city will have to move the existing water line that is under the bridge and bore under the river. Council was asked to approve a change order that would use fusible C900 for the bore under the river. This should be a safer and more durable product.

***Motion made by Councilor Vandal to approve Warroad River Water Main Project Change Order No. 1 as presented.*** Motion seconded by Councilor Thompson and carried unanimously.

**2024 Hwy 11 Project Project – Change Order No. 1**

Council was asked to approve Change Order No. 1 dealing with the 2024 Hwy 11 Project. There was a need to repair a water break and a sewer line.

*Motion made by Councilor Thompson to approve 2024 Hwy 11 Project – Change Order No. 1 as presented.*  
Motion seconded by Councilor Vandal and carried unanimously.

**MnDOT Update (info only)**

City administrator Kathy Lovelace updated council on the Hwy 11 project. The Lake St./Hwy 11 intersection costs will be discussed at a future meeting. Construction on the bridge and round-about will begin in June.

*No Action Taken.*

**OTHER BUSINESS:****Resolution 2025-12 Delegating the City's Authority to Register Cannabis Retail Businesses**

This is the resolution that was already discussed and agreed upon. The city was waiting for the language needed from the state.

*Motion made by Councilor Vandal to adopt Resolution 2025-12 Delegating the City's authority to register Cannabis Retail Businesses.* Motion seconded by Councilor Dorholt and carried unanimously.

**Special Event Application Bible School – July 14 to 18, 2025 / Lake Side Bible Church**

*Motion made by Councilor Vandal to approve the event application for Lake Side Bible Church not allowing the street closure due to activity at the point during that time.* Motion seconded by Councilor Dorholt and carried unanimously.

**ADJOURNMENT:**

There being no further business, *Councilor Vandal moved to adjourn the Regular Meeting of the Warroad City Council of April 28, 2025.* The motion was seconded by Councilor Thompson and carried unanimously. The meeting adjourned at 5:11 p.m.

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Mayor Tom Goldsmith

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City Administrator, Kathy A. Lovelace

*Minutes prepared by: Amy Friesner, city staff*