

**MINUTES OF THE REGULAR MEETING
OF THE WARROAD CITY COUNCIL**

May 12, 2025

CALL TO ORDER:

Mayor Tom Goldsmith called the Regular Meeting of the Warroad City Council to order at 4:30p.m. on May 12, 2025.

Those Present: Councilors Dean Dorholt, Kevin Thompson, Michele Vandal, Joe Olafson, and Mayor Tom Goldsmith.

Absent: None

Also Present: City Administrator Kathy Lovelace, City Staff – Amy Friesner, City Attorney Steve Anderson, Dan Trosen – Utilities, Adam Solberg - Park, Wade Steinbring - WPD, Matt Rachuy – Airport, Nat Dalager – HDR, Glenda Phillipe - County, and Sarah Carling - WCD.

APPROVE AGENDA:

Councilor Vandal moved to approve the meeting agenda as presented. The motion was seconded by Councilor Thompson and carried unanimously.

FISCAL/ADMINISTRATIVE ISSUES:

Approval of April 28, 2025 Regular Meeting Minutes

Motion made by Councilor Vandal to approve the April 28, 2025 Regular Meeting Minutes as written. The motion was seconded by Councilor Dorholt and carried unanimously.

Approval of Checks

Motion made by Councilor Vandal to approve the May 2025 checks totaling \$799,293.50 (E3770-3784 = \$52,384.42, AP #55209-55278 = \$209,759.66, PR #10057-10065 = \$7,177.46, and PR E#514560 = \$49,285.48, Sales Tax #04302025 = \$39,297.00, Health Insurance #202505 = \$29,072.46, and NMPA #20250430 = \$412,317.02). Motion seconded by Councilor Thompson and carried unanimously.

Revenue/Expense Summary - April

No Action Taken.

PUBLIC SAFETY

AMB – Delinquent Accounts to be sent to Collection/Revenue Recapture

Motion made by Councilor Vandal authorizing to send unpaid ambulance accounts to collection/revenue recapture as presented. Motion seconded by Councilor Thompson and carried unanimously.

AMB – EMS Week Proclamation – May 18-24

Motion made by Councilor Vandal to proclaim May 18-24, 2025 EMS Week. Motion seconded by Councilor Dorholt and carried unanimously.

REGIONAL PARK – NATE DALAGER, HDR**Review Bids**

Council was presented the bids for the Marina project. The bids were received from two contractors. Council discussed the cost of the project and the options available.

It was council consensus to table any decisions until the next council meeting.

Regional Park – Engineering Agreement (Marina Docks)

Council was asked to approve Task Order 5 for the marina project. This would allow the engineer to continue to plan for the dock portion of the project.

Motion made by Councilor Vandal to approve Engineering Task Order #5 – dock bidding and Construction Management. Motion seconded by Councilor Thompson and carried unanimously.

AIRPORT**Consideration of FAFRA**

Airport manager Matt Rachuy asked council for authorization to enter into a FAFRA (Federal Airport Funding Repayment Agreement) with the city of Princeton to use for the airfield rehabilitation project. The repayment would be in FY 2028.

Motion made by Councilor Vandal to authorize the signing of the FAFRA with Princeton MN. Motion seconded by Councilor Olafson and carried unanimously.

AC Recommendation to award bid for Airfield Pavement Rehab Project

Motion made by Councilor Vandal to award the bid for Airfield Pavement Rehab Project to Fahrner Asphalt Sealers LLC. Motion seconded by Councilor Olafson and carried unanimously.

UTILITY DEPARTMENT**Authorization to send delinquent utility accounts to collection**

Motion made by Councilor Vandal to authorizing to send delinquent utility accounts to collection as presented. Motion seconded by Councilor Thompson and carried unanimously.

UC Recommendation /AMI Water Meter Fee

Utility Superintendent Dan Trosen informed council that they had replaced almost all of the water meters to AMI. There are about 20 homes that will not allow access to replace their meters. He asked council for authorization to add a \$50 fee to those utility accounts until they contact us and the non-AMI meter gets changed out.

Motion made by Councilor Thompson to authorize a non-AMI Meter Fee of \$50. Motion seconded by Councilor Vandal and carried unanimously.

May Commission Minutes

No Action Taken.

AT&T Antenna Lease

AT&T asked council to consider revising the lease for their equipment on the water tower.

It was council consensus to take no action.

OTHER BUSINESS:

Proclamation – National Poppy Day

Motion made by Councilor Vandal to proclaim May 23, 2025 National Poppy Day. Motion seconded by Councilor Dorholt and carried unanimously.

Application for Exempt Permit/ Whitetails Unlimited/ Raffle/ 06-12-2025 @ LOW Brewery

Motion made by Councilor Vandal to approve the application by Whitetails Unlimited a Raffle on 6/12/25 at LOW Brewery. Motion seconded by Councilor Thompson and carried unanimously.

Application for Exempt Permit/ Knights of Columbus/ Bingo/ 07-04-2025 @ The Point

Motion made by Councilor Vandal to approve the application by Knights of Columbus for Bingo on 7/04/25 at the point. Motion seconded by Councilor Thompson and carried unanimously.

ADJOURNMENT:

There being no further business, *Councilor Vandal moved to adjourn the Regular Meeting of the Warroad City Council of May 12, 2025.* The motion was seconded by Councilor Thompson. The meeting adjourned at 5:32 p.m.

Mayor Tom Goldsmith

City Administrator, Kathy A. Lovelace

Minutes prepared by: Amy Friesner, city staff