

**MINUTES OF THE REGULAR MEETING  
OF THE WARROAD CITY COUNCIL**

**May 27, 2025**

**CALL TO ORDER:**

Mayor Tom Goldsmith called the Regular Meeting of the Warroad City Council to order at 4:30p.m. on May 27, 2025.

***Those Present:*** Mayor Tom Goldsmith, Councilors Joe Olafson, Dean Dorholt, and Michele Vandal.

***Absent:*** Councilor Kevin Thompson

***Also Present:*** City Administrator Kathy Lovelace, City Staff – Amy Friesner, City Attorney Steve Anderson, Dan Trosen – Utilities, Glenda Phillipe – County, Mani Souphom – R&J Broadcasting, Nate Dalager – HDR, and Wade Steinbring and Travis Olafson - WPD.

**APPROVE AGENDA:**

***Councilor Vandal moved to approve the meeting agenda as presented.*** The motion was seconded by Councilor Olafson and carried unanimously.

**FISCAL/ADMINISTRATIVE ISSUES:**

**Approval of May 12, 2025 Regular Meeting Minutes**

***Motion made by Councilor Vandal to approve the May 12, 2025 Regular Meeting Minutes with the correction for the special event at the brewery as a raffle not bingo.*** The motion was seconded by Councilor Olafson and carried unanimously.

**Approval of Checks**

***Motion made by Councilor Vandal to approve the May 2025 checks totaling \$298,350.01 (E3785-3790 = \$36,543.46, AP #55279-55339 = \$207,875.30, PR #10066-10069 = \$6,811.63, and PR E#514595= \$47,119.62).*** Motion seconded by Councilor Olafson and carried unanimously.

**PUBLIC SAFETY**

**FD – Delinquent Fire Call to be sent to RCB for collection**

***Motion made by Councilor Vandal authorizing to send delinquent fire call to collection as presented.*** Motion seconded by Councilor Olafson and carried unanimously.

**PD – Special Response Team (SRT)**

Council discussed the addition of one officer to the Special Response Team (SRT). At this time, Officer Olafson is the only appointment from Warroad. Chief Wade Steinbring asked for authorization to add Officer Buckentin. This would allow an alternate. All training and calls can be covered by other officers. Law enforcement coverage in Warroad will remain the priority.

***Motion made by Councilor Vandal authorizing to add Josh Buckentin to the Special Response Team (SRT) to allow Warroad an alternate.*** Motion seconded by Councilor Olafson and carried unanimously.

**REGIONAL PARK – NATE DALAGER, HDR**

**Review Plans for Dock Bid**

Council reviewed the plans for the new docks as part of the regional park grant. Dock spacing, placement, bid deadline and options were discussed.

***No Action Taken*****Authorize HDR to Advertise for Bids**

*Motion made by Councilor Vandal to authorize the city administrator and Nate Dalager of HDR to finish the plans and advertise for bids for the docks.* Motion seconded by Councilor Olafson and carried unanimously.

**AIRPORT**

*None at this time.*

**UTILITY DEPARTMENT****Delinquent Utilities and Fire Call to be sent to County for Collection with taxes**

*Motion made by Councilor Vandal to authorize two delinquent utility accounts and one delinquent fire call be sent to the county for collection with taxes as presented.* Motion seconded by Councilor Dorholt and carried unanimously.

**OTHER BUSINESS:****Special Event Application Scoops Ice Cream/ Events on Sidewalk/ 5-31 & 6-1 (noon – 5pm)**

*Motion made by Councilor Vandal to approve the special event application for Scoops for May 31 and June 1, 2025 with the clarification to not block the entire sidewalk.* Motion seconded by Councilor Dorholt and carried unanimously.

**Special Event Application Chamber 4<sup>th</sup> of July / Events at The Point / 7-3 thru 7-5**

*Motion made by Councilor Vandal to approve the special event application for the Chamber events July 3 – July 5, 2025 as presented.* Motion seconded by Councilor Dorholt and carried unanimously.

**Special Event Application Scoops Ice Cream / Alley between Scoops & ARC / 7-20-25 (8am-8pm)**

*Motion made by Councilor Dorholt to approve the event application for Scoops for July 20, 2025 as presented.* Motion seconded by Councilor Olafson and carried unanimously.

**ADJOURNMENT:**

There being no further business, *Councilor Vandal moved to adjourn the Regular Meeting of the Warroad City Council of May 27, 2025.* The motion was seconded by Councilor Olafson and carried unanimously. The meeting adjourned at 5:10 p.m.

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Mayor Tom Goldsmith

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City Administrator, Kathy A. Lovelace

*Minutes prepared by: Amy Friesner, city staff*