

**MINUTES OF THE REGULAR MEETING  
OF THE WARROAD CITY COUNCIL**

**July 14, 2025**

**CALL TO ORDER:**

Mayor Tom Goldsmith called the Regular Meeting of the Warroad City Council to order at 4:30p.m. on July 14, 2025.

***Those Present:*** Councilors Dean Dorholt, Kevin Thompson, Michele Vandal, Joe Olafson, and Mayor Tom Goldsmith.

***Absent:*** None

***Also Present:*** City Administrator – Kathy Lovelace, City Staff – Amy Friesner, City Attorney - Steve Anderson, Dan Trosen – Utilities, Adam Solberg - Park, Matt Rachuy – Airport, Joy Bukowiec – WRU, Daimian McMillin – WFD, Wade Steinbring – WPD, Mani Souphom – R&J Broadcasting, Sarah Carling – WCD, Katie Pieper – SandPieper Design, and Glenda Phillipe – County.

**APPROVE AGENDA:**

***Councilor Vandal moved to approve the meeting agenda as presented.*** The motion was seconded by Councilor Thompson and carried unanimously.

**FISCAL/ADMINISTRATIVE ISSUES:**

**Approval of June 23, 2025 Regular Meeting Minutes**

***Motion made by Councilor Vandal to approve the June 23, 2025 Regular Meeting Minutes as written.*** The motion was seconded by Councilor Dorholt and carried unanimously.

**Approval of Checks**

***Motion made by Councilor Vandal to approve the July 2025 checks totaling \$1,075,263.56 (E3812-3826 = \$61,947.60, AP #55462-55557 = \$431,119.66, PR #10085-10092 = \$7,400.44, PR E#514715 = \$59,678.98, Sales Tax #06302025 = \$51,031.00, Health Insurance #202507 = \$29,072.46, and NMPA #20250630 = \$435,013.42).*** Motion seconded by Councilor Dorholt and carried unanimously.

**Revenue/Expense Summary – June 2025**

***No Action Taken.***

**Zoning Ordinance Change / C-1 and C-2 Commercial**

Council discussed options for incorporating cannabis sales into the zoning ordinances. They considered listing ‘Cannabis Retailer’ to both C-1 and C-2 or one or the other.

***Motion made by Councilor Thompson to change the zoning ordinance to include ‘ Cannabis Retailer’ as a permitted business in C-2.*** The motion was seconded by Councilor Olafson and carried unanimously.

**GMRPTC**

**Review Bids for Marina Project, Award & Authorize Notice to Proceed**

The change of scope for the Marina grant was approved so council proceeded with the project. That included awarding the bid that was reviewed at a previous meeting.

***Motion made by Councilor Vandal to award the low bid for the marina project – Phase II Alternate 1 to Spruce Valley and authorize the notice to proceed.*** Motion seconded by Councilor Dorholt and carried unanimously.

**Dock Proposal**

Part of the continuation of the marina project is to award the dock bid. All bids were received and reviewed. The recommendation is to go with the low bid with Remer Iron Works.

*Motion made by Councilor Dorholt to award the low bid for the docks to Remer Iron Works.* Motion seconded by Councilor Vandal and carried unanimously.

**EMERGENCY SERVICES****AMB – Delinquent Accounts to be sent to Collection/Revenue Recapture**

*Motion made by Councilor Vandal authorizing to send unpaid ambulance accounts to collection/revenue recapture as presented.* Motion seconded by Councilor Thompson and carried unanimously.

**AMB – Request to Retain replaced ambulance**

Ambulance manager Joy Bukowiec informed council that the ambulance that was ordered two years ago will be ready this fall. She asked council if they would allow the 2013 ambulance to be kept for a backup. She reviewed advantages and the possible added costs of keeping the vehicle. Costs for maintenance and storage were discussed versus the advantages of having a backup immediately available.

*Motion made by Councilor Thompson to not retain the 2013 ambulance when the new ambulance is received.* Motion seconded by Councilor Olafson. Councilor Thompson – Aye, Olafson – Aye, Vandal – Nay, Dorholt – Nay, Mayor Goldsmith - Aye. Motion Passed.

**PD – Resolution 2025-13**

Council was asked to adopt Resolution 2025-13 Joint Powers Agreement for shared emergency services. This would be a renewal of the services agreement that has been done in the past.

*Motion made by Councilor Vandal to adopt Resolution 2025-13 Joint Powers Agreement for shared emergency services.* Motion seconded by Councilor Olafson and carried unanimously.

**River Speeds/ Crosswalk Enforcement**

Mayor Tom Goldsmith stated that he had been approached about the boat speeds in the river. He asked who put the ‘no wake’ buoys out and who enforces the speed. He also stated that he had concerns about crosswalk enforcement and safety.

*Glenda Phillipe and Police Chief Wade Steinbring will inquire about the ‘no wake’ buoys. Chief Steinbring will talk with his officers about crosswalk enforcement and follow- up with council.*

**AIRPORT****Review and Award bid for retired pickup w/plow**

Five bids were received for the 2013 Chevrolet pickup with plow at the airport. It was recommended that the high bid from Andrew Stoskopf Trucking for \$5,700 be accepted.

*Motion made by Councilor Olafson to award the high bid for the 2013 Chevrolet pickup with plow to Andrew Stoskopf Trucking in the amount of \$5,700.* Motion seconded by Councilor Vandal and carried unanimously.

**UTILITY DEPARTMENT****Authorization to send delinquent utility accounts to collection**

*Motion made by Councilor Vandal to authorizing to send delinquent utility accounts to collection and property tax as presented.* Motion seconded by Councilor Thompson and carried unanimously.

**July Commission Minutes**

*No Action Taken.*

**WCD PRESENTATION – SARAH CARLING & KATIE PIEPER****Website and Logo Design**

Sarah Carling and Katie Pieper of Sandpieper Design made a presentation to the Council regarding a new website that would be a central landing site for entities such as the City, Chamber, CVB, WCD and the School. Additionally there is an effort to embrace a branding campaign amongst these agencies to help improve marketing efforts as well as community recognition.

*Motion made by Councilor Vandal to adopt the new logo proposed with the brown coloring as provided in the information.* Motion seconded by Councilor Thompson and carried unanimously.

**OTHER BUSINESS:****ADJOURNMENT:**

There being no further business, *Councilor Vandal moved to adjourn the Regular Meeting of the Warroad City Council of July 14, 2025.* The motion was seconded by Councilor Thompson. The meeting adjourned at 6:25 p.m.

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Mayor Tom Goldsmith

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City Administrator, Kathy A. Lovelace

*Minutes prepared by: Amy Friesner, city staff*