

**MINUTES OF THE REGULAR MEETING
OF THE WARROAD CITY COUNCIL**

July 28, 2025

CALL TO ORDER:

Acting Mayor Kevin Thompson called the Regular Meeting of the Warroad City Council to order at 4:30p.m. on July 28, 2025.

Those Present: Councilors Dean Dorholt, Kevin Thompson, Michele Vandal, and Joe Olafson

Absent: Mayor Tom Goldsmith

Also Present: City Administrator – Kathy Lovelace, City Staff – Sarah Hardwick, City Attorney - Steve Anderson, Dan Trosen – Utilities, Adam Solberg - Park, Joy Bukowiec – WRU, Graham Scher – R&J Broadcasting, Sarah Carling – WCD, Cole Nelson – MnDOT, Nate Dalager – HDR Engineers

APPROVE AGENDA:

Councilor Vandal moved to approve the meeting agenda as presented with the addition of MNDOT Update. The motion was seconded by Councilor Dorholt and carried unanimously.

FISCAL/ADMINISTRATIVE ISSUES:

Approval of July 14, 2025 Regular Meeting Minutes

Motion made by Councilor Vandal to approve the July 14, 2025 Regular Meeting Minutes as written. The motion was seconded by Councilor Olafson and carried unanimously.

Approval of Checks

Motion made by Councilor Vandal to approve the July 2025 checks totaling \$579,133.12 (E3827-3834 = \$47,987.97, AP #55558-55614 = \$444,645.84, PR #10093-10111 = \$25,061.87, PR E#514759 = \$61,437.44). Motion seconded by Councilor Dorholt and carried unanimously.

MNDOT UPDATE

Cole Nelson provided an update on the ongoing road and bridge construction projects. He reported traffic on highway 11 will be switched over tomorrow opening all the south accesses. North and South traffic on 313 will be closed for approximately three weeks. The bridge project is currently a week and half behind schedule, but progress continues.

Information Only

EMERGENCY SERVICES

AMB – Delinquent Accounts to be sent to Collection/Revenue Recapture

Motion made by Councilor Vandal authorizing to send unpaid ambulance accounts to collection/revenue recapture as presented. Motion seconded by Councilor Dorholt and carried unanimously.

FD – Delinquent Accounts for Collection

Motion made by Councilor Vandal authorizing to send unpaid fire calls to collections as presented. Motion seconded by Councilor Dorholt and carried unanimously.

PARK DEPARTMENT

Color Choices for Vault Bathroom

Lovelace provided a recommendation to use brown as a primary exterior color to blend the building into its surroundings.

Motion made by Councilor Vandal to accept the brown proposal. Motion seconded by Councilor Olafson and carried unanimously.

Walk Ledge Discussion

Council discussed whether the walk ledge on the wall should be constructed using composite material or green-treated wood. To aid in the decision-making process, two reference images were provided to illustrate the visual differences between the two materials.

Motion made by Councilor Dorholt to use the green treated wood for the walk ledge. Motion seconded by Councilor Vandal and carried unanimously.

Docks

Lovelace reported the vendor for the docks has been selected. It was also noted that the price of materials has recently increased, and as a result, Lovelace emphasized the importance of placing the wood order as soon as possible to avoid further cost escalation. Discussion on the design specifications for the launch docks. There was a consensus that the dock posts should be positioned on the interior side rather than the exterior for functionality.

Motion made by Councilor Vandal to accept the proposal as presented. Motion seconded by Councilor Dorholt and carried unanimously.

UTILITY DEPARTMENT

None at this time.

WCD UPDATE

Sarah Carling provided council with an update on the upcoming Townhall meeting scheduled for next week August 5th. Carling also shared insights from recent Economic Development Authority (EDA) meetings she attended. She had initially hoped that a grant opportunity might help support Phase 2 of the Regional Park Project. However, based on the funding limitations, she does not believe the grant will be a feasible option for this phase of the project.

Information Only

OTHER BUSINESS

Logo Color Discussion

Lovelace reported since the Liquor Store's logo is already blue, and recommended the city maintain consistency by continuing with the blue in branding. The city will be blue, visit will be green, WCD will be yellow, and chamber will be brown. The logo will also add another triangle to the tree.

Motion made by Councilor Vandal to change to blue for the City's logo. Motion seconded by Councilor Dorholt and carried unanimously.

ADJOURNMENT:

There being no further business, ***Councilor Vandal moved to adjourn the Regular Meeting of the Warroad City Council of July 28, 2025.*** The motion was seconded by Councilor Dorholt. The meeting adjourned at 5:00 p.m.

Acting Mayor Kevin Thompson

City Administrator, Kathy A. Lovelace

Minutes prepared by: Sarah Hardwick, city staff