

**MINUTES OF THE REGULAR MEETING  
OF THE WARROAD CITY COUNCIL**

**August 11, 2025**

**CALL TO ORDER:**

Acting Mayor Kevin Thompson called the Regular Meeting of the Warroad City Council to order at 4:30p.m. on August 11, 2025.

***Those Present:*** Councilors Dean Dorholt, Kevin Thompson, and Michele Vandal

***Absent:*** Mayor Tom Goldsmith, and Councilor Joe Olafson

***Also Present:*** City Administrator – Kathy Lovelace, City Staff – Amy Friesner, City Attorney - Steve Anderson, Dan Trosen – Utilities, Wade Steinbring – WPD, Graham Scher – R&J Broadcasting, and Glenda Phillipe – County.

**APPROVE AGENDA:**

***Councilor Vandal moved to approve the meeting agenda as presented.*** The motion was seconded by Councilor Dorholt and carried unanimously.

**FISCAL/ADMINISTRATIVE ISSUES:**

**Approval of July 28, 2025 Regular Meeting Minutes**

***Motion made by Councilor Vandal to approve the July 28, 2025 Regular Meeting Minutes as written.*** The motion was seconded by Councilor Dorholt and carried unanimously.

**Approval of Checks**

***Motion made by Councilor Vandal to approve the August 2025 checks totaling \$1,574,851.30 (E3835-3847 = \$52,314.90, AP #55615-55692 = \$917,977.63, PR #10112-10114 = \$6,217.12, PR E#514802 = \$56,350.33, Sales Tax #07312025 = \$59,772.00, Health Insurance #202508 = \$32,162.58, and NMPA #20250731 = \$450,056.74).*** Motion seconded by Councilor Dorholt and carried unanimously.

**Revenue/Expense Summary – July 2025**

***No Action Taken.***

**EMERGENCY SERVICES**

***None at this time.***

**UTILITY DEPARTMENT**

**Authorization to send delinquent utility accounts to collection**

***Motion made by Councilor Vandal to authorizing to send delinquent utility accounts to collection as presented.*** Motion seconded by Councilor Dorholt and carried unanimously.

**Widseth GIS Project**

Utility Superintendent Dan Trosen asked council for authorization to use Widseth to proceed with a GIS project that would map all streets in town and assess them for level of damage and needs for repair/improvement. This would help assess and prioritize road projects and keep historical records going forward.

***Motion made by Councilor Vandal to authorizing the Widseth GIS Project as discussed.*** Motion seconded by Councilor Dorholt and carried unanimously.

**August Commission Minutes**

*No Action Taken.*

**Engineering Agreement for Active Transportation Sidewalk Grant**

The city has received a grant to put new sidewalks in the southeast side of town and redo the sidewalk along Elk St NW. The engineering costs were not part of the grant. Council was asked to authorize an engineering agreement for the grant through Widseth.

*Motion made by Councilor Vandal to authorizing the engineering agreement to proceed with the Active Transportation Sidewalk Grant as presented.* Motion seconded by Councilor Dorholt and carried unanimously.

**OTHER BUSINESS:****Liquor License Approval/ 1901 Public House/ 118 Main Ave NE**

*Motion made by Councilor Vandal to approve liquor license for 1901 Public House pending insurance.* Motion seconded by Councilor Dorholt and carried unanimously.

**VFW Post 4930/ New Pull-tab Site Approval**

*Motion made by Councilor Vandal to approve the 1901 Public House as a new pull-tab site for VFW Post 4930.* Motion seconded by Councilor Dorholt and carried unanimously.

**Application for Exempt Permit- Knights of Columbus/Bingo & Raffle /11-22-25**

*Motion made by Councilor Vandal to approve the application for Exempt Permit for the Knights of Columbus for bingo and a raffle on 11/22/25 as presented.* Motion seconded by Councilor Dorholt and carried unanimously.

**App to Conduct Excluded Bingo/ Warroad Women of Today @ Hampton Inn/ Oct 30<sup>th</sup> & Dec 31<sup>st</sup> 2025**

*Motion made by Councilor Vandal to approve the application for Warroad Women of Today to conduct excluded bingo at the Hampton on October 30, 2025 and December 31, 2025 as presented.* Motion seconded by Councilor Dorholt and carried unanimously.

**App to Conduct Excluded Bingo/ Warroad Comm Dev @ Hampton Inn/ Sept 25<sup>th</sup> & Nov 20<sup>th</sup> 2025**

*Motion made by Councilor Vandal to approve the application for Warroad Community Development to conduct excluded bingo at the Hampton on September 25, 2025 and November 20, 2025 as presented.* Motion seconded by Councilor Dorholt and carried unanimously.

**Special Event Request – Warroad Panthers**

*Motion made by Councilor Vandal to approve the special event request for the Warroad Panthers as presented.* Motion seconded by Councilor Dorholt and carried unanimously.

**ADJOURNMENT:**

There being no further business, *Councilor Vandal moved to adjourn the Regular Meeting of the Warroad City Council of August 11, 2025.* The motion was seconded by Councilor Dorholt. The meeting adjourned at 4:48 p.m.

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Acting Mayor Kevin Thompson

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City Administrator, Kathy A. Lovelace

*Minutes prepared by: Amy Friesner, city staff*