

**MINUTES OF THE REGULAR MEETING
OF THE WARROAD CITY COUNCIL**

August 25, 2025

CALL TO ORDER:

Mayor Tom Goldsmith called the Regular Meeting of the Warroad City Council to order at 4:30p.m. on August 25, 2025.

Those Present: Mayor Tom Goldsmith, Councilors Dean Dorholt, Kevin Thompson, Joe Olafson and Michele Vandal

Absent: None

Also Present: City Administrator – Kathy Lovelace, City Staff – Amy Friesner, City Attorney - Steve Anderson, Dan Trosen – Utilities, Wade Steinbring – WPD, Joy Bukowiec – WRU, John Michael – R&J Broadcasting, Sarah Carling – WCD, and Glenda Phillipe – County.

APPROVE AGENDA:

Councilor Vandal moved to approve the meeting agenda as presented. The motion was seconded by Councilor Thompson and carried unanimously.

FISCAL/ADMINISTRATIVE ISSUES:

Approval of August 11, 2025 Regular Meeting Minutes

Motion made by Councilor Vandal to approve the August 11, 2025 Regular Meeting Minutes as written. The motion was seconded by Councilor Dorholt and carried unanimously.

Approval of Checks

Motion made by Councilor Vandal to approve the August 2025 checks totaling \$260,026.79 (E3848-3854 = \$45,457.42, AP #55693-55745 = \$150,864.26, PR #10115-10122 = \$7,427.20, PR E#514846 = \$56,277.91).

Motion seconded by Councilor Dorholt and carried unanimously.

PLANNING COMMISSION RECOMMENDATION:

Variance Request

A variance request was mad for the property along Partridge Lane. It was asked to allow a garage to extend past the height limit of 15 to 16.5 feet. This is needed to gain the appropriate pitch for the building size.

Motion made by Councilor Thompson to approve the variance request as presented. Motion seconded by Councilor Dorholt and carried unanimously.

EMERGENCY SERVICES

AMB – Accounts to Collection / Revenue Recapture

Motion made by Councilor Vandal to authorize to send delinquent ambulance calls to collection/revenue recapture as presented. Motion seconded by Councilor Dorholt and carried unanimously.

PD- 2025 City Archery Hunt

Motion made by Councilor Vandal to authorize a 2025 city archery hunt as presented. Motion seconded by Councilor Thompson and carried unanimously.

UTILITY DEPARTMENT**Approval of Request for Engineering Services – Flood control Structure**

There is an opportunity for a Federal Grant to help pay for the flood control structure proposed for the Taylor Road bridge. It could pay up to 80% of the cost. In order to apply for the grant, an engineering cost estimate needs to be done along with geo-tech boring. The total cost for that would be \$35,150.

Motion made by Councilor Dorholt to authorize the engineering request for services for the flood control structure from Wiseth as presented. Motion seconded by Councilor Vandal and carried unanimously.

MnDOT Update

Utility Superintendent Dan Trosen updated Council on the Hwy 11 construction.

NO Action taken.

WARROAD COMMUNITY DEVELOPMENT:**July Updates**

Sarah Carling of Warroad Community Development updated Council on the WCD activities over the past month.

No Action Taken

OTHER BUSINESS:**Quiet Zone**

Mayor Goldsmith stated that he had talked with township representative and will be taking with the county about continuing to pursue the quiet zone for the railroad. He asked council where their thoughts were on the project. The benefits were discussed along with the costs and potential downside. If any of the three entities involved (city, County, Township) are not in-board, the project will not continue.

It was council consensus to continue pursuing the Quiet Zone based on the input from the other involved parties (County and Township)

ADJOURNMENT:

There being no further business, *Councilor Vandal moved to adjourn the Regular Meeting of the Warroad City Council of August 25, 2025.* The motion was seconded by Councilor Dorholt. The meeting adjourned at 5:33 p.m.

Mayor Tom Goldsmith

City Administrator, Kathy A. Lovelace

Minutes prepared by: Amy Friesner, city staff