

**MINUTES OF THE REGULAR MEETING
OF THE WARROAD CITY COUNCIL**

September 8, 2025

CALL TO ORDER:

Mayor Tom Goldsmith called the Regular Meeting of the Warroad City Council to order at 4:30p.m. on September 8, 2025.

Those Present: Mayor Tom Goldsmith, Councilors Dean Dorholt, Kevin Thompson, Joe Olafson and Michele Vandal

Absent: None

Also Present: City Administrator – Kathy Lovelace, City Staff – Sarah Hardwick, City Attorney - Steve Anderson, Dan Trosen – Utilities, Wade Steinbring – WPD, Joy Bukowiec – WRU, Graham Scher – R&J Broadcasting, Sarah Carling – WCD, and Glenda Phillipe – County.

APPROVE AGENDA:

Councilor Vandal moved to approve the meeting agenda as presented. The motion was seconded by Councilor Thompson and carried unanimously.

FISCAL/ADMINISTRATIVE ISSUES:

Approval of August 25, 2025 Regular Meeting Minutes

Motion made by Councilor Vandal to approve the August 25, 2025 Regular Meeting Minutes as written. The motion was seconded by Councilor Thompson and carried unanimously.

Approval of Checks

Motion made by Councilor Vandal to approve the September 2025 checks totaling \$1,213,266.04 (E3855-3860 & 3862-3868 = \$49,307.36, AP #55746-55816 = \$574,285.73, PR #10123-10125 = \$6,233.86, PR E#514887 = \$54,137.66, Sales Tax #08312025 = \$51,998.00, Imprest Reimburse E#3861 = \$2399.89, Health Insurance #202509 = \$29,072.46, NMPA Payment #20250831 = \$445,831.08). Motion seconded by Councilor Thompson and carried unanimously.

Revenue/Expense Summary – August 2025

No Action Taken.

EMERGENCY SERVICES

AMB – Accounts to Collection / Revenue Recapture

Motion made by Councilor Vandal to authorize to send delinquent ambulance calls to collection/revenue recapture as presented. Motion seconded by Councilor Olafson and carried unanimously.

PD – Update on E-Scooters, Bikes and Crosswalks

Chief Steinbring reported that officers have stopped between 10 and 12 e-scooters and e-bikes. When stopping young riders, officers have been instructing them to walk their devices home. He noted that there have been no significant issues with crosswalk usage, aside from the temporary lack of crosswalks due to ongoing road construction.

August Public Safety Commission Minutes

No Action Taken.

AIRPORT**AC Recommendation to Sign Upgrade Grant for Fueling System**

Airport Manager Rachuy applied for a grant to upgrade the obsolete credit card reader and was awarded funding covering 60% of the total cost of \$28,442.38. The remaining 40%, or \$11,376.95, would be the City's responsibility.

Motion made by Councilor Vandal to approve and sign MNDOT agreement and resolution 1060955. Motion seconded by Councilor Olafson and carried unanimously.

AC Recommendation to sign M&O Agreement for 2026-2027

Rachuy reported this agreement is for Maintenance and Operations that covers 75% of eligible expenses up to a maximum amount of \$52,576.41.

Motion made by Councilor Vandal to approve and sign MNDOT agreement 1060384. Motion seconded by Councilor Thompson and carried unanimously.

UTILITY DEPARTMENT**RCB – Delinquent Utility Accounts for Collection**

Motion made by Councilor Vandal to authorize to send delinquent ambulance calls to collection as presented. Motion seconded by Councilor Thompson and carried unanimously.

Elk Street Construction

Superintendent Trosen reported Circle K will need to relocate water and sewer services, which will require the closure of Elk Street for approximately three weeks, from Highway 11 to 2nd Avenue.

Information Only**September Utility Commission Minutes**

No Action Taken

WARROAD COMMUNITY DEVELOPMENT:**August Updates**

Sarah Carling of Warroad Community Development updated Council on the WCD activities over the past month.

No Action Taken

Website and Logo Update/Review

Sarah Carling presented the updated branding design.

Motion made by Councilor Vandal to accept the logo and branding plan as presented. Motion seconded by Councilor Thompson and carried unanimously.

OTHER BUSINESS:**Proclamation – Rail Safety Week**

Motion made by Councilor Vandal to Proclaim September 15-21 See Tracks? Think Train Week. Motion seconded by Councilor Thompson and carried unanimously.

Special Even Request / LOW Brewing Co – Oktober Fest September 27, 2025

Motion made by Councilor Vandal to approve the special event request for LOW Brewing Co as presented.

Motion seconded by Councilor Thompson and carried unanimously.

Quiet Zone

The Council discussed whether to pursue the Quiet Zone project. The primary concerns raised were the cost of the project and the potential benefits to the city in return for that investment. Lovelace emphasized that the Council needs to decide on whether to support the project by the next meeting.

Consensus to continue discussion at the Budget Work Session.

Work Session

September 17, 2025 at 6:00 pm.

ADJOURNMENT:

There being no further business, ***Councilor Vandal moved to adjourn the Regular Meeting of the Warroad City Council of September 8, 2025.*** The motion was seconded by Councilor Thompson. The meeting adjourned at 5:35 p.m.

Mayor Tom Goldsmith

City Administrator, Kathy A. Lovelace

Minutes prepared by: Sarah Hardwick, city staff